



Authorization to Release Financial Information

The Family Educational Rights and Privacy Act (FERPA) of 1974 is designed to protect the privacy of a student's educational records. These confidential records include financial aid, scholarship and billing/account information, and ***will not be released without written consent from the student.***

This authorization must be presented in person, by the student, with an unexpired state-issued photo ID.

Student Name: _____

NSCC ID number: N_____

I authorize the Business Office and/or Financial Aid Office of Northwest State Community College to discuss confidential account information for the purposes of understanding and meeting College related financial obligations with the person(s) listed on this form.

I understand that the person(s) listed on this form will have access via telephone, in person, or by U.S. and electronic mail to information that may include the following:

- My financial aid and scholarship records, including processing and eligibility status as well as award types and amounts. This information will not include specific parental income or asset information.
- My student account and statements, including credits and debits posted to that account and any refund amounts I may have received.
- Any other unpaid bills that are owed to the College.

This authorization form does not allow NSCC to release specific academic information.

Name(s) of people to release information to: (Please print)

Authorization Password _____
(Please limit the password to one printed word. **The authorized person(s) will be expected to know this password.**)

This authorization will remain in effect until revoked in writing by the student.

Student Signature: _____ Date: _____

By signing this form, you certify that you are the person identified by the signatures above and have not disclosed the authorization password to anyone else. You also understand that if you purposely give false or misleading information, you may be subject to fines and/or penalties.

Northwest State Community College does not discriminate on the basis of race, color, national origin, sex, gender identity, disability, religion or age in its programs or activities.

<p><u>Financial Aid Use Only:</u></p> <p>Identity verified by (please initial one): Driver's License _____ or NCard _____</p> <p>Processed by: _____ Date: _____</p>
