

Your FAFSA was randomly selected by the U.S. Department of Education for a review process called "Verification." **Verification must be completed before your financial aid awards will be determined.** If there are differences between your FAFSA and this information, we will update your FAFSA and recalculate your Expected Family Contribution (EFC). **Complete verification as soon as possible so that your financial aid won't be delayed.**

### A. Student Information

Last Name	First Name	M.I	NSCC ID Number
Street Address (include apt. no.)		Date of Birth	
City, State, Zip Code		Phone Number	

### B. Household Information

List the people you will support between July 1, 2020 and June 30, 2021. Include:

- ✓ Yourself and your spouse (if you are married)
- ✓ Your children, if you (or your spouse) provide more than half of their support, even if they don't live with you.
- ✓ Other people if they now live with you and you now provide more than half of their support and will continue to provide more than half of their support through June 30, 2021.

Write the name of the college below for any household member who will be enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2020, and June 30, 2021.

If more space is needed, attach a separate page with the student's name and student ID at the top.

Household member name	Age	Relationship to student	College (if attending)	Will be enrolled at least half-time (mark Yes or No)	
				Yes	No
1.		SELF	NSCC	Yes	No
2.				Yes	No
3.				Yes	No
4.				Yes	No
5.				Yes	No

### C. Student Income Information

**Student Marital Status:** \_\_\_\_\_ Single      \_\_\_\_\_ Married/Remarried      \_\_\_\_\_ Separated/Divorced/Widowed

**Check one of the following:**

\_\_\_\_\_ Student **filed** a 2018 Federal Income Tax return. Please provide one of the following:

\_\_\_\_\_ FAFSA IRS Data Retrieval Tool      \_\_\_\_\_ Signed copy of 2018 Form 1040 & Schedules 1-6      \_\_\_\_\_ IRS Tax Return Transcript

\_\_\_\_\_ Student was **not employed** and had **no income** from work in 2018. **Must provide Verification of Non-Filing Letter from IRS.**

\_\_\_\_\_ Student **was employed** in 2018 and **did not file** taxes, and is **not required** to file a tax return. Please complete the table below and attach copies of all 2018 IRS W-2 statement(s). List every employer even if they did not issue a W-2. **Must also provide a Verification of Non-Filing Letter from IRS.**

Employer's Name	2018 Amount Earned	Was a W-2 Issued by employer?	2018 W-2 Attached?
Example: ABC Company	\$1,005.75	Yes	Yes

By signing this worksheet, I certify that all the information reported on it is completed and correct.

Student Signature	Date

Student Name:	NSSC ID number:
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### D. Spouse Income Information (if married, but filed taxes separate)

**Check one of the following:**

- Spouse **filed** a 2018 Federal Income Tax return. Please provide one of the following:  
 Signed copy of 2018 Form 1040 & Schedules 1-6       IRS Tax Return Transcript
- Spouse was **not employed** and had **no income** from work in 2018. **Must provide Verification of Non-Filing Letter from IRS.**
- Spouse **was employed** in 2018 and **did not file** taxes, and **is not required** to file a tax return. Please complete the table below and attach copies of all 2018 IRS W-2 statement(s). List every employer even if they did not issue a W-2. **Must also provide a Verification of Non-Filing Letter from IRS.**

Employer's Name	2017 Amount Earned	Was a W-2 Issued by employer?	2017 W-2 Attached?
Example: ABC Company	\$1,005.75	Yes	Yes

By signing this worksheet, I certify that all the information reported on it is completed and correct.

Spouse Signature	Date

### E. Tax Information

Both the student and the spouse are **required** to submit processed 2018 Federal Tax information. The only acceptable methods to submit tax information are listed below:

**IRS Data Retrieval Tool** – Directly import your 2018 IRS data into your 2019-20 FAFSA by logging into [fafsa.ed.gov](http://fafsa.ed.gov) and select “Make Correction”.

*Keep in mind that if you are married, but filed taxes separately, the data retrieval tool will not work and you will need to order tax return transcripts for both the student and the spouse (see information below) or submit a signed copy of your and your spouse’s 2018 1040 Federal Income Tax Return and Schedules 1-6.*

**Signed Copy of federal income tax return** – Provide a SIGNED copy of your (and your spouse) 2018 1040 Federal Income Tax Return and Schedules 1-6

**IRS Tax Return Transcript** – Submit your (and your spouse) 2018 Tax Return Transcript. You can order the transcript by online at [irs.gov](http://irs.gov) or by phone at 1-800-908-9946. You may also complete IRS Form 4506-T and check mark box 6a. Please make sure you select an IRS Tax Return Transcript NOT the IRS Account Transcript.

**Verification of Non-Filing Letter** – If the student or spouse did not file 2018 taxes, and are not required to file taxes, then they must request a Verification of Non-Filing Letter from the IRS by submitting IRS Form 4506-T, check marking box 7.

**Amended Taxes** -- If the student or spouse filed an amended 2018 IRS tax return, please submit your original 2018 IRS Tax Return Transcript and a signed copy of the 2018 IRS Form 1040X that was filed with the IRS.

**Northwest State Community College does not discriminate on the basis of race, color, national origin, sex, gender identity, disability, religion or age in its programs or activities.**