

COMPANY SPONSORED DEFERMENT PLAN

Company Sponsored
Deferment Plan Applications
can be found online at
www.northweststate.edu or in
the Business Office (C107).

Northwest State
Community College

22600 State Route 34
Archbold, OH 43502

Phone: 419.267.5511
Fax: 419.267.5692

www.northweststate.edu



Business Office:

Ph: 419.267.1311 or
419.267.1337
Fax: 419.267.5692

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hat is a Company Sponsored Deferment Plan?

The Company Sponsored Deferment Plan at Northwest State was created for students whose employer offers a tuition reimbursement program. In most cases, these programs require the employee to pay their own tuition up front, only offering reimbursement after final grades are received at the end of each semester.

With the Deferment Plan, students can defer payment of their tuition and fees until 30 days after the end of each semester. This offers an alternative to the single payment of tuition and fees due at the beginning of each semester, and alleviates the financial burden to the student. In order to qualify for the Deferment Plan, students must complete an application and meet the criteria outlined in this brochure.

If you have questions regarding the Company Sponsored Deferment Plan, contact the NSCC Business Office in C107 at 419.267.1311 or 419.267.1337.

Who is Eligible?

As a student, you are eligible to participate in the Company Sponsored Deferment Plan if you meet the following criteria.

1. Your company's tuition/fee reimbursement plan requires a "C" grade or better.
2. You are enrolled in a credit course.
3. You have no outstanding financial obligation to NSCC.
4. You have not been delinquent on previous payments made to NSCC.

What is NOT Covered?

Books, supplies and non-credit tuition are **NOT** covered by the Company Sponsored Deferment Plan.

How do I Apply?

The application for the Company Sponsored Deferment Plan is available in the Business Office (C107) or on the College website, www.northweststate.edu. Find the "Business Office" in the Quick Links drop down menu and then click on "Alternative Payment Options."

What if I have Financial Aid?

At NSCC, all students are encouraged to apply for financial aid by completing the Free Application for Federal Student Aid (FAFSA). Any scholarships or grants you receive will be deducted from your tuition before calculation of the deferred amount.

What if I Withdraw?

Dropping or withdrawing from classes will void the Deferment Plan agreement and payment for those classes will be due immediately. You will be responsible for payment of any outstanding balances. The College will seek payment of all unpaid balances through the State of Ohio Attorney General Collection Unit. All costs related to any collection efforts become your responsibility.

Note: It is the student's responsibility to officially drop or withdraw from a course. All refunds are calculated in accordance with the current published Refund and Withdraw Calendar found at www.northweststate.edu under "Calendars and Schedules."



What if I Add A Class?

You would need to complete another Deferment Plan form to cover the added class(es). The form must be turned in to the Business Office as soon as possible to avoid a late fee or being dropped from the class(es).

How do I Pay?

You must turn in a signed and completed Deferment Plan application to the Business Office (C107) by the semester payment due date. An invoice will be mailed to the student or the company before the end of the semester. Payment is due 30 days from the last day of the semester. Payment for an eight-week or flexibly scheduled class is also due 30 days from the last day of the semester.

It is the student's responsibility, not the company's, to make sure the payment is made on time. A late fee of \$50.00 will be added to your account if payment is not received by the due date.

Payment can be made in the Business Office or online through your myNSCC account. Checks, cash, Visa, MasterCard, Discover or Debit Card are accepted. Checks and cash may be dropped off in the Business Office or checks can be mailed to:

Northwest State Community College
Business Office
22600 State Route 34
Archbold, Ohio 43502