Visit office.com Click Sign In Add to 6 S Al Office is now Microsoft 365 The all-new Microsoft 365 lets you create, share a orate all in one place with your favorite a et Microsoft 365

An .exe file that is named **OfficeSetup** will be downloaded, either run the file directly or open it in your downloads folder

 \sim

OfficeSetup.exe



Office will now download all files required for installation and perform the installation.

This step will take some time.

Microsoft Please stay online while Microsof 365 and Office downloads We'll be done in just a moment



Office 365 Instructions

On the next page, type in your Northwest State email and click **Next**



Click the **Install Apps** drop down, and click Microsoft 365



Once complete it will display the following, click **Close**

You can now launch any of the Microsoft Office products by finding them in the Start Menu

> You're all set! e Microsoft 365 and Office apps are installed on yo

Microsoft



Then type in the same password you use for MyNSCC

←		
Enter password		
Password	••••]	
Forgot my password		
Γ	Sian in	

You will now be taken to the main Office 365 page



Need More Help?

Visit the link below and look through the Frequently asked questions near the bottom of the page:

microsoft.com/en-us/education

If you are having trouble installing Office, you can view the following link for common issues and questions:

support.microsoft.com

If you have any more questions: Put in a support ticket at: halo.northweststate.edu Or call the NSCC Help Desk at: 419.267.1461