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- Rooms are reserved on a 1st come 1st signed rental agreement basis and without a signed rental agreement will be held for 7 days and then released for other bookings.
 - If alcohol is to be served at the event, an "Application to Host an Event with Alcohol" form must be completed and approved by the NSCC President. The server must be "TIPS" certified and the group must follow the policy approved by NSCC (see Alcohol Policy).

**Facility Rental – Weddings and Other Private Events
Effective reservations received after 1/1/2019**

Basic Rental (Auditorium or one level only of main college atrium)**

\$650.00 plus \$250.00 refundable damage deposit. (2 hours setup/cleanup are included, additional hours charged at \$50 per hour)

Events over 7 hours add \$100.00 per hour

Event time after midnight \$150.00 per hour.

*At the end of event the client needs to clean top of tables and place trash in bags.

Premium Rental (Auditorium including atrium outside of auditorium or – both levels of main college atrium)**

\$900.00 plus \$250.00 refundable damage deposit. (2 hours setup/cleanup are included, additional hours charged at \$50 per hour)

Events over 7 hours add \$100.00 per hour

Event time after midnight \$150.00 per hour.

*At the end of event the client needs to clean top of tables and place trash in bags.

**** does not include additional cost to be added for police officers when alcohol is being served at events.**