

Your FAFSA was randomly selected by the U.S. Department of Education for a review process called "Verification." **Verification must be completed before your financial aid awards will be determined.** If there are differences between your FAFSA and this information, we will update your FAFSA and recalculate your Expected Family Contribution (EFC). **Complete verification as soon as possible so that your financial aid won't be delayed.**

A. Student Information

Last Name	First Name	M.I.	NSSC ID Number
Street Address (include apt. no.)			Date of Birth
City, State, Zip Code			Phone Number

B. Household Information

List the people your parent(s) will support between July 1, 2020 and June 30, 2021. Include:

- ✓ Yourself and your parents (including a stepparent) even if you don't live with your parents.
- ✓ Your parent's other children if (a) your parent(s) provide more than half of their support, or (b) if the other children would be required to provide parental information were they to complete a FAFSA for 2020-2021. Include children who meet either of these standards, even if they do not live with your parent(s).
- ✓ Other people if they now live with your parent(s), and your parent(s) now provide more than half of their support and will continue to provide more than half of their support through June 30, 2021.

Write the name of the college below for any household member, excluding your parent(s), who will be enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2020, and June 30, 2021.

If more space is needed, attach a separate page with the student's name and student ID at the top.

Household member name	Age	Relationship to student	College (if attending)	Will be enrolled at least half-time (circle Yes or No)
1.		SELF	NSSC	Yes No
2.				Yes No
3.				Yes No
4.				Yes No
5.				Yes No

C. Student Income Information

Check one of the following:

___ Student **filed** a 2018 Federal Income Tax return. Please provide one of the following:

___ FAFSA IRS Data Retrieval Tool ___ Signed copy of 2018 Form 1040 & Schedules 1-6 ___ IRS Tax Return Transcript

___ Student was **not employed** and had **no income** from work in 2018.

___ Student **was employed** in 2018 and **did not file** taxes, and **is not required** to file a tax return. Please complete the table below and attach copies of all 2018 IRS W-2 statement(s). List every employer even if they did not issue an W-2.

Employer's Name	2018 Amount Earned	Was a W-2 Issued by employer?	2018 W-2 Attached?
Example: ABC Company	\$1,005.75	Yes	Yes

By signing this worksheet, I certify that all the information reported on it is completed and correct.

Student Signature	Date

Student Name:	NSSC ID number:
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D. Parent(s) Income Information

Parent(s) Marital Status:

Single Married/Remarried Separated/Divorced/Widowed Unmarried, both parents living together

Check one of the following:

- Parent(s) **filed** a 2018 Federal Income Tax return. Please provide one of the following:
 FAFSA IRS Data Retrieval Tool Signed copy of 2018 Form 1040 and Schedules 1-6 IRS Tax Return Transcript
- Parent(s) was **not employed** and had **no income** from work in 2018. **Must provide Verification of Non-Filing Letter from IRS.**
- Parent(s) **was employed** in 2018 and **did not file** taxes, and **is not required** to file a tax return. Please complete the table below and attach copies of all 2018 IRS W-2 statement(s). List every employer even if they did not issue a W-2. **Must also provide a Verification of Non-Filing Letter from IRS.**

Employer's Name	2018 Amount Earned	Was a W-2 issued by employer?	2018 W-2 Attached?
Example: ABC Company	\$1,005.75	Yes	Yes

By signing this worksheet, I certify that all the information reported on it is completed and correct.

Parent Signature	Date

E. Tax Information

Both the student and the parent(s) are **required** to submit processed 2018 Federal Tax information. The only acceptable methods to submit tax information are listed below:

IRS Data Retrieval Tool – Directly import your 2018 IRS data into your 2020-2021 FAFSA by logging into fafsa.gov and select “Make Correction”. Make sure to use the Data Retrieval Tool for both the student and the parent.

Keep in mind that if your parent's are married, but filed taxes separately, the data retrieval tool will not work and you will need to order tax return transcripts for each parent (see information below) or submit a signed copy of their 2018 1040 Federal Income Tax Return and Schedules 1-6.

Signed Copy of federal income tax return – Provide a SIGNED copy of your and your parent's 2018 1040 Federal Income Tax Return and Schedules 1-6.

IRS Tax Return Transcript – Submit your 2018 Tax Return Transcript. You can order the transcript by online at irs.gov or via automated telephone request by calling 1-800-908-9946. You may also complete IRS Form 4506-T and check mark box 6a. Please make sure you request an IRS Tax Return Transcript NOT the IRS Account Transcript.

Verification of Non-Filing Letter – If your parent(s) did not file 2018 taxes, and are not required to file taxes, then they must request a Verification of Non-Filing Letter from the IRS by submitting IRS Form 4506-T, check marking box 7.

Amended Taxes -- If the student or parent filed an amended 2018 IRS tax return, please submit your original 2018 IRS Tax Return Transcript and a signed copy of the 2018 IRS Form 1040X that was filed with the IRS.

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