

Index

- A**
- About Northwest State 4
 - Academic Advisors 9
 - Academic Fresh Start Policy 24
 - Academic Honesty 23
 - Academic Probation or Suspension 22
 - Academic Standing 22
 - Accessibility Services 5
 - Accounting, AAB 69
 - Accounting Assistant, Certificate 70
 - Accreditations and Approvals 4
 - ACT 8
 - Adding Classes 20
 - Admission 8
 - Advanced Placement 23
 - Affiliations and Memberships 4
 - Allied Health, Business, and Public
Services Division 68
 - Alumni Association 6
 - Arts & Sciences Division 33
 - Associate of Arts 35
 - Associate of Individualized Studies 106
 - Associate of Science 36
 - Associate of Technical Studies 107
 - Attendance Policy 24
 - Attendance Verification 14
 - Auditing Courses 20
- B**
- Banking & Finance, AAB 71
 - Bookstore 7
 - Business Management, AAB 72
- C**
- CAD/CAM, AAS 41
 - Calendar 3
 - Campus Crime and Security Policy 30
 - Career Services 6
 - Career Technical
Education, ATS 108
 - Certificate Seeking Student 9
 - Child Development Center 7
 - Classification of Students 9
 - Closings or Delays 8
 - CNC Operations - Short-Term
Certificate 112
 - Code of Student Conduct 28
 - College Level Examination Program
(CLEP) 23
 - Commencement 26
 - Computer Aided Design, Certificate 42
 - Computer Programming, AAB 43
 - Computer Science Engineering
Technology, AAS 44
 - Computer Technician, Certificate 45
 - Course Cancellation for Cause 24
 - Course Descriptions 116
 - Course Load Limitations 24
 - Course Placement 8
 - Credit by Documentation 23
 - Credit by Transfer, Examination or
Documentation 22
 - Credit Hour Load Limitations 24
 - Criminal Justice, AAS 73
 - Crop and Soil Management 109
 - Cumulative Point Average 21
- D**
- DANTES (DSST) Credit 23
 - Dean's List 21
 - Degree Seeking Student 9
 - Developmental Courses 21
 - Direct Plus Loans (Parent Loan) 13
 - Dropping Classes 20
 - Drug Free Workplace Policy 30
- E**
- Early Admit Student 9
 - Educational Planning and Retention 6
 - Electrical Engineering Technology,
AAS 47
 - Electro-Mechanical Engineering
Technology, AAS 46
 - Electronic Portfolio Requirements 26
 - Emergency Medical Services,
Certificate 74
 - Entrepreneurship, AAB 75
- F**
- Federal Direct Loan (Direct Loan)
Program 13
 - Federal Pell Grant 13
 - Federal Supplemental Educational
Opportunity Grant 13
 - Fees and Refund Policy 17
 - Financial Aid Application Procedures .. 11
 - Financial Aid Office 11
 - Fitness Room 7
 - Food Service 7
- G**
- Grade Reports 21
 - Grading System 20
 - Graduation Requirements 25
 - Graduation with Honors 25
 - Grievance Policy 29
 - Guest/Transient Student 9
- H**
- Harassment Policy 28
 - History 4
 - Human Resource Management, AAB 76
 - Human Services, AAS 77
 - HVAC-R, Certificate 57
- I**
- Incomplete Grade 22
 - Independent Study 22
 - Industrial Automation - Short-Term
Certificate 115
 - Industrial Electrical, Certificate 58
 - Industrial Maintenance, Certificate 59
 - Industrial Technologies Division 56
 - Industrial Welding, Short-Term
Training Certificate 114
 - International Student 9
 - International Student Requirements 8
 - Internet Security, AAB 45
 - Internship Education 6
 - IT Specialist, Short-Term Certificate .. 113
- K**
- Kappa Beta Delta 6
- L**
- Law Enforcement Academy -
Certificate 78
 - Law Enforcement - Academy Option,
AAS 79
 - Library Services 6
 - Lockers 7
 - Logistics and Supply Chain
Management, AAB 80
 - Logistics and Supply Chain
Management, Certificate 81
 - LPN to RN Advanced Standing
Program, AAS 100-101
- M**
- Machining, Certificate 62
 - Maintenance Technician/Mechatronics,
AAS 63
 - Marketing, AAB 82
 - Math Proficiency Policy 23
 - Mechanical Engineering
Technology,
AAS 49
 - Medical Assisting, AAS 83
 - Medical Fresh Start Policy 25
 - Medical Support, AAB 84
 - Military and Service Members 7
 - Military Transfer Assurance Guides
(MTAG) 23

Military Withdrawal.....	21	Second-Year Student Status	27
Millwright, Certificate.....	64	Selective Service Registration	20
N			
N Cards	7	Senior Citizen Discount	17
Network Administration, AAB	50	Smoking and Tobacco Use Policy	30
Non-Degree Student.....	9	Special Circumstances	15
Non-Discrimination Statement	2	State of Ohio Policy for Institutional Transfer	10
Northwest Ohio Allied Health Education Consortium	94	Science, Technology, Engineering Tech, and Math Division.....	40
Northwest State Core Requirements.....	31	Student Activities	6
Nurse Education Assistance Loan Program	13	Student Body Organization.....	6
Nursing Divison.....	96	Student Directory Information.....	26
O			
Office Administration, AAB	85	Student Employment & Work-Study	13
Office Assistant, Certificate.....	86	Student Information	24
Office Management, AAB.....	87	Student Organizations and Activities.....	6
P			
Paralegal Studies, AAB.....	88	Student Orientation Advising and Registration.....	9
Paraprofessional Education, AAS.....	89	Student Records, Access to.....	26
Phi Theta Kappa.....	6	Students for Community Outreach & Awareness (SCOA).....	6
Phlebotomy Technician, Certificate	92	Study at Other Institutions	30
Plastics, AAS.....	51	Success Center	5
Plastics Manufacturing, Certificate	52	T	
Practical Nursing, Certificate	102-103	Transfer Credit	22
Pre-Business Administration, AS.....	90	Transfer Degrees	11
Pre-Kindergarten, AAS	91	Transfer Module.....	38
Project Management, AAS.....	53	Transfer Student.....	10
Proficiency Examination.....	23	Tuition and Fee Installment Plan	16
Programmable Controller, Certificate ...	65	U	
Protection of Human Subjects Research Policy	30	Unsatisfactory Credit Option	21
Q			
Quality Control, Certificate.....	54	V	
Quick Alert Emergency Communication System.....	8	Vision	5
R			
Real Estate, Certificate.....	93	Visual Communications, AAB.....	37
Refund Policy.....	17	W	
Registered Nursing, AAS.....	98-99	Welcome.....	1
Repeated Courses.....	21	Withdrawing from class(es).....	20
Repeating Courses	15	Withdrawing From NSCC	15
Residency	18	S	
S			
Satisfactory Academic Progress.....	15	Satisfactory Academic Progress.....	15
Satisfactory Credit Option	21	Satisfactory Credit Option	21
Scholarships	14	Scholarships	14
Second Major.....	25	Second Major.....	25

Glossary

Academic Advisor - Students are assigned an academic advisor who can provide guidance regarding class scheduling and program requirements.

Academic Divisions - There are five divisions at NSCC - Allied Health, Business, and Public Services; Science, Technology, Engineering Tech, and Math; Nursing; and Arts and Science, Industrial Technology.

Academic Probation - Students are placed on academic probation at the end of any semester, including summer term, in which their cumulative grade point average falls below the minimum levels.

Academic Suspension - A student on academic probation will be suspended at the end of any semester, including summer, if the minimum cumulative grade point average is not reached while on probation.

ACCUPLACER Assessment - assessment of a student's reading, writing, and mathematical skills.

Accreditation - NSCC is accredited by the Higher Learning Commission.

Admissions - the department to which prospective students submit applications.

Audit - the term "audit" refers to a course which is taken without credit and must be defined on date of registration.

College Credit Plus - a unique opportunity for students in grades 7-12 to earn college and high school credit at the same time, enabling them to challenge themselves academically while getting a jump start on completing a college degree.

Cost of Attendance - The total amount it will cost a student to go to school. This amount includes, but is not limited to, tuition and fees, books, living expenses, transportation, and supplies. The students' direct cost is tuition, fees, and books.

Credit Hour - a unit of academic credit measured in semester hours; one credit hour usually represents one hour of class time per week.

CRN - a course reference number, which is four-digits.

Cumulative Grade Point Average - a student's grade point average for all college work based on a total number of quality points earned and the total numbers of semester hours.

Dean - this administrator directs an academic division (such as "Nursing") at the college.

Dean's List - a list honoring students for academic achievements.

Developmental Courses - any course that is below a 100 level (e.g. MTH080, CIS090, etc). These pre-college courses in reading, mathematics, science, and English help develop basic skills and prepare students for college level course work. These courses are graded pass/fail (S/U) and do not meet course requirements for graduation.

Drop/Add - If students want to add a course after the term has begun, they must complete an add form and obtain signatures from the instructor and dean of that division. To drop a course after the refund period is a "withdrawal" and can be completed on the web.

Estimated Family Contribution (EFC) - this amount is generated from a student's Free Application for Federal Student Aid (FAFSA) and is used to determine all financial aid eligibility.

Federal Parent Loan (PLUS loan) - a federally guaranteed loan program that allows parents to borrow funds to help pay educational expenses. The program requires the borrower to pass a credit check.

Federal Stafford Loan - a federal loan program that enables students to borrow money for his/her education costs. Students must complete a FAFSA and be enrolled in at least six credit hours a semester. This is a loan that must be paid back upon graduation or enrollment of less than six credits. Repayment is usually based on a ten-year schedule.

Federal Supplemental Educational Opportunity Grant - a grant that is available to undergraduate students who demonstrate exceptional financial need according to the results of the FAFSA.

Federal Work Study Program - a program that allows students the opportunity to work and earn dollars on or off campus.

Free Application for Federal Student Aid (FAFSA) - application to apply for federal/state grants, loans, and work study programs at www.fafsa.ed.gov.

Financial Aid - a combination of scholarships, awards, loans, grants, and work study programs to help students meet education costs.

Fresh Start Policy - a student may apply to change a D, F, U or WF grade to a W in a maximum of two courses which are not program requirements. Specific requirements apply.

Full-time Ohio Instructional Grant (OIG) - State grant monies for Ohio residents.

Full-time Student - Carries 12 or more credit hours in a full term (fall or spring), or carries 6 or more credit hours during the summer term.

First-Year Student - a student with 29 or less earned credit hours.

myNSCC - allows online access to student registration and account information.

National Student Loan Database System (NSLDS) - centralized database for student financial aid records.

NSCC ID Card - a student ID card issued by the College.

Ohio College Opportunity Grant (OCOG) - state grant monies awarded to part-time and full-time students.

Part-time Student - Carries 11 credit hours or less in a full term (fall or spring), or carries 5 or less credit hours during the summer term.

PELL - a federal program where free monies are awarded to undergraduate students with the highest amount of financial need and have not earned a bachelor degree.

Satisfactory Academic Progress (SAP) - level of academic standing that a student must maintain in order to continue receiving federal student aid.

Second-Year Student - has earned at least 30 credit hours.

Student ID number - a computer generated number issued to students upon admission to the College. The number begins with an "N" and contains 8-digits.