

## STUDENT RESOURCE CENTER

American Association of Medical Assistants Endowment, Association of Collegiate Business Schools and Programs, Association of Community College Trustees, Association for the Advancement of Sustainability in Higher Education, Community Colleges for International Development, Inc, Commission on Accreditation of Allied Health Education Programs, Council for Higher Education, Council of North Central Two Year Colleges, Council on Women in Energy, Council for Resource Development, ECHHO, Inc, Energy Engineers, Green Energy Ohio, Higher Learning Commission, International Association of Campus Law Enforcement Administrators, League for Innovation in Community Colleges, Midwest Institute for International/Intercultural Education, National Association for Developmental Education, National Association of College and University Business Officers, National Association for Community College Entrepreneurship, National Association of Student Financial Aid Officers, National Council for Marketing and Public Relations, National League for Nursing, North Central Association of Colleges and Schools, Ohio Association of Associate Degree Early Childhood Programs, Ohio Association of Collegiate Registrars and Admissions Officers, Ohio Association of Community Colleges, Ohio Association for Developmental Education, Ohio Campus Law Enforcement Association, Ohio Coalition of Associate Degree Early Childhood Program, Ohio Coalition of Associate Degree Human Service Educators, Ohio College Access Network, Ohio Controllers Group, Ohio Council of Associate Degree Nursing Education Administrators, Ohio Council of Chief Academic Officers, Ohio Two Year College Career Services Association, Public Relations Society of America, Sloan Consortium, Toledo Metropolitan Area Council of Governments

Chambers of Commerce Memberships:

Archbold, Bryan, Defiance, Montpelier, Napoleon/Henry County, Paulding, and Wauseon

### Northwest State Community College Mission

To serve by providing access to excellent and affordable education, training, and services that will improve the lives of individuals and strengthen communities.

#### Vision:

Northwest State Community College will be an innovative leader in education and training, a first-choice institution that empowers individuals and communities to achieve a sustainable quality of life.

### Institutional/General Education Learning Outcomes

Graduates from Northwest State Community College will become professional, lifelong learners and responsible global citizens through achievement of the following outcomes.

1. **Communication** – Graduates from Northwest State Community College will demonstrate effective communication skills.
2. **Computation** – Graduates from Northwest State Community College will perform basic algebraic problem-solving and interpret and communicate numerical data.
3. **Critical Thinking** – Graduates from Northwest State Community College will comprehend the implications of

a topic or problem, draw on appropriate evidence, and construct well-reasoned conclusions.

4. **Diversity** – Graduates from Northwest State Community College will demonstrate awareness of the impact of cultural differences.
5. **Sustainability** – Graduates from Northwest State Community College will evaluate the impact of economic, political, social, and/or ecological systems on this and future generations.

### Student Resource Center

Student success is a priority at Northwest State Community College. The SRC is designed to enhance success by providing the staff, facilities and resources necessary to support and empower students' ability to achieve their potential. Students are encouraged to use the SRC services and resources, as all are free of charge and easily accessible.

### Success Center

The Success Center Welcome Desk is located on the first floor of the 'A' Building just outside the east entrance doors of the library, and is open during most daytime and early evening hours Monday through Thursday and during the day on Friday. The Success Center Tutoring Services Office offers free assistance to students experiencing difficulty with a course despite regular attendance and hard work. Students interested in receiving tutoring services are encouraged to come to the Success Center and request assistance.

The Success Center houses walk-in academic labs (Accounting, Nursing, Math, Writing and Life Sciences), Tutoring Services, and Accessibility Services.

For assistance regarding a learning disability or physical challenge, a student will need to provide recent documentation of the disability. For more specific information regarding the procedure for obtaining assistance, please see the next section.

### Accessibility Services

Under the Americans with Disabilities Act, Section 504, a student with a disability may obtain assistance to help achieve educational goals. The College is committed to providing qualified students with a disability an equal opportunity to access the benefits, rights and privileges of services, programs and activities in an accessible setting appropriate to the student's needs. No student shall, on the basis of his or her disability, be excluded from participation, be denied the benefits of, or otherwise be subject to discrimination under any College program or activity.

Any student who wishes to investigate available college resources should first meet with the Accessibility Services Coordinator or the Director of the Student Resource Center. To be qualified for assistance regarding a disability, a student will need to provide recent documentation of the disability from a qualified professional. Documentation should be submitted as soon as possible, preferably at least three months prior to the semester start date. Each student is expected to:

1. Schedule an appointment with the Accessibility Services Coordinator.
2. Apply for auditory books and other aids as necessary, and in a timely manner.

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- Notify instructors of the disability during the first week of class and discuss which accommodations will be most beneficial.
- Make arrangements with instructors and Success Center Coordinator for testing accommodations, if applicable.

Individuals with visual and/or hearing disabilities should contact the Accessibility Services Coordinator or the Student Resource Center main office three months prior to their starting date in order for staff to evaluate allocation of funds.

### Library Services

The Library has many resources available for students: a book and print journal collection, DVD and video collection, access to other Ohio college collections through OhioLINK, individual and group study space, and interlibrary loan service. A student I.D. card is needed for checking out materials. For more information call (419) 267-1274.

The following are especially helpful to students working on class papers and projects:

- Statewide access to over 90 libraries in the state of Ohio
- Electronic delivery of full-text journal articles
- 100+ research databases on a variety of subjects
- Personalized research assistance on request (ask at the circulation desk)
- In-class research skills instruction on request of instructor

### Career Services

The Career Services Office offers a variety of services to help students with their educational goals. Whether you are confident in the career path you have chosen, or you have some uncertainties about your major, we can help.

We specialize in career development, the process of helping you identify, plan for, and achieve your career goals. We do this by offering information, advice, training and resources designed to help you select an educational path that leads to a financially rewarding and personally satisfying career. These services are available to currently enrolled students and alumni.

Career Services assists students in finding jobs while pursuing their degrees or upon completion of a program. This includes assistance in planning their job search, resume development and improving interviewing skills. Career Services also assists employers who wish to post job listings on Northwest State's online job board.

Visit Career Services on Northwest State's website for more information!

### Internship Education

Internship Education combines practical work experience with an academic program. This combination can create an excellent learning environment in a paid or unpaid experience for the student. If the student is already employed in their field of study, the internship program may allow him/her to receive college credit for the work the student is currently doing. For further information, contact the Career Services office or Dr. Larry Zachrich in A101B.

### Educational Planning and Retention

At Northwest State we encourage all students to have an educational plan, a tool that can help identify goals, summarize strengths and weaknesses and link to campus support systems.

College students often start down an academic pathway only to find that succeeding means a lot more than just getting a good grade on a test. Today's students meet challenges in balancing work and family life along with classroom obligations. Worry, stress and academic workloads sometimes seem overwhelming. Research shows that having a good plan with stated goals is key to overcoming obstacles that may appear in your path.

Whether you are sure of your academic major or completely undecided on your area of study, educational planning may be able to assist you as a student at NSCC. Contact the main Student Resource Center's office at (419) 267-1242 with questions, or to request an appointment.

### Student Activities

All students are encouraged to participate in campus-sponsored activities outside of the classroom. The Student Body Organization plans and promotes an ongoing calendar of activities which are promoted through various campus announcements.

### Student Organizations and Activities

#### Students for Community Outreach & Awareness (SCOA)

SCOA is a social action group that is devoted to bringing attention and raising awareness about some of the pressing social issues in our society and community. This is done through educational activities or engaging in projects that help the local community.

#### Student Body Organization (SBO)

SBO is the representative student government at Northwest State Community College. This group is responsible for promoting academic, cultural, recreational and social activities for students. Elected officers and student members coordinate and plan activities. Membership is open to all students. Regular meetings are held at which all students have a voice and a vote in the conducting of business.

#### Phi Theta Kappa (PTK)

PTK is an honors and service organization for students attaining a 3.5 GPA after completing 18 or more credit hours. Students are invited to become members and provide letters of recommendation from faculty.

#### Kappa Beta Delta (KBD)

KBD is a national honor society for students in a Business Technologies program who maintain a 3.5 GPA after completing 18 or more credit hours. Students are invited to become members and provide letters of recommendation from faculty.

#### Alumni Association

Membership in the Northwest State Alumni Association is available to all graduates of the College. The Alumni