

BOARD OF TRUSTEES MEETING

**June 25, 2026 – 11:30 a.m.
Room C200 / NSCC Campus**

ORDER OF BUSINESS

A. CALL TO ORDER (Mickey S)

B. ROLL CALL (Megan B)

Sandra Barber
John Bridenbaugh
Katrina DeGroff
Jeffrey Erb
Lisa McClure
Joel Miller (Vice Chair)
Scott Mull
John Poulson (Second Vice Chair)
Mickey Schwarzbek (Chair)

C. PLEDGE OF ALLEGIANCE

D. MISSION, VISION & VALUES (Volunteer)

E. PRESENTATION – FOUNDATION

F. EXECUTIVE SESSION

G. AUDIENCE PARTICIPATION

H. CHIEF EXECUTIVE OFFICER REPORT: STRATEGIC PLAN UPDATE

- Vice President – Enrollment Management & Student Affairs (Cassie Rickenberg)
- Vice President – Academics (Lana Snider)
- Vice President – Chief Fiscal & Administrative Officer (Jenny Thome)
- Vice President – Workforce Development (Jim Drewes)
- Vice President – Human Resources & Leadership Development (Katy McKelvey)
- Vice President – Chief Information Officer (Darin Seiler)
- President (Todd Hernandez)

I. BOARD DISCUSSION ITEMS (Mickey S & Todd H)

- Board Budget Committee (Todd H / Jenny T)
- Part-Time Faculty Pay Rates (Lana S)

Mission Statement: To serve by providing access to excellent and affordable education, training, and services that will improve the lives of individuals and strengthen communities.

Vision: Northwest State Community College will be a leader in education that empowers individuals and communities.

Values: People, Integrity and Learning

- ODHE Completion Plan (Cassie R)
- GLBA Report-out (Darin S)
- Policy and Procedure Updates (Todd H / Cassie R / Lana S)
 - o Title IX policy & procedures (amended)
 - o ILOs (amended)
- Legislative Updates (Todd H)
 - o State/Federal Policy Updates
 - o BOT Education Requirements

J. CHIEF FISCAL OFFICER REPORT (Jenny T)

- Financial Report as of April 30, 2026

K. CONSENT AGENDA (Megan B)

1. Consent Agenda Items (roll call vote)
 - a. Minutes of the April 17, 2026 Meeting
 - b. Resignations
 - c. Retirement
 - d. Renewal of Probationary Faculty and Non-Faculty Contracts
 - e. Employ Full-Time Custodian – 2nd Shift
 - f. Employ Full-Time Faculty – Natural Sciences (Biology)
 - g. Miscellaneous Employment Contracts (PT, overload / supplemental)
 - h. Curriculum Changes
 - i. Part-Time Faculty Pay Rates
 - j. Sexual Misconduct Policy (amended)

L. PROPOSED RESOLUTIONS (Megan B)

1. FY26-27 Budget
2. ODHE Completion Plan
3. Rescind Resolution 25-65 Institutional / General Learning Outcomes Suspension
4. Institutional / General Learning Outcomes (amended policy)

M. UPCOMING BOARD ACTIVITIES (Todd H)

1. Board Meeting – August 28
2. State of the College / Board Retreat – September 23
3. Board Meeting – October 16

N. OTHER BUSINESS (Todd H)

1. Foundation Board Meetings
 - a. July 30, 2026
 - b. October 15, 2026
2. Trustee Professional Development

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- a. OACC Trustee's Conference – September 10
 - b. ACCT Leadership Congress (Chicago, IL) – October 21-24, 2026
- 3. Aspen Presidents & Trustee Collaborative
 - a. September 24-25 (D.C.) In-person session (President, Chair, +2 trustees invited)
 - b. December 10 Virtual session (President, Chair, full board invited)
 - c. February 26 Virtual session (President, Chair, full board invited)

O. ADJOURNMENT (Mickey S)

Northwest State Community College Statement of Commitment

1. We declare that we will educate students employing free, open, and rigorous intellectual inquiry to seek the truth.
2. We declare that we must equip students with the opportunity to develop the intellectual skills they need to reach their own, informed conclusions.
3. We declare our commitment to not requiring, favoring, disfavoring, or prohibiting speech or lawful assembly.
4. We declare we are committed to creating a community dedicated to an ethic of civil and free inquiry, which respects the autonomy of each member, supports individual capacities for growth, and tolerates the differences in opinion that naturally occur in a public higher education community.
5. We declare that our duty is to treat all faculty, staff, and students as individuals, to hold them to equal standards, and to provide them equality of opportunity, with regard to those individuals' race, ethnicity, religion, sex, sexual orientation, gender identity, or gender expression.

This Statement of Commitment fulfills the requirements set forth in Section 3345.0216 of the Advance Ohio Higher Education Act (Sub. S.B. No. 1, 136th General Assembly) while reaffirming our mission, vision, and values.

Mission Statement: To serve by providing access to excellent and affordable education, training, and services that will improve the lives of individuals and strengthen communities.

Vision: Northwest State Community College will be a leader in education that empowers individuals and communities.

Values: People, Integrity and Learning

The Board of Trustees of Northwest State Community College (NSCC) met in regular session on Friday, April 17, 2026 at 8:30 a.m.

Mickey Schwarzbek, Chair of the Board, stated that “the record should show that notice of this meeting has been given in accordance with the Ohio Revised Code, Section 121.22(F).”

MEMBERS PRESENT

26-25

Members present: Sandy Barber, John Bridenbaugh, Katrina DeGroff, Jeff Erb, Lisa McClure, Joel Miller, Scott Mull, John Poulson, Mickey Schwarzbek

PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance: I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

NSCC MISSION STATEMENT

Vice President Lana Snider read the College’s mission statement: To serve by providing access to excellent and affordable education, training, and services that will improve the lives of individuals and strengthen communities. This statement guides the board, administration, faculty and staff in all decisions of the College.

NSCC STATEMENT OF COMMITMENT

1. We declare that we will educate students employing free, open, and rigorous intellectual inquiry to seek the truth.
2. We declare that we must equip students with the opportunity to develop the intellectual skills they need to reach their own, informed conclusions.
3. We declare our commitment to not requiring, favoring, disfavoring, or prohibiting speech or lawful assembly.
4. We declare we are committed to creating a community dedicated to an ethic of civil and free inquiry, which respects the autonomy of each member, supports individual capacities for growth, and tolerates the differences in opinion that naturally occur in a public higher education community.
5. We declare that our duty is to treat all faculty, staff, and students as individuals, to hold them to equal standards, and to provide them equality of opportunity, with regard to those individuals' race, ethnicity, religion, sex, sexual orientation, gender identity, or gender expression.

This Statement of Commitment fulfills the requirements set forth in Section 3345.0216 of the Advance Ohio Higher Education Act (Sub. S.B. No. 1, 136th General Assembly) while reaffirming our mission, vision, and values.

VISION AND VALUES

VP Snider read the College's vision and values statements:

Vision – Northwest State Community College will be a leader in education that empowers individuals and communities.

Values:

People – We believe in the power of teamwork, bringing people of diverse backgrounds and communities together to excel.

Integrity – We believe that honesty, respect, and accountability are the basis of building trust.

Learning – We believe that the acquisition and application of knowledge is the key to success, and to that end, we provide access to greater opportunities through education, training, and services.

EXECUTIVE SESSION

26-26

Mr. Miller moved and Mr. Poulson seconded a motion to go into executive session to discuss the employment and compensation of a public employee or official and to review negotiations with public employees concerning compensation or other terms and conditions of their employment.

ROLL CALL: Aye; Barber, Bridenbaugh, DeGroff, Erb, McClure, Miller, Mull, Poulson, Schwarzbek. Nay; None. Thereupon the Chair declared the motion approved.

Following executive session, the meeting moved back to regular session and on record at 10:55 p.m. with no action taken.

CHIEF EXECUTIVE OFFICE REPORT

Each of the Vice Presidents provided a report from their respective areas. Cassie Rickenberg, Vice President for Enrollment Management & Student Affairs, shared some of the student engagement events that were held in March. Overall, spring enrollment is down slightly from spring 2025. New learners are up 13.7% in FTE. Lana Snider, Vice President for Academics, provided details on spring commencement, which will be held on May 9 at Founders Hall, Archbold. Ohio Senator Jane Timken will be the keynote speaker. Jenny Thome, Chief Fiscal & Administrative Officer, reported that the Business Office was beginning the fiscal year close-out process and shifting to the FY27 budget

process. Darin Seiler, Chief Information Officer, shared that the college is creating an ad hoc Institutional AI Committee, which will be responsible for developing an institutional AI governance operations policy, reviewing AI tools to ensure operational security and efficiency and promoting AI literacy and awareness across all campus departments. President Hernandez has applied for the Aspen President-Trustee Collaborative, along with Chair Schwarzbek and Vice Chair Miller. This year-long initiative will strengthen board-president alignment in support of lasting reforms that improve community college student outcomes.

BOARD DISCUSSION ITEMS

President's Evaluation – Per Board policy, the Board of Trustees must complete an annual performance evaluation of the President. The Board will receive the evaluation to be completed from April 15 – May 15. Results will be compiled for review by the Board Executive Committee on June 3 and the full Board on June 25.

Course Fees – Annual review of course fees as required by Ohio Department of Higher Education (ODHE). Once approved by the Board, they are sent to ODHE for submission. Adjustments are made related to new courses and fee modifications, keeping in mind affordability and cost to the learners. This is a consent item for the Board's consideration.

Part-Time Faculty Pay Rates – The College is committed to reviewing the part-time faculty pay rates every two years. The Cabinet will review recommended changes and bring to the Board for approval in June for a July 1 effective date.

ODHE Completion Plan (Cassie R): Legislative requirement to complete every two years. Developing strategies for access, retention and completion. This will be a voting item for the June 25 meeting for submission by the June 30 due date.

Out-of-State Tuition Waiver – Agency and Veterans (Todd H): Our agency sites have approximately 400 students that work in Ohio and reside in border states. The current process is completing an individual waiver form for each student. The state has a procedure for applying for a waiver to cover those students. The Board has to approve a resolution for the waiver before we apply for the exemption. The College would also waive the out-of-state tuition surcharge for our veteran students. This would be a minimal number annually and would support our efforts as a veteran-friendly institution and also support our Collegiate Purple Star designation. This is a resolution for the Board's consideration.

Policy and Procedure Updates:

Curricular Development Policy (amended) and Procedure (new) – The policy was previously updated to comply with the new HB 96 requirements. An Ad Hoc committee was formed, which included two members of the Board of Trustees, to review and create a procedure. The Board of Trustees does not approve procedures; however, they

concurred with the procedure as presented. Chair Schwarzbek read the following statement: *“House Bill 96 contains specific Board of Trustees curricular review requirements. The Board previously approved policy 14-5-05 Curricular Development in response to HB96. Today, the Board reviewed the new procedure, 5-03(C) Course Program Approval, and concurred with the proposed curricular review and approval process submitted by the administration.”*

Institutional Learning Outcomes (ILOs) Policy – The ILOs policy was suspended at the August 2025 board meeting in response to Senate Bill 1. An ILO workgroup has met regularly to continue its assessment of the ILOs. ILO #4 was presented to the Board with proposed modifications. After discussion, the Board did not concur with the proposed language. They voted to adopt the following language to update the fourth ILO as part of policy 14-5-07 Institutional/General Learning Outcomes:

Motion by Jeff Erb and second by Lisa McClure to update the ILO with the following modified language:

26-27

Ethical Responsibility in a Pluralistic Society

- Analyze the ethical implications of individual actions.
- Recognize the complexity of historical, social, economic, or political systems.

ROLL CALL: Aye; Barber, Bridenbaugh, DeGroff, Erb, McClure, Miller, Mull, Poulson, Schwarzbek. Nay; None. Thereupon the Chair declared the motion approved.

North Star Training Facility – Training Center located at Northstar Bluescope. The land has to be owned by NSCC – Northstar will donate a parcel of land to the College. Total project is \$9 million. NSCC has committed to \$1.5 million in equipment. Northstar has committed \$3 million in land and capital. We have submitted a congressional spending request to the state for \$1 million dollars from the community project bucket. We requested \$2 million from Federal Congressional Directed Funding, and the remaining \$1.5 million from the Governor's office.

Trustee Training Requirements – An email was sent to all trustees on February 26, 2026, which contained additional information on trustee training requirements. Trustees that attended the 2025 Trustees Conference or attend this year's Trustees Conference on September 10 will satisfy some or most of the training modules. The OhioLearn modules can also be accessed through the OHID login system.

CHIEF FISCAL OFFICER REPORT

26-28

Ms. DeGroff moved and Ms. McClure seconded the following motion:

Jennifer Thome, Chief Fiscal & Administrative Officer, presented the cumulative financial report to inform the Board of Trustees of the College's financial condition as of February 28, 2026.

ROLL CALL: Aye; Barber, Bridenbaugh, DeGroff, Erb, McClure, Miller, Mull, Poulson, Schwarzbek. Nay; None. Thereupon the Chair declared the motion approved.

CONSENT AGENDA APPROVED

Ms. Barber moved and Mr. Erb seconded the following consent items:

MINUTES OF THE FEBRUARY 20, 2026 BOARD MEETING

26-29

RESIGNATION

26-30

WHEREAS, Jodi Adams, Custodian, has submitted her resignation; and

WHEREAS, the President recommends

NOW, THEREFORE BE IT RESOLVED, that the resignation of Jodi Adams, effective February 13, 2026 be accepted.

EMPLOY FULL-TIME ACCOUNTS SPECIALIST (VAN WERT)

26-31

WHEREAS, the position of full-time Accounts Specialist (Van Wert) was left vacant due to the resignation of Karen Myers; and

WHEREAS, a search was conducted to fill the position; and

WHEREAS, the Chief Fiscal & Administrative Officer and the President recommend

NOW, THEREFORE BE IT RESOLVED, that Ms. Nicole Adams be employed as full-time Accounts Specialist (Van Wert) effective April 6, 2026 at an annual salary of \$44,000.00. This is a graded position.

TRANSITION TO CUSTODIAN (1ST SHIFT)

26-32

WHEREAS, the position of Custodian (1st Shift) was left vacant due to the resignation of Jodi Adams; and

WHEREAS, a search was conducted to fill the position; and

WHEREAS, an internal candidate applied for the position

WHEREAS, the Chief Fiscal & Administrative Officer and the President recommend

NOW, THEREFORE BE IT RESOLVED, that Mr. Zachory Tucker transition to full-time Custodian (1st Shift) effective March 11, 2026 at an annual salary of \$32,094.40. This is in accordance with the Support Personnel Bargaining Agreement.

MISCELLANEOUS EMPLOYMENT CONTRACTS

26-33

WHEREAS, it has been determined that the following person(s) should be employed to accommodate various needs; and

WHEREAS, the Chief Fiscal & Administrative Officer, the Vice President of Academics and the President recommend

NOW, THEREFORE BE IT RESOLVED, that the following individual(s) be approved to receive employment contracts for miscellaneous services:

Food Service (PT):

Pamela Bishop - \$14.58 / hour

Part-Time Instructors:

Justin Brown
Alyssa Campbell
Courtney Duncan
Tyler Helentjaris
Eric Hurless
Bradley Kill
Terry Miller
Aaron Wingo

Full-Time Faculty – Overload:

Greg Nartker
Peter Runk
Rhonda Lazette
Emily Riegsecker
Josh Verhoff
Doug Severt
Erin Jacob
John Mueller
Eric Jones

Supplemental:

Eric Baker
Allen Berres
Josh Verhoff
Amy Drees
Lindsay Folkerth
Chelsie Ebaugh

Tony Hills

Non-Teaching:

Jon Tomlinson

CURRICULUM CHANGES

26-34

WHEREAS, House Bill 96 states that the Board of Trustees has ultimate authority to establish new academic programs, schools, colleges, institutes, departments and centers at the institution; and

WHEREAS, policy 3358: 14-5-05 Curriculum Development, has been amended to meet the requirements of House Bill 96; and

WHEREAS, the Board has final, overriding authority to approve or reject any establishment or modification of academic programs, curricula, courses, general education requirements, and degree programs; and

WHEREAS, the following curriculum changes have been made to academic programs that now require board of trustee approval

NOW, THEREFORE BE IT RESOLVED, that the following changes for February and March be accepted:

- PNE124 Nursing Care: Adults II Course Information Sheet Revisions
- New Course: BIO102 Foundations of Natural Science for Human Biology
- PNE122 Nursing Care of the Child 30 Clinical Hours Conversion to 15 Simulation Time and 53 Theory Hours and Prerequisite Changes.
- ENG210 Technical Communications Learning Outcome Revisions
- Course Inactivation: CIT285 Microsoft Directory Services Technology
- Course Inactivation: CIT111 Visual Basic Programming
- Course Inactivation: CIT192 Microsoft Workstation Technology
- Manufacturing Foundations STC Adding MET100 as an Alternative to MET290
- PNE121 Nursing Care of Mother and Newborn Course and Course Information Sheet Revisions
- PNE122 Nursing Case of the Child Course Information Sheet Revisions
- NRS241 Health & Illness Concepts III Course Information Sheet Correction.
- Practical Nursing Certificate Course Sequence Change

APPROVAL OF 2026-2027 STUDENT FEES

26-35

WHEREAS, the administration has reviewed the student fees for the College; and

WHEREAS, changes have been made to existing courses and fees for new courses have been added; and

WHEREAS, the academic deans, Vice President of Academics, the Chief Fiscal and Administrative Officer and the President recommend

NOW, THEREFORE BE IT RESOLVED, that the student fees be adopted for the 2026-2027 academic year.

Course Description	Reason for Change	Current Fee	Proposed Fee	Impacted	Change
BIO150 The Human Body	No Lab. Removing \$5 Lab supply fee	\$ 37.00	\$32.00	20	-\$100.00
BIO234 Human Disease	No Lab. Removing \$5 Lab supply fee	\$ 37.00	\$32.00	24	-\$120.00
CIT155 Linux Networking I	Standardizing the Lab / Equipment / tech fees	\$ 49.00	\$29.00	15	-\$300.00
CIT191 Computer Operations	Standardizing the Lab / Equipment / tech fees	\$ 38.00	\$29.00	15	-\$135.00
CIT193 Microsoft Server Tech	Standardizing the Lab / Equipment / tech fees	\$ 23.00	\$24.00	15	\$15.00
CIT194 IT Security Fundamentals	Standardizing the Lab / Equipment / tech fees	\$ 23.00	\$29.00	15	\$90.00
CIT202 Mobile Application Programming	Standardizing the Lab / Equipment / tech fees	\$ 15.00	\$5.00	15	-\$150.00
CIT266 Data Structures & Algorithms	Standardizing the Lab / Equipment / tech fees	\$ 15.00	\$24.00	15	\$135.00
MTH132 Discrete Structures	same as other math classes	\$ -	\$23.00	24	\$552.00
IND131 Industrial Pipefitting	used by students in class. approximately 30	\$ 114.00	\$140.00	8	\$208.00
IND134 Industrial Fluid Power I	used by students in class. approximately 30	\$ 96.00	\$125.00	8	\$232.00
IND232 Machine Repair	used by students in class. approximately 30	\$ 117.00	\$139.00	8	\$176.00
IND234 Industrial Fluid Power II	used by students in class. approximately 30	\$ 116.00	\$139.00	8	\$184.00

VISUAL COMMUNICATION & GRAPHIC DESIGN CERTIFICATE (NEW)

26-36

WHEREAS, the Visual Communication and Graphic Design (VCGD) certificate is an opportunity for students not planning on continuing to a four-year degree to complete VCGD specific classes and move into the workforce; and

WHEREAS, the certificate will leverage all the existing classes to complete the 30-credit hour requirement and is designed so students can continue on to earn an associate degree in a 1 plus 1, and does not replace the associate degree pathway; and

WHEREAS, the Vice President for Academics and the President recommend

NOW, THEREFORE BE IT RESOLVED, that the Visual Communication & Graphic Design Certificate be approved for fall 2026.

This concludes the Consent Agenda

ROLL CALL: Aye; Barber, Bridenbaugh, DeGroff, Erb, McClure, Miller, Mull, Poulson, Schwarzbek. Nay; None. Thereupon the Chair declared the motion approved.

OUT-OF-STATE TUITION WAIVER FOR OHIO APPRENTICE STUDENTS AND VETERANS OF NORTHWEST STATE COMMUNITY COLLEGE APPROVED

26-37

Mr. Miller moved and Mr. Poulson seconded the following motion:

WHEREAS, The Board of Trustees of Northwest State Community College (NSCC) desires to support the apprenticeship students and veterans throughout our state with a reduced tuition rate; and

WHEREAS, there are approximately 300 apprentices that are enrolled in NSCC apprentice programs and 15 veterans that are enrolled at NSCC in Ohio but live in a contiguous state; and

WHEREAS, the waiver amount is the out of state tuition surcharge minus \$1.00 per credit hour:

Tuition = currently 207.33

Out-of-State Tuition = currently 201.33

Career Service Fee = 8.50

Amount Being Waived = 200.33

WHEREAS, the timeframe will begin spring 2026 and be in effect for summer 2026, fall 2026 and spring 2027, ending May 15, and a request for renewal will be submitted every two years as required by the Ohio Department of Higher Education; and

WHEREAS, §381.170 of Am. Sub. H.B. 166 of the 133rd General Assembly requires any waiver of tuition for a student or class of students not otherwise permitted by law at a state-assisted institution of higher education be approved by the Ohio Chancellor of Higher Education;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees approve the proposed discounted tuition rate for the apprentice sites and veterans.

BE IT FURTHER RESOLVED, that the Board of Trustees directs the administration to seek approval of such discounted tuition rates from the Ohio Chancellor of Higher Education.

ROLL CALL: Aye; Barber, Bridenbaugh, DeGroff, Erb, McClure, Miller, Mull, Poulson, Schwarzbek. Nay; None. Thereupon the Chair declared the motion approved.

OTHER BUSINESS

The Board was provided with dates on several upcoming activities, including the Distinguished Alumni Luncheon and Commencement on May 9 and the Green Carpet Event on May 14.

ADJOURNMENT

With no further business to be brought before the Board, the meeting was declared adjourned. The next Board of Trustees meeting is scheduled for Thursday, June 25, 2026.

1. APPROVAL OF CONSENT AGENDA

1a. Minutes of the April 17, 2026 Board Meeting

1b. Resignations

WHEREAS, Connie Nicely, Controller, has submitted her resignation; and

WHEREAS, Tracy Zuver, Campus Police (PT), has submitted his resignation; and

WHEREAS, the President recommends

NOW, THEREFORE BE IT RESOLVED, that the resignation of Connie Nicely, effective May 31, 2026; and Tracy Zuver, effective June 30, 2026 be accepted.

1c. Retirement

WHEREAS, Bill Chaplin, Faculty – Workforce Development, has submitted his retirement notice; and

WHEREAS, the President recommends

NOW, THEREFORE BE IT RESOLVED, that the retirement of Bill Chaplin, effective May 15, 2026 be accepted.

1d. Renewal of Probationary Faculty and Non-Teaching Faculty Contracts

WHEREAS, it has been determined that the following persons should be re-employed; and

WHEREAS, their supervisor recommends; and

WHEREAS, the Vice President for Academics, the Vice President for Enrollment Management and Student Affairs and the President recommend

NOW, THEREFORE BE IT RESOLVED, that the following persons be re-employed as per the terms and conditions indicated effective with the 2026-2027 academic year:

Chelsie Ebaugh (faculty – composition), continuing, Masters, total salary \$63,037.68

Lindsay Folkerth (faculty – composition), continuing, Masters, total salary \$63,037.68

Felicia Skeens (coordinator – success center), continuing, Masters, total salary \$61,852.41

Nicole Schwab (faculty – nursing), third, Masters, total salary \$62,556.62

Cynthia Zdanczyk-Westhoven (faculty – psychology), third, PhD, total salary \$65,691.62

Laura Moore (assistant – clinical teaching), second, Bachelors, total salary \$59,596.26

Doug Severt (faculty – industrial technology machining & cnc), second, Associates, total salary \$66,826.26

Anna Trubey (faculty – nursing), second, Masters, total salary \$62,096.26

1e. Employ Full-Time Custodian (2nd Shift)

WHEREAS, the position of Custodian (2nd Shift) was left vacant due to the transition of Zachory Tucker to Custodian (1st Shift); and

WHEREAS, a search was conducted to fill the position; and

WHEREAS, the Chief Fiscal & Administrative Officer and the President recommend

NOW, THEREFORE BE IT RESOLVED, that Ms. Elisia Rosales be employed as full-time Custodian (2nd Shift) effective April 27, 2026 at an annual salary of \$33,034.40. This is in accordance with the Support Personnel Bargaining Agreement.

1f. Employ Full-Time Faculty – Natural Sciences (Biology)

WHEREAS, the position of Faculty – Natural Sciences (Biology) was left vacant due to the retirement of Greg Tefft; and

WHEREAS, a search was conducted to fill the position; and

WHEREAS, the Vice President for Academics and the President recommend

NOW, THEREFORE BE IT RESOLVED, that Ms. Jennifer Croft be employed as full-time Faculty – Natural Sciences (Biology) effective August 16, 2026 at an annual salary of \$XX. This is in accordance with the Professional Personnel Bargaining Agreement.

1g. Miscellaneous Employment Contracts

WHEREAS, it has been determined that the following person(s) should be employed to accommodate various needs; and

WHEREAS, the Chief Fiscal & Administrative Officer, the Vice President of Academics and the President recommend

NOW, THEREFORE BE IT RESOLVED, that the following individual(s) be approved to receive employment contracts for miscellaneous services:

Campus Police (PT):

Matthew Kosier - \$22.20 / hour

Part-Time Instructors:

Richard Cesta
Sidney Ley

Overload:

Eric Baker	Erik Jones
Lisa Becher	Julie Kemarly-Dowland
Jennifer Behnfeldt	Michael Kwiatkowski
Allen Berres	Suzanne Lammers
Chris Clawson	Rhonda Lazette
Lisa Dapelo	Amy Leitch
Colin Doolittle	Tamara Meyer
Marianna Doolittle	Kayla Miller
Amy Drees	John Mueller
Chelsie Ebaugh	Tera Newton
Carissa Emery	Emily Riegsecker
Heather Galbraith	Karla Ringenberg
Melanie Hicks	Peter Runk
Tony Hills	Doug Severt
Erin Jacob	Josh Verhoff

Supplemental:

Amy Thomas

1h. Curriculum Changes

WHEREAS, House Bill 96 states that the Board of Trustees has ultimate authority to establish new academic programs, schools, colleges, institutes, departments and centers at the institution; and

WHEREAS, policy 3358: 14-5-05 Curriculum Development, has been amended to meet the requirements of House Bill 96; and

WHEREAS, the Board has final, overriding authority to approve or reject any establishment or modification of academic programs, curricula, courses, general education requirements, and degree programs; and

WHEREAS, the following curriculum changes have been made to academic programs that now require board of trustee approval

NOW, THEREFORE BE IT RESOLVED, that the following changes for April be accepted:

DegreeWorks Academic Success Coursework & Statement in the Catalog
PNE123 Nursing Care of Adults I Course Description, Prerequisites,
Course Learning Outcome Revisions
FIN110 Bank Management Prefix Change from BAN110
FIN210 Credit Management Prefix Change from BAN210
FIN220 Investment Management Prefix Change from BAN220
New Course: EET262 PLC Engineering

Course Inactivation: OAS223, OAS224, OAS225, OAS292, and OAS293
Course Inactivation: CAO210, GSD050, GSD101, HIS290, MUS120, MUS121, MUS123,
PHI220, and SSC130
Course Inactivation: EET240, EET272, MET099, PET110, PET231, PET250, QCT141, QCT250,
CHM138, CHM256, MTH078, MTH079, MTH085, MTH099, and PHY150

1i. Part-Time Faculty Pay Rates

WHEREAS, the current part-time faculty pay rates were last adjusted fall 2024; and

WHEREAS, the College is committed to reviewing part-time instructor rates every two years; and

WHEREAS, the review process includes comparing pay rates with the other Ohio community colleges to remain competitive; and

WHEREAS, the Vice President for Academics and the President recommend

NOW, THEREFORE BE IT RESOLVED, that Part-time Faculty pay rates be increased by 2% beginning fall 2026.

1j. Sexual Misconduct Policy (amended)

WHEREAS, policy 14-3-35 Sexual Misconduct has not had a comprehensive review since 2020; and

WHEREAS, the policy revisions streamline the documents, clarify term and process steps, updates the nonconsensual sexual contact definition using the current NIBRS 2025 framework, and notes related nondiscrimination updates needed to NSCC's broader nondiscrimination policy and procedure in light of newer laws such as the PWFA, Title VI and Ohio law;

WHEREAS, the policy was reviewed and updated in conjunction with the College's Title IX consultant D. Stafford & Associates

NOW, THEREFORE BE IT RESOLVED, that amended policy 14-3-35 Sexual Misconduct be accepted effective June 25, 2026.

This concludes the Consent Agenda

Moved by _____ Seconded by _____

ROLL CALL: Aye; Nay;
Thereupon the Chair declared the motion approved/disapproved.

PROPOSED RESOLUTIONS

1. CONSIDERATION OF A RESOLUTION TO APPROVE THE 2026-2027 BUDGET

Moved by _____, seconded by _____.

WHEREAS, the proposed operating budget has been developed through the collective work of the Cabinet, the Finance Team and the Budget Committee of the Board of Trustees, in conjunction with the budget managers of the College; and

WHEREAS, the President recommends

NOW, THEREFORE BE IT RESOLVED, that the operating budget for 2026-2027 fiscal year be adopted.

ROLL CALL: Aye; Nay;
Thereupon the Chair declared the motion approved/disapproved.

2. CONSIDERATION OF A RESOLUTION TO APPROVE THE ODHE COMPLETION PLAN

Moved by _____, seconded by _____.

WHEREAS, the 2026-2028 Northwest State Community College Completion Plan Report has been completed; and

WHEREAS, the plan is due to the Ohio Department of Higher Education by June 30, 2026 and must be approved by the Board of Trustees; and

WHEREAS, the President recommends

NOW, THEREFORE BE IT RESOLVED, that the 2026-2028 Completion Plan for Northwest State Community College be approved by the Board of Trustees effective June 25, 2026.

ROLL CALL: Aye; Nay;
Thereupon the Chair declared the motion approved/disapproved.

3. CONSIDERATION OF A RESOLUTION TO RESCIND RESOLUTION 25-65 SUSPENSION OF THE INSTITUTIONAL / GENERAL LEARNING OUTCOMES

WHEREAS, the Ohio Attorney General's Representative recommended policy 14-5-07 Institutional Learning Outcomes (ILOs) be modified following the approval of Senate Bill 1, the Advance Ohio Higher Education Act; and

WHEREAS, the Board of Trustees temporarily suspended the ILOs effective August 15,

2025 to allow opportunity for the creation of revised language; and

WHEREAS, a committee was formed to review and update the ILOs; and

WHEREAS, the Board has reviewed the proposed new ILO language and did not concur with the language; and

WHEREAS, the Board modified and approved new ILO language; and

WHEREAS, the Board will vote to rescind resolution 25-65 and subsequently consider a resolution to approve an amendment to policy 14-5-07 Institutional / General Learning Outcomes.

NOW, THEREFORE BE IT RESOLVED, that the Board rescind resolution 25-65 suspending the General/Institutional Learning Outcomes.

4. CONSIDERATION OF A RESOLUTION TO APPROVE AMENDED POLICY 14-5-07 INSTITUTIONAL / GENERAL LEARNING OUTCOMES

WHEREAS, the Ohio Attorney General's Representative recommended policy 14-5-07 Institutional / General Learning Outcomes (ILOs) be modified following the approval of Senate Bill 1, the Advance Ohio Higher Education Act; and

WHEREAS, the Board of Trustees temporarily suspended the ILOs effective August 15, 2025 to allow opportunity for the creation of revised language; and

WHEREAS, a committee was formed to review and update the ILOs; and

WHEREAS, the Board has reviewed the proposed new ILO language and did not concur with the language; and

WHEREAS, the Board modified and approved new ILO language

NOW, THEREFORE BE IT RESOLVED, that policy 14-5-07 be approved with the amended change to the fourth ILO:

Ethical Responsibility in a Pluralistic Society

- Analyze the ethical implications of individual actions.
- Recognize the complexity of historical, social, economic, or political systems.



President's Report - June 2026

Videos:

Activities

Ongoing

- Defiance Rotary (weekly)
- OACC President's Call (various)
- NwOESC Superintendent Meeting (monthly)
- Four County Superintendent Meeting (monthly)
- President - Faculty Leadership Conversations (Monthly)
- OACC - Legislative Committee
- Alliance For Innovation in Technology President's Call (AFIT) (monthly)

Date	Activity
May 4	President Rodgers - BGSU
May 8	Columbus Electrical JATC Graduation (Columbus, OH)
May 12	RGP Event, Capital Conversations (Columbus, OH)
May 15	Legislative Summit (Bowling Green, OH)
May 16	Steubenville Electrical JATC Graduation (Steubenville, OH)
May 19	ODHE Workforce Meeting (Columbus, OH)
May 20	OACC Governing Board Meeting (Springfield, OH)
May 27	RGP Regional Meeting (Findlay, OH)
Jun 1	OACC President's Meeting (Columbus, OH)
Jun 4	Cincinnati Electrical JATC Graduation (Cincinnati, OH)



Scheduled Time Off / Away from Campus

Date	Description
Jun 10 - 20	Vacation - Cancun, Mexico
Jul 17 - 22	Vacation - Virginia
Jul 27 - 28	Cabinet Retreat - Cleveland, OH
Aug 4 - 9	AFIT Summer Institute - Albuquerque, NM

Non NSCC related Professional Activities

None.

Vice President / Chief Information Officer
June 2026
Submitted by: Darin Seiler

Data Systems Team

The Data Systems team continues to manage the Banner Student Information System (SIS) and fulfill requests for all departments in the college. Key accomplishments and ongoing initiatives include:

Banner Upgrades

- ✓ A Banner upgrade for Financial Aid was installed in the test environment. It has been tested and now installed in the production environment. This allows for receiving of the 2026-2027 FAFSA records.

Banner Software Integration

- ✓ Ellucian Ethos is being configured and tested. This will allow interfaces with third party software to be built, allowing data sharing in real-time.
- ✓ The interface with eCampus (new textbook system for students) is operational for summer, using flat files exchanges. For fall, the interface with eCampus should be using Ethos.
- ✓ Work is underway for implementing an application called Simple Syllabus. This tool will address part of the SB1 directive to have course syllabi accessible on the website within three clicks. Each syllabus will be created with a common template, allowing for easier student experiences when going from one course to another.

New Initiatives

- ✓ In the past two months about 108 requests have been successfully completed, showing 100% positive feedback from the 18 responses received, 94% in the “awesome” category.
- ✓ Departments across campus met with Ellucian regarding the current Banner (SIS) platform. Ellucian has given demonstrations and are creating options and quotations for enhancements and alternative platforms.
- ✓ Institutional data dashboards are in the finishing stages and will be reviewed for final modifications.
- ✓ Members of IT, Jamie Ridenour and Terry King, along with Darin Seiler, attended the 2026 Ohio Higher Education Computing Council (OHECC) conference at the University of Toledo in May. There were several sessions presented, numerous college participants and over 80 vendors at the conference.

State and Federal Reporting

- ✓ State Higher Education Information System (HEI) reporting for the spring will begin soon.
- ✓ Integrated Postsecondary Education Data System (IPEDS) reporting is completed until September 2026.

Functional

- ✓ Continuing to train new employees, and those transferring to different departments in Banner, Self-Service Banner, MyNSCC portal and Argos (reporting tool). Training is offered as needed.
-

Network/System, Engineering & Support Team

Campus Support Requests

- ✓ For the month of May, 303 new requests/incidents were received, and 324 have been resolved, with 100% positive feedback from 24 stakeholders.

Helpdesk Support Enhancement

- ✓ The Information Technology department continues to develop the new helpdesk experience initiative, which focuses on improved customer service, clearer communication, expanded coverage, and a modernized support model for students, faculty and staff. The new IT renovation will be the next phase of this project with the department temporarily moving to the first floor of the A building.

Events

- ✓ The team provided direct support for the recent spring commencement and Green Carpet events by preparing, testing, and supporting the audio/visual systems, presentation equipment, lighting, sound, laptops, microphones, displays, and other event technology needed for successful events.

Single Sign on Migration (SSO)

- ✓ In the last quarter, we have been working on moving all NSCC services off of our existing Central Authentication Service (CAS) to Microsoft Entra to consolidate to a single service. This move will save the college almost \$20,000 a year in support cost and centralize all of our authentication processes.

MARCS Radio Repeater System

- ✓ The new system has been fully installed and partially tested. We are currently waiting on final permits to complete the project.

B Building Renovation

- ✓ All remaining technology setups are completed in the B building.
-

Annual Information Security Compliance Assessment

Executive Summary

This document presents Northwest State Community College's (NSCC) Annual Information Security Compliance Assessment report, a requirement stipulated by the Gramm-Leach-Bliley Act (GLBA). Our commitment is to achieve and maintain full compliance with the GLBA's Financial Privacy Rule, Safeguards Rule, and Pretexting Provisions, which are crucial for protecting sensitive institutional and student information. This report provides a comprehensive overview of our security posture, detailing past achievements, current compliance status through an actionable checklist, and strategic priorities for the upcoming year. This format is intended to serve as a concise and informative annual update for the Board of Trustees.

Recap of the Past 12 Months (July 1, 2025 - June 30, 2026)

The past twelve months have been marked by significant progress in strengthening NSCC's information security posture. Our efforts have focused on implementing key safeguards and enhancing our defense mechanisms against evolving cyber threats, aligning with our commitment to data protection and GLBA compliance. The following are the key accomplishments achieved during this period:

- **Review and draft Security Documents for GLBA Compliance:** Following the delivery of our inaugural Annual Information Security Report to the Board of Trustees in June 2025, we successfully separated and drafted two tailored versions of our Incident Response Plan (IRP) this past year: an Executive version for leadership oversight and a technical version for IT deployment and operational execution. These efforts support the development of this 2026 annual compliance report, which is scheduled for formal delivery to the Board later this month.
- **Launch a Cyber-awareness Training and Phishing Campaign Program:** In partnership with external cybersecurity firm SensCy, we officially launched a comprehensive employee training program on October 1, 2025. The initiative features a rotating monthly schedule, alternating between interactive educational training modules and simulated email phishing tests. Due to the program's success, this partnership will continue into the next fiscal year.
- **Upgrade all Computers to Windows 11:** To mitigate security risks associated with the end-of-life status of Windows 10, the college successfully completed its workstation migration project by upgrading over 300 computers. All required public-facing and

public-space computers have been fully upgraded to Windows 11. The final remaining internal staff computers are currently finishing their upgrades, and the project is considered fully completed.

- **Harden Palo Alto Firewall Configuration:** Phase 1 of this perimeter defense project was successfully completed through an intensive configuration review with internal IT staff. To build upon this baseline, we are transitioning to Phase 2 for the upcoming year, which involves engaging a specialized outside vendor to perform a comprehensive best-practice security architecture optimization.
- **Perform Annual Penetration Test and Vulnerability Assessment:** In alignment with regulatory compliance and defense rotation best practices, our annual network penetration test and vulnerability assessment were successfully executed by TrustedSec. Moving into the 2026 cycle, we have partnered with Buckeye TeleSystems to perform our next proactive assessments.
- **Review Server Inventory and Upgrade Unsupported Operating Systems:** We successfully finalized a comprehensive server inventory audit. The review successfully flagged two legacy servers running unsupported operating systems, specifically, our Seagull and Alfresco deployment systems. Remediation, migration, or upgrade action plans for these systems have been prioritized for the 2026 project pipeline.
- **Evaluate the following (SOC/HIDS/NOC/SIEM):** Evaluation of our continuous detection capabilities was successfully finalized and executed. Through Buckeye TeleSystems, we fully deployed ShieldVision with Lumifi as our managed 24/7/365 Security Operations Center (SOC), Security Information and Event Management (SIEM), and Managed Detection and Response (MDR) provider. Lumifi now actively monitors all critical on-premise infrastructure alongside important cloud systems like Microsoft Entra and Google Workspace.
- **Continue IT Involvement in Expanding Physical Security:** This collaborative initiative was successfully brought to a close. IT worked alongside campus departments and vendors to use specialized grant funding to implement a brand-new parking lot surveillance ecosystem in Archbold via FlexCom. Additionally, security systems were deployed at the Van Wert campus using Grant 3 resources.

Current State - GLBA Compliance Visual Checklist

This section provides a clear, visual representation of NSCC's current adherence to the Gramm-Leach-Bliley Act (GLBA) Data Governance Checklist. Our aim is to provide the Board of Trustees with a quick and actionable overview of our compliance status, highlighting items that are fully implemented ("Complete" with 100% progress), those actively being worked on ("In Progress" with an estimated percentage), and those identified for future action ("To Do" with 0% progress). This checklist serves as a dynamic tool to track our ongoing commitment to a robust information security program.

See Appendix A for Checklist

Planned Future State (July 1, 2026 - June 30, 2027)

The upcoming twelve months represent an important phase in further maturing NSCC's information security program. Our strategic action plan for this period focuses on addressing identified gaps, enhancing existing safeguards, and proactively preparing for emerging threats. These initiatives are designed to reinforce our compliance posture and ensure the continued protection of institutional data and systems.

- **Incident Response Plan Tabletop Exercise:** To operationalize our newly drafted Incident Response Plan (IRP), the college will partner with Cleveland-based cybersecurity firm Inversion6 to conduct one structured simulation exercise. Inversion6 will facilitate a high-level walkthrough of the Executive IRP during the upcoming Cabinet retreat. Later in the fiscal year, they will conduct a comprehensive, on-campus Executive tabletop exercise involving all key response personnel to ensure institutional readiness.
- **Cyber-awareness Training and Phishing Campaign Program Continuation:** We are sustaining our ongoing commitment to human risk management by renewing our training partnership with SensCy. As a high-value addition to this partnership, SensCy Co-founder Rick Snyder is scheduled to deliver a specialized higher education Executive Briefing to college leadership at our annual Board retreat this fall.
- **Harden Palo Alto Firewall Configuration Phase 2:** Transitioning from our completed internal review phase, the IT department is launching an advanced optimization initiative with a specialized external security firm named CentraComm. CentraComm will perform a rigorous configuration audit and implement industry best-practice hardening standards to maximize the protective capabilities of our primary campus firewalls.
- **Perform Annual Penetration Test and Vulnerability Assessment:** In accordance with regulatory requirements and our ongoing protocol of rotating external security assessors, we will execute our next annual penetration testing cycle. For the 2026 assessment, NSCC has engaged Buckeye TeleSystems to perform deep-dive penetration testing and vulnerability assessments.
- **Dark Web Monitoring:** To proactively mitigate credential-stuffing and account-takeover risks, we plan to introduce a dedicated dark web monitoring service to our defensive stack. Over the next twelve months, the IT team will evaluate specialized external platforms like offerings from SensCy and HaveIBeenPwned to continuously monitor for compromised college email domains and accounts.
- **3rd Party Risk Assessments:** Recognizing that vendor ecosystems represent an important vector for student and institutional data protection, we will actively research Third-Party Risk Management (TPRM) frameworks. The goal for this period is to evaluate software options and workflows to formally integrate vendor security vetting into our permanent information security program.
- **Encryption in Transit and at Rest:** Full compliance with the Gramm-Leach-Bliley Act requires verified encryption protocol coverage for customer data both while moving across networks and stored in databases. We will undertake a systematic audit of core college data repositories and transmission pipelines over the next year to identify potential gaps and ensure universal compliance.

- **Executive Cybersecurity Briefing:** To maintain robust governance and administrative oversight, the CIO will conduct an initial strategic security briefing to the President's Cabinet this June. This will be followed by a joint executive session featuring SensCy's Rick Snyder, delivered directly to the Board of Trustees and the Cabinet during the September Board retreat.
- **Written Identity Theft Prevention Program** – As part of our comprehensive data governance checklist, the college will research emerging regulatory requirements regarding formalized Red Flags Rules under GLBA. If determined to be mandatory for our covered accounts, IT will spearhead the drafting and structuring of a compliant, written Identity Theft Prevention Program.
- **Upgrade Unsupported Operating Systems:** Building upon our completed server inventory audit, the IT department will formally address the security risks posed by our legacy Seagull and Alfresco systems. Over the coming months, we will formulate concrete action plans to either safely upgrade these server operating systems or completely migrate their workloads to modern, supported enterprise applications.

Conclusion

This Annual Information Security Compliance Assessment Report underscores Northwest State Community College's unwavering commitment to robust information security and full compliance with the Gramm-Leach-Bliley Act. Through strategic initiatives, dedicated efforts in the past year, and a forward-looking action plan, we are continually enhancing our defenses, protecting sensitive data, and fostering a secure environment for our community. We are confident that the outlined priorities for the next twelve months will significantly strengthen our security posture and ensure ongoing adherence to regulatory requirements. We appreciate the Board of Trustees' continued support and oversight in these critical endeavors.

Appendix A

Status	GLBA Element		Comment
Complete (100%)	Published Privacy Policy and/or FERPA annual notice		Registrar publishes annual FERPA notification to learners.
Complete (100%)	Process to ensure notice of privacy practices		Processes for privacy notices are established.
Complete (100%)	Process to ensure notice when data is shared		Protocols for data sharing notifications are in place.
Complete (100%)	Annual review of privacy policies		Regular review of privacy policies is conducted.
Complete (100%)	Designated Qualified Individual (QI) to oversee information security program		Vice President CIO
Complete (100%)	QI written report to governing body (at least annually)		This report fulfills the annual reporting requirement.
Complete (100%)	Written risk assessment (at least annually)		CIO completes internal risk assessment annually.
	Complete (100%)	Employee training and management	Cyber-awareness training and phishing campaign program launched October 1 st , 2025.
	In Progress (75%)	Information systems: network and software design, information processing, storage, transmission, and disposal	Progress made with immutable cloud backup and network flow monitoring; ongoing efforts
	Complete (100%)	Detecting, preventing, and responding to attacks, intrusions, or other systems failures	SOC/SIEM/MDR 24/7/365 services implemented with ShieldVision from external vendor Lumifi in 2025.

Complete (100%)	Documented safeguard for each risk identified		Linked to ongoing policy and risk assessment documentation.
	In Progress (75%)	Review of access control standards	Ongoing review; enhanced by MFA rollout and planned secure logins for public spaces.
	In Progress (75%)	Full data inventory including data classification	Server inventory completed; comprehensive data classification is a larger, ongoing effort.
	In Progress (25%)	Encrypt customer information at rest and in transit	Progress has been made; this is a 2026 action item to ensure comprehensive encryption where applicable.
	In Progress (75%)	Evaluation of application security for in-house and hosted/vendor solutions	Annual PENTEST completed; ongoing evaluation of all applications, including secure disposition.
	Complete (100%)	Multi-factor authentication for all who access customer information	Major services covered; smaller services are continuously being evaluated.
	To Do (0%)	Process for secure disposition of customer information	Awaiting comprehensive record retention policy and specific guidelines.
	In Progress (50%)	Change management process to ensure the ongoing security of information systems and network	Existing processes are being continuously refined to enhance security.
	Complete (100%)	Logging of authorized user activity including access to customer information	SOC/SIEM/MDR 24/7/365 services implemented with ShieldVision from external vendor Lumifi in 2025.

	Complete (100%)	Procedures and controls to monitor when sensitive data is accessed	SOC/SIEM/MDR 24/7/365 services implemented with ShieldVision from external vendor Lumifi in 2025.
	Complete (100%)	Procedures and controls to detect unauthorized access to customer information	SOC/SIEM/MDR 24/7/365 services implemented with ShieldVision from external vendor Lumifi in 2025.
Complete (100%)	Regularly monitor and test established safeguards		Evidenced by continuous monitoring, PENTESTs, and vulnerability assessments
	Complete (100%)	Annual penetration testing	Completed this past year; next annual test planned for the coming year.
	Complete (100%)	Vulnerability assessments, including system-wide scans every 6 months	Completed this past year; next annual test planned for the coming year.
	Complete (100%)	Vulnerability assessment after a material change to business operations and/or identified risk	Completed annual PEN +-testing and vulnerability assessment and partnered 24/7/365 detection and monitoring with ShieldVision Lumifi services.
In Progress (75%)	Information Security Program policies and procedures		Executive and Technical Incident Response Plans are created. Tabletop exercises will be conducted in 2026 to test IRP plans and documentation.

	Complete (100%)	Regular security awareness training of all staff who access customer information	Program launch with external firm in October 2025.
	In Progress (25%)	Specialized training for employees, affiliates, or service providers that have hands-on responsibility for executing information security program	Planning to conduct IRP Tabletop Exercise in 2026 with Inversion6.
	Complete (100%)	Monitor for emerging threats and effective countermeasures.	SOC/SIEM/MDR services implemented with external vendor in 2025.
	In Progress (75%)	Prevention of unauthorized disclosure of or access to customer financial information	Enhanced by MFA and firewall rules; ongoing focus for the program.
In Process (25%)	Ensure all contracts with service providers specify security expectations and safeguards and include a process to monitor the security practices of the provider		Awaiting formalization of a process to monitor security practices of providers. 3 rd party vendors assessments is on our 2026 action plan.
In Progress (75%)	Regularly evaluate information security program to account for change		Ongoing evaluation and adaptation based on new threats and technologies.
Complete (100%)	Written incident response plan		Plan to walk-thru IRP with key leadership during an IRP Tabletop exercises in 2026.
Complete (100%)	Controls in place to prevent the unauthorized disclosure of customer financial information		SOC/SIEM/MDR services implemented with external vendor in 2025.
Complete (100%)	Controls in place to detect and mitigate unauthorized access to personal, non-public information		SOC/SIEM/MDR services implemented with external vendor in 2025.
In Progress (50%)	Periodic risk assessment of covered accounts, including (1) methods used to open accounts; (2) methods used to access accounts; and (3) previous experiences with identity theft.		Plan to incorporate into the planned annual

			internal risk assessment.
In Progress (25%)		Written Identity Theft Prevention Program to detect, prevent, and mitigate identity theft	To be developed as part of the overall security program. Planned for 2026. Included as a 2026 action plan item.
	Complete (100%)	Approval from and involvement of the board of directors	The Board's approval of policies and oversight of this report demonstrate this involvement.
	Complete (100%)	Staff training	Cyber-awareness training and phishing campaign program launched October 2025.
	In Process (25%)	Oversight of service providers	Researching 3 rd party risk management solutions. Planned for 2026 as an action item.

Vice President for Academics
June, 2026
Submitted by: Dr. Lana Snider

Both the 12 and 8-week summer classes are underway and things have run smoothly. Academic teams are working closely with learner services on our 3 big initiatives, shortened academic terms, Learner Management Systems (LMS) selection & Center for Teaching & Learning (CTL). LMS vendors have presented to groups on campus and staff and faculty currently working this summer are in a test environment “sandbox” with the vendors. We look forward to continuing this important work into the 2026/2027 academic year.

Following are some brief updates from the academic deans.

Dean Jason Rickenberg: Business & Public Services

In response to institutional directives regarding low-enrolled courses, faculty and staff collaborated to evaluate sections with fewer than four enrolled students. Through coordination with the Advising Center, courses were strategically combined, converted to independent study formats, or canceled when appropriate. These decisions prioritized student progression toward degree completion while maintaining responsible stewardship of college resources.

The division continued to support faculty engagement and professional growth. Discussions were initiated regarding long-term credential advancement and academic leadership development, including exploration of graduate education pathways that will enhance instructional capacity and support future program expansion. Ongoing communication with faculty focused on maintaining instructional quality, supporting student achievement, and ensuring consistency in course delivery across modalities.

The division continued to monitor and engage with issues of local and regional significance affecting our communities. Efforts included supporting civic awareness initiatives and encouraging informed public participation in environmental stewardship and regional economic development. These activities align with the division's commitment to public service and community engagement.

Looking Ahead

Key priorities for the coming months include:

- Finalizing fall staffing and course schedules.
- Continuing enrollment management efforts to support student completion.
- Expanding opportunities for faculty development and credential advancement.
- Strengthening partnerships with business, public service, and community stakeholders.
- Supporting institutional initiatives related to student success, retention, and workforce development.

Dean Dr. Tiffany Ludwig: Nursing & Allied Health

RN students that graduated May 9 are beginning to take their NCLEX; so far two have taken it and passed.

The Ohio Board of Nursing (OBN) site visit got rescheduled due to a change in personnel through the OBN. They have added a third site surveyor (used to be two) and they wanted each surveyor on the same page and to conduct visits while faculty are in session. The OBN will now be on campus September 1-4. They will be reviewing the RN program September 1 & 2, and the PN program September 3 & 4. The Pre-Survey Report (PVR) that was due originally April 21 was submitted by Dr. Ludwig, but a new one will need to be submitted, which is due August 13.

Our seat counts for NRS 133 (CPR) for both summer and fall warranted a third section, which was added.

We purchased and received two new manikins for our lab, a pediatric one and a 1-year-old to assist in our transition to simulation for our pediatric rotations in both programs.

Dean Dr. Franklin Roberts: STEM & Industrial Technologies

In May, four - Four County CCP students participated in a national competition for Database Administration and C++ Programming. The students are enrolled in CCP classes taught by Matt Geiger. Matt is also teaching computer related classes as part-time faculty.

Unfortunately, due to technical difficulties, the EV Motorsports team did not make the race in April. Faculty advisors Mike, Tony and Colin, along with Kaleigh, the STEM Division Admin, are working collaboratively to develop additional supports and guidelines to help the club stay on track and on task over the course of the months leading up to the 2027 race.

STEM is proud to announce that Jennifer Croft has accepted the full-time faculty position in Biology, taking the place of Greg Tefft, who retired at the end of this academic year. Jennifer has been teaching at NSCC as both CCP and part-time faculty.

In support of the nursing program's growth, Biology added sections of Anatomy and Physiology & Microbiology to the summer schedule.

Connie Klingshirn: Registrar

Spring final grades were posted successfully in May. Graduation audits were completed. There were 122 associate degrees, 36 one-year certificates, and 37 short-term certificates awarded. A total of 195 awards. There were 24 learners who did not complete requirements.

SEVIS (Student Exchange Visitor Information System) Recertification was submitted in May 2026. Recertification occurs every two years, and requires artifacts and payment of \$1,250. This allows international students to attend NSCC.

Work continues on ORC 3345.601 Student records preservation plans (HB 96).

The Registrar team participated in a Kaizen event for learner type of “B” to map out an improved process for grading, billing, tax forms, and financial aid awarding.

Progress is being made on [Simple Higher Ed](#) software that will display a course syllabus within three clicks from the homepage. We submitted the Syllabi Compliance Report to ODHE on May 14, 2026. The link to Course Syllabi appears in the top right corner of our homepage. Data Systems submitted a test file of courses and it was successful, and the next step is to submit a file of active courses.



Dr. Jason Lafferty: Associate Vice President of Academics (AVPA)

Jason Lafferty and his office have supported college-wide projects throughout late April, May and June. He and the College hosted potential Learning Management System providers, Design to Learn and Canvas by Instructure for full day presentations. The presentations included sessions for Cabinet, Faculty, Learner Services, IT, and other college stakeholders. Since the initial visit, these platforms have provided a “Sandbox” system for faculty and staff to analyze the platforms in a virtual setting to better understand its functionality and how it relates to our college’s needs.

Jason also supported the coaches visit from Achieving the Dream for multiple meetings developing strategies for the Scaling Shortened Academic Terms grant. Those meetings led to continued development of the NSCC Action Plan, which will guide the project over the next four years and support learners by expanding our 8-week course and program offerings.

Kristi Rotroff: Library Director

Kristi Rotroff notes the library has cycled through a full academic year with our new Library Services Platform (Ex Libris Alma and Primo) Student and faculty survey responses were very positive. The library is moving to a new proxy server, which allows for remote login for all library services. This should be ready June 11. Finally, Kristi completed AI Owl training and anticipates supporting the AI needs of our learners and faculty through the library and resources community of practice of the Center for Teaching & Learning (CTL).

Christina Schwiebert: Coordinator Instructional Design & Distance Learning

Christine Schwiebert continues to work on a checklist to support faculty in examining Title II accessibility and compliance in the course shells in Sakai. She has begun creating tutorials and documents that will support faculty during this important transition. Christina has asked to join

the AI Ad Hoc committee to offer support and development of AI training materials to be housed in the LMS and experienced via the CTL. She will have monthly programming opportunities in the fall for faculty to continue elevating their AI literacy. Finally, Christina updated Sakai to its new 2025 version and compiled the spring 2026 course evaluations and shared them with the Deans. Excitingly, 91.8% of the student responses were positive.

Heidi Keller: Coordinator of Accreditation, Compliance & Curriculum

Following the close of the spring semester, I have focused on completing several year-end curriculum management projects. Curricular proposals approved by the Board of Trustees at its April meeting have been updated in the Catalog, Banner, and DegreeWorks systems.

I have also been working with Ben Parrot with the Ohio Department of Higher Education (ODHE) to reconcile institutional academic programs and associated credit hours. This review has been completed successfully and all programs and credit hours are now fully aligned with ODHE records.

With the completion of major projects from the 2025–2026 academic year, attention is now shifting to preparation for the July 1 launch of the Curriculum Management platform. Key activities planned prior to implementation include:

- Conducting a final review of master proposals and making any necessary revisions.
- Realigning approval workflows to reflect Board of Trustees approval processes.
- Updating Curriculum user access and permissions.
- Developing user guides and support materials.
- Creating training presentations and resources for faculty and staff.
- Continuing professional development to ensure proficiency with the Curriculum platform and effective user training.

I will be working with Modern Campus to complete the Annual Curriculum Cycle process. This review is critical for maintaining consistency between system maps, legends, and data structures across the Catalog and Curriculum platforms. Following the first year of implementation, Modern Campus will conduct an Operational Health Check to assess system configuration, identify workflow bottlenecks, evaluate underutilized functionality, and recommend opportunities for improvement.

The final phase of the Curriculum Management project will involve implementation and configuration of the SIS (Catalog/Curriculum) Integration Service through Ethos Direct/API. This integration will facilitate the seamless transfer of curriculum information between the Curriculum platform, Catalog, and Banner systems, improving efficiency and reducing the need for manual data entry. Eleven academic proposals will be submitted to the Board of Trustees for review and approval at its June meeting.

Vice President of Enrollment Management and Student Affairs

June 2026

Submitted by: Cassie Rickenberg

Enrollment and Access

Members from the Admissions and Financial Aid team attended the annual Ohio State Conference in Cleveland. This free one-day conference offers the opportunity to connect with other institutions and discuss innovative and creative uses for our CRM. As we continue to find new ways to use our CRM to connect with our learners, we have been experimenting with video messages that introduce applicants to their academic advisor or lead faculty member. Both strategies have proven to be successful by showing a great response from applicants.

We have many enrollment-focused events planned this summer including "Ready, Set, Enroll" dates. We welcome new learners to campus to connect with Admissions and Financial Aid representatives to start planning their future and "Visit Days" where we welcome applicants to campus to complete all of their steps, including registration, in one day. Both events will occur in Archbold and Van Wert. With generosity of others, we're able to incentivize attendance with things like scholarships and even baseball tickets!



We are excited to be one of six colleges selected for the *OH-MI Pathways Together: Advancing Student Success through Basic Needs* grant. This broad student success initiative centers around student basic needs, retention, intervention strategies and student connection. Through our OACC partnership, we will use this grant to advance our services and focus on how we are successfully addressing non-academic barriers to success. This project kicks off in June of 2026 with support from OACC through June of 2028.

Advising and Student Success

Transfer continues to be an area of important focus in the Advising Center. With that in mind, we have a new resource available in our office - a Transfer Guide - thanks to Megan Schroeder, our academic advisor for transfer students. Students who have already met with Megan are very excited about having the book and the layout of interactive steps and processes. We even plan on adding it to our website as a flipbook soon. We also intend to update the Advising Center, Prior Learning, Undecided major, and Adult Studies focused webpages with new content and updated contacts this summer.



SAVE THE DATE! Our New Student Kick-Off is Wednesday, 8/12 | 5pm to 7pm. This is an excellent event where new students and their families come to see what NSCC has to offer! Our new students will have a chance to meet with student services, student

groups, their faculty and deans, pay their bill, shop in the bookstore, take a tour, and enter to win prizes! You are more than welcome to attend and enjoy the vibrant atmosphere!

Success Center

As the spring semester came to a close, the Testing Center experienced a busy and successful end to the academic term. We appreciated the flexibility and teamwork of our staff during a full exam week as we adjusted room assignments and utilized available space to accommodate the increased demand for testing services. We are grateful to everyone for their flexibility and willingness to help.

Success Center Activity Spring 2026				
	Test Submissions	Learning Lounge Tutoring Sessions	Online Tutoring Sessions	Early Alerts (received & addressed)
Spring Semester Total	451	221	89	147
April-May	190+	84	40	48

These numbers show we're committed to supporting student success through accessible testing, tutoring, and intervention services while meeting the growing needs of our student population.

One Million Degrees

During April and May, the OMD Coordinator completed a total of 48 student appointments. Sixteen students chose to complete their Do Your PART rubric in May to receive their \$500 stipend. The remaining students have chosen to complete their rubric requirements in September, which will result in a second stipend distribution in the fall.

Recruiting efforts for the next OMD cohort are ongoing and include:

- Continued collaboration with the Admissions Office to identify and connect with eligible students
- Presentation at Guidance Counselor Day, which resulted in an invitation to meet individually with three future NSCC students at Fairview HS
- Follow-up meetings with those three future students, all of whom appear to qualify for OMD and are expected to join the second cohort this fall
- Continued outreach through campus Visit Days, job fair participation, YAWP Fest, and radio spots with WBNO and Q96.5

In March, the Scholar Development Session (SDS) focused on the Myers-Briggs Personality Type Indicator. In April we welcomed FA Director Ashlynn Cox for a presentation on financial wellness, including an interactive budgeting workshop.

Then, we hosted a visit from Cuyahoga Community College, which is also participating as an OMD pilot program. Their consultant met with us to learn more about our processes, student engagement strategies and best practices.

Adult Studies

Adult Studies support services are beginning to receive referrals. Outreach and student introductions are continuing as awareness of these services grows. Work is also continuing with the SSAT committee and OH-MI grant initiatives. Lastly, a student worker has been hired to support OMD and Adult Studies efforts. This position will assist with program organization, outreach, marketing materials, student engagement, and other support tasks connected to recruiting and student success.

Financial Aid

The Financial Aid Office successfully hosted its first annual pancake breakfast fundraiser, "**Flapjacks & Givebacks**," on April 29. The event was well attended and proved to be a great success, raising **more than \$1,000** for the NSCC Food Pantry. All proceeds from the event will be used to help keep the food pantry stocked with items most frequently utilized by our students. The continued support of the pantry helps address food insecurity and ensures that students have access to essential resources while pursuing their educational goals.



In addition to this successful fundraising effort, the Financial Aid Office is actively preparing for upcoming federal financial aid changes that will take effect during the **2026–2027 academic year**. A primary area of focus is the implementation of new loan proration requirements and understanding how these changes may impact students.



As we move forward, our goal is to communicate these updates clearly and effectively. We are developing outreach strategies that will inform students of the upcoming changes while minimizing unnecessary stress or confusion.

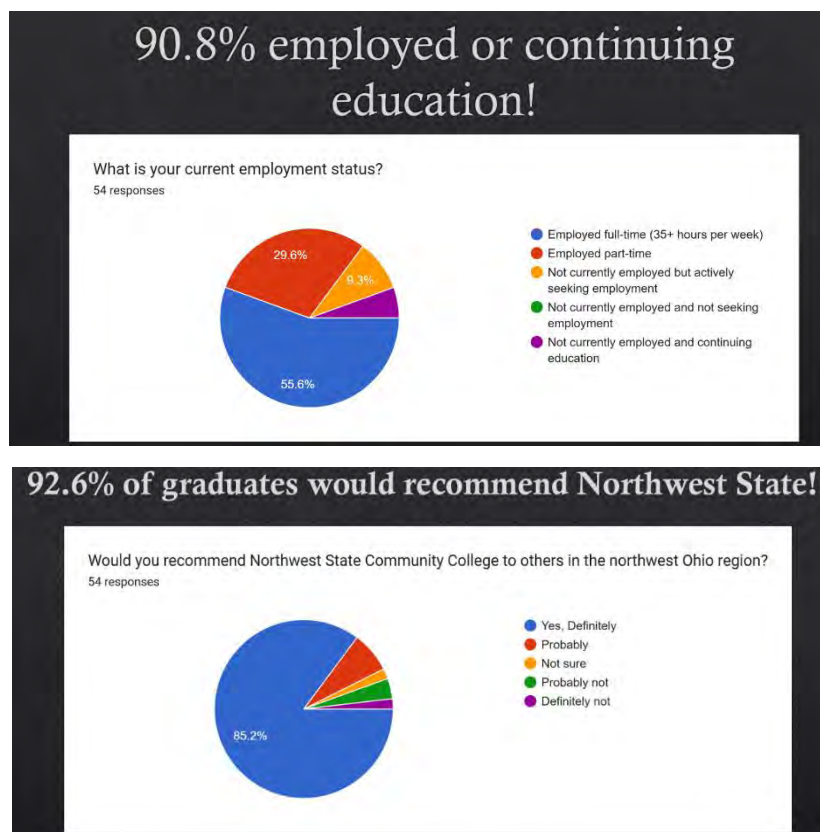
Student Engagement & Career Services

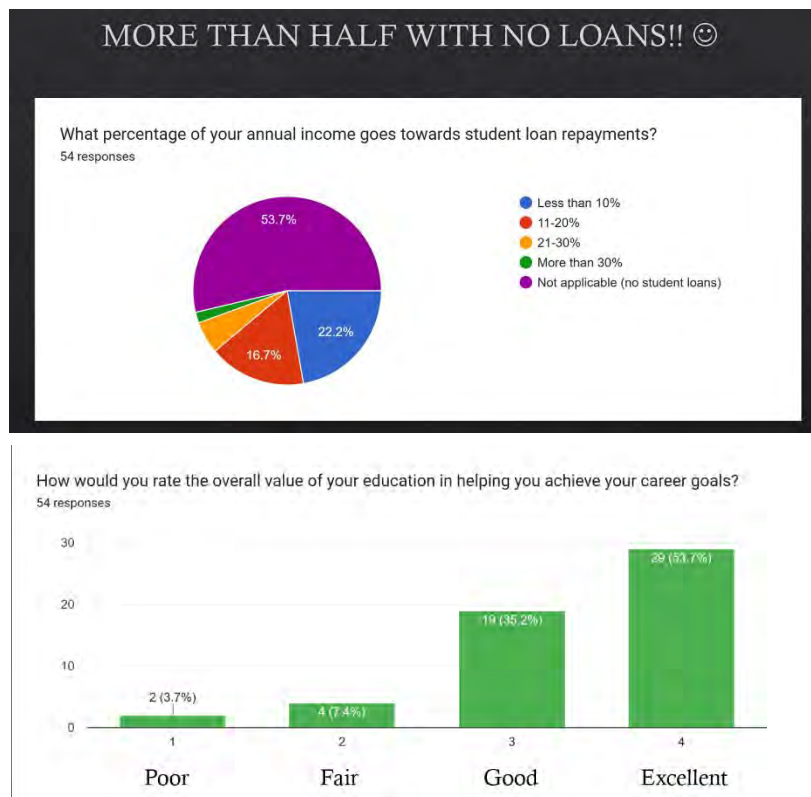
The Annual Job and Career Fair occurred on 4/7. Take a peek at the below snapshot to get a sense for how it went! We were pleased!

Attendance		
Employers	NSCC Departments	Attendees (Students / Job Seekers)
47	3	200 (100 HS; 30 current students; 75 community / employees)

Employer Demographics			
# of Job / Career Opportunities Available	Currently employee NSCC graduates	Offer Tuition Benefits	Military-Friendly
175+	64%	54%	13%

We are also pleased to report that our 2025 Graduate Survey results are in. It has a fresh look, thanks to some ATD Coaching. And, even better news - we had the greatest # of responses in recent history (54). (Thank you, Slate!)





Esports

The Esports Team, in conjunction with the GameCon Planning Committee, are gearing up for the largest Esports event of the year - GameCon 2026. The grand event is set for Saturday, 7/18, at the Archbold Campus. There will be friendly competition, food, fun, and something for everyone. Check out the details here → <https://gamecon.northweststate.edu/>.



Golf Club

Recently, Golf Club Advisors Emili Clingaman and Mike Donovan attended a Bryan Kiwanis Club meeting to share about the NSCC Club. Some new students have expressed intent to participate in the fall and our partnership with the Bryan Suburban Golf Course allows NSCC Golf Club members to play there throughout the summer. After a successful inaugural season, we are eager to continue that momentum into season #2.



Title IX and Campus Safety

As we get more familiarized with the Maxient Software - our conduct case management system - we look for it to be more widely promoted and used across campus starting this fall. Also, we are becoming increasingly aware that a Behavioral Intervention Team (aka BIT) would be valuable to our campus. It would be a multidisciplinary team composed of campus members

from various campus departments. Training is currently being pursued. The goal is to launch an NSCC BIT during AY 26-27.

Marketing and Communications

There were 418 “tickets” placed for marketing-related projects during AY25-26 (that’s a bunch!). On average, it took approximately 36 minutes to complete each ticket. The goal is to capture this data annually in an end-of-year report.



Summertime is upon us, and that means more than just summer classes. It is also Summer camp season. By working closely with Camp Coordinator, Jani Tisovic, we have been heavily promoting those opportunities through multiple rounds of boosted social media posts.

Though summer classes just commenced, advertising for the fall semester is in full swing, with all traditional media (radio, newspaper, billboards, etc.) and non-traditional media (digital marketing, social media, etc.) efforts ongoing. Additionally, we are working closely with Admissions to boost application numbers for Henry County specifically through targeted social media.

We are also working on a new ad campaign this summer for the Archbold Campus, called “Forever NSCC,” featuring NSCC graduate testimonials. We are snapping photos and filming videos for that endeavor in early June. These will be used for everything this coming year, from visual ads (billboards, print, digital) to video / TV and radio.

With our Van Wert Campus preparing to host its first Fall Semester at the new campus in a few short months, we are working diligently to market the location. Recently, we have been working to create a Van Wert-specific ad campaign for the upcoming year. We have finalized ad concepts and copy. Now we are ready to create and deploy. Plus, the large advertising banners, intended for hanging on the exterior of the building, are printed and we are ready for installation. The goal is before month-end.

Lastly, we are getting more familiar with Title II and all that website accessibility entails. Natural Design and Graphics (NDG), our web designer, recently implemented solutions to several issues discovered during our web accessibility audit from April. Furthermore, in early June, we met with the NDG team to discuss more complex accessibility issues flagged in the audit - the menu and the main page “slider.” Thankfully, the effective date for the new regulations was extended until April 2027, allowing additional time to achieve compliance.

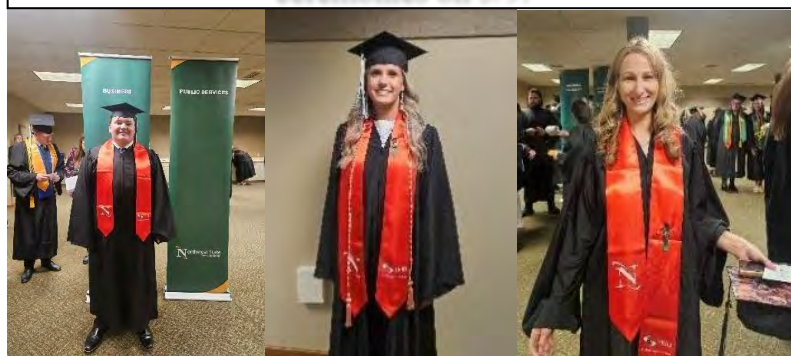
TRIO

It has been a busy rush to the semester finish line for TRIO. Right before the Job Fair on 4/7, TRIO hosted its Third Annual Employer Breakfast, providing TRIO students with an opportunity to network with local employers and connect with peers in related career fields. Then, on 4/23, it was a night of celebration for the Fifth Annual TRIO Awards and Recognition Night. This special event honors students who have achieved a 3.5 GPA or higher, graduating students, and students transferring to four-year institutions. In addition, two students received Perseverance Awards, and one student was recognized with the Rising Star Award.

All campus members are invited to join us for the TRIO Block Party in the NSCC Courtyard on 6/24. There will be food, fun, and fellowship.



Nineteen TRIO students participated in commencement ceremonies on 5/9.



Keep up-to-date on all things TRIO via our Facebook Page → [NSCC TRIO](#). We currently have 222 followers. Won't you help us reach 300 by 12/31/26?!?!

Summary

As we reflect on semester achievements and eye new initiatives for fall, we take a moment to breathe in the “space between” (aka Summer) and appreciate where we are, how far we have come, and where we are headed. #NSCCProud

Chief Fiscal & Administrative Officer
June 2026
Submitted by: Jennifer Thome

Summer semester has officially arrived, and we are already gearing up for the fall by welcoming and registering new students during Visit Days!

This time of year, also brings several of our favorite campus traditions, including Scholarship Night, Spring Commencement and the Foundation's Green Carpet event. While the calendar fills up quickly, it is always rewarding to see these events come together so successfully. Their success is a testament to the hard work, collaboration and dedication of so many people across campus.



Business Office

The department remains busy with year-end reporting activities and is continuing to keep employees informed of key deadlines to ensure items are processed within the current fiscal year. In addition, the team is actively preparing for the upcoming audit.

Since our last board meeting, we've had a couple big events: 1) We are sad that Connie Nicely, our Controller, has decided to go back to K12 for the last couple years prior to retiring, 2) On

June 2nd, NSCC filed for the Solar Credits. This is a pre-approved Federal funding application. So, we are officially on the clock, and 3) On June 4th, NSCC was represented in our ERC tax filing review session with the IRS. The meeting went well and we have a follow up meeting scheduled for July 8th. During the first meeting, the IRS asked for some additional reports for validation that we have three weeks to submit for the next review session.

Food Service

After supporting the many events and activities that took place during the spring semester, the team enjoyed a brief opportunity to recharge before returning to serve our students and employees this summer.

Students and employees can enjoy Food Services on Mondays and Wednesdays as the team continues to provide great food and excellent service. We appreciate their ongoing commitment to keeping our campus fueled and ready for success. During this time, we are laying out plans to run and operate the snack bar area in the Student OASIS; the space previously occupied by Cabin Fever.

Bookstore

With the transition to textbook ordering through eCampus, the bookstore is undergoing a refresh. As textbooks move online, the bookstore is creating more space to showcase NSCC apparel, gifts and campus merchandise.

Visitors will notice new displays and display cabinets highlighting a wider variety of items available for purchase. The updated layout provides an opportunity to feature products and services that many students, and employees, may not realize the bookstore offers.



Facilities

On June 2, NSCC received bids for the Water Tower project. Six vendors called in with interest for the project resulting in three official bids. The project bids came in \$130,000 under the preliminary estimates and will commence in July alongside Four County School.

The Building B and Van Wert renovation projects still have final checklists we are working on. For Van Wert full occupancy, we were down to two projects; the generator and the digital sign & Flag pole out front. The Generator has been installed, operational, and tested. We are down to the sign and were told that it should be in place by the end of June. We will file for full occupancy shortly afterward.

Our next construction project is the IT redesign/Atrium/Police relocation/Front Door Project. We've made some tweaks to the project and will be ready to release for bids soon.

Police Department

In May, the department welcomed a new-part time officer, Matthew Kosier. Tracy Zuver will be retiring on June 30.



Grants Department

The department recently completed and submitted two grant applications: AI Integration, Round 2 (\$100,000) and the Metallica Scholars Initiative (\$75,000). Award notifications for both grants are still pending.

As part of the Choose Ohio First (COF) initiative, the department designed and purchased graduation recognition items for COF learners, including commemorative stickers and tassel charms.

The department has remained actively engaged in a variety of initiatives and professional development activities. Staff attended 10 webinars, revised the FY27 budget, completed the 360 Rate Debrief with OE Strategies, attended the Ellucian Finance demonstration, and participated in the Achieving the Dream on-site visit for the Scaling Shortened Academic Terms grant as the Reports representative. In addition, the Grants Team completed its annual performance reviews.



Applications currently in progress:

- Supplemental CDL - \$32,000, due 6/12/26
- Haas Foundation Scholarship Grant - \$10,000, due 6/30/26
- BlackRock Future Builders (Workforce Development) - \$1,000,000, due 7/10/26

Vice President – Workforce Development
June 2026
Submitted by: Jim Drewes

Sales – Matt Kibler & Joe Wendell

Sales are slightly down vs. goal for this fiscal year. Although we will likely miss our goal, we did sell more training & training services than the prior year.

Archbold, Maumee, Fostoria and Truck Driving are solid. Van Wert and Wildfire Leadership performed less than expected.

FY26 CTS SALES ACTIVITY					DATE RANGE	7/1/25-5/29/26	
					REPORT DATE	5/29/2026	
Sales FY26	Archbold 2571	Maumee 2573	Fostoria 2574	Trucking 2576	Van Wert 2577	Wildfire 4113	TOTAL
Total Sales FY26	\$1,084,873.48	\$1,332,511.22	\$1,002,197.99	\$320,436.00	\$217,153.35	\$3,758.20	\$3,960,930.24
Sales by Quarter							
Q1 July-Sept 2025	\$526,386.28	\$308,596.32	\$356,221.00	\$73,795.00	\$67,469.09	\$0.00	\$1,332,467.69
Q2 Oct-Dec 2025	\$244,788.51	\$408,442.64	\$223,576.45	\$61,097.00	\$16,375.00	\$3,040.00	\$957,319.60
Q3 Jan-Mar 2026	\$266,859.13	\$460,627.26	\$305,370.55	\$118,748.00	\$115,509.26	\$0.00	\$1,267,114.20
Q4 Apr-June 2026	\$46,839.56	\$154,845.00	\$117,029.99	\$66,796.00	\$17,800.00	\$718.20	\$404,028.75
	Archbold 2571	Maumee 2573	Fostoria 2574	Trucking 2576	Van Wert 2577	Wildfire 4113	TOTAL
GOAL	\$1,300,000.00	\$1,400,000.00	\$1,100,000.00	\$350,000.00	\$400,000.00	\$200,000.00	\$4,750,000.00
Current Sales	\$1,084,873.48	\$1,332,511.22	\$1,002,197.99	\$320,436.00	\$217,153.35	\$3,758.20	\$3,960,930.24
Sales Needed	\$215,126.52	\$67,488.78	\$97,802.01	\$29,564.00	\$182,846.65	\$196,241.80	\$789,069.76
% of Goal							
Accomplished	83.5%	95.2%	91.1%	91.6%	54.3%	1.9%	83.4%
Current Sales #'s							
Open Enrollment							
vs Contract							
Open Enrollment	\$ 134,029.60	N/A	\$ 34,200.00	\$ 317,186.00	\$ 25,411.00	\$ 718.20	
Contract	\$ 950,843.88	N/A	\$ 967,997.99	\$ 3,250.00	\$ 191,742.35	\$ 3,040.00	
TOTAL	\$ 1,084,873.48	N/A	\$1,002,197.99	\$ 320,436.00	\$ 217,153.35	\$ 3,758.20	
	OE = 10.3% Archbold Goal		OE = 3.1% Fostoria Goal	OE =90.6 Trucking Goal	OE = 6.4% of Van Wert Goal	OE = .4% of Wildfire Goal	

Advanced Manufacturing Consortium (AMC) & Apprentice - Tori Atkinson

NSCC continues to sign up additional apprentice customers based on the state of Ohio Apprentice Sponsor designation that we have. We now have over 30 credit and non-credit programs established.

We are pleased to share that the Advanced Manufacturing Consortium has been awarded an **Ohio Industry Sector Partnership (OISP) Round 6 Grant** in the amount of **\$250,000**. This funding will allow us to continue building and strengthening the manufacturing talent pipeline throughout our region while supporting the workforce needs identified by our industry partners.

CTS is closing out the IMAP grant. We are very close to using the entire \$498,000 of funding for skilled trades training classes.

Agency - Vickie Rhodes & Kassie Kelly

President Hernandez, Vicki Rhodes and Jim Drewes are attending numerous agency graduations across the state. It is an excellent time to show NSCC support of student graduation success stories. There are fewer classes in the summer. These tend to be the more technical classes for Journeymen. We expect a 3% increase in fall enrollment.

APEX – Jeremy Garber

APEX has extended **this grant funded** position for the full year after our initial partial year award in 2025. This grant from the Ohio Department of Development offers NSCC access to Allen and Hancock counties in addition to Paulding, Putnam and Van Wert counties.

Industrial Technologies

NSCC has offered more summer classes for IND topics on the Archbold and Van Wert campus. Many of the classes populated. This will give apprentice students more schedule options for the fall and spring semester.

Vice President; Human Resources & Leadership Development
June 2026
Submitted by: Katy McKelvey

Recruiting:

We have filled the following roles:

- Campus Police (Part-time)
- Custodian - 2nd shift

We are recruiting for the following roles:

- Training Coordinator - Mechanical & Fluid Power
- Training Coordinator - Electrical & Automation (Fostoria)
- Campus Police - Van Wert (Part-time)
- Dean - Industrial Technologies & BSSC
- Director - Development & Alumni Relations
- Campus Police (Part-time)

Job Fair:

The HR team participated in the NSCC Job Fair on April 7th. Our efforts focused on recruiting for full-time positions as well as part-time instructors.

Performance Management:

100% of Faculty evaluations were completed and delivered on time. As of right now, 85% of Non- Faculty (Support, Graded, NTP/Professional Specialists) evaluations have been delivered.

Retention:

As we strive to become a first-choice employer, we continue to track our retention rates year over year as a key indicator of employee satisfaction and organizational success.

2022- 81.88% (7 retirements- 4.38%)
2023- 88.54% (5 retirements- 3.18%)
2024- 90.18% (4 retirements- 2.45%)
2025- 92.31% (2 retirements- 1.18%)
2026 (Jan- May) 96.02% (2 retirements- 1.13%)

Employee Events:

Retirement Celebration Luncheon – We celebrated Greg Tefft’s retirement with a Celebration Luncheon on April 13th. Employees came to wish Greg congratulations and they enjoyed a wonderful meal provided by Hill’s Catering and a delicious cake from Food Services.



Exam Refresh Station – Each Exam Week, the College provides an array of treats to employees to help them finish out the school year strong!

Employee Luncheon – Outlaw Smokehouse catered our employee luncheon event on June 2nd. Food Services also provided a tasty dessert of homemade frosted sugar cookies. More than 80 employees gathered to enjoy this annual favorite.



Employee Recognition Program – The Cheers for Peers! recognition program has continued to allow employees to recognize peers for going above and beyond. Four employees were recently nominated and recognized for their efforts.

Spring 2026

Cheers FOR PEERS!

Northwest State Community College recognizes one of our best assets is our people.
Our dedicated employees continually go above and beyond by living the mission,
vision and values of the College.

Employees receiving recognition for Spring 2026

Joni Mavis
Kaleigh Nofziger
Lisa Spiess
Sherry Howard

In addition to this e-newsletter, employees honored will be receiving a \$10 gift card, a certificate of recognition, be recognized on our program recognition board and have the honor noted in their personnel file.

If you see someone going above and beyond, please nominate them today!

Nomination forms can always be found on MyNSCC.

A Special Announcement from the HR Team:

In the midst of all our Events, we also had a pretty big event to share...

BIRTH ANNOUNCEMENT

Andrea & Zack Mofield have granted us the honor of introducing you to their newest addition!

Alivia Michelle was born Friday, April 24, 2026. She weighed in at 7 pounds, 12 ounces, and measured 20 inches long.



Alivia Michelle Mofield

Upcoming Events:

August 17th – Hawaiian Cookout

September 8th – Taco Tuesday

October 13th – Employee Recognition Awards



Budget - Monthly Verifications Report

Fiscal Year: 2026
Fiscal Period: 10 - April
ORG: All

Acct	AccountTitle	Original Budget	YTD Budget Adjust	Adjusted Budget	YTD Actual	YTD Encumb	Avail Balance
5101	Instructional Fees	\$19,942,336	\$0	\$19,942,336	\$19,912,775	\$0	\$29,561
5102	General Fees	\$625,000	-\$25,744	\$599,256	\$695,314	\$0	-\$96,058
5103	Lab Fees	\$493,000	\$0	\$493,000	\$416,001	\$0	\$76,999
5105	Out of State Fees	\$500,000	\$81,010	\$581,010	\$741,099	\$0	-\$160,089
5107	Proficiency Fees	\$4,000	-\$2,180	\$1,820	\$1,145	\$0	\$675
5109	Other Fees	\$7,380	\$0	\$7,380	\$11,060	\$0	-\$3,680
5110	Late Fees	\$7,620	\$0	\$7,620	\$8,900	\$0	-\$1,280
5115	Student Fees	\$95,400	\$0	\$95,400	\$94,936	\$0	\$465
5116	Deferred Payment Service Fee	\$3,680	\$0	\$3,680	\$3,100	\$0	\$580
5118	Bus & Ind. Traing Fee	\$4,550,000	\$0	\$4,550,000	\$3,450,760	\$0	\$1,099,240
5119	Deposit ADN - Admissions	\$0	\$0	\$0	\$0	\$0	\$0
5130	Instr Fee - Nursing Cont Ed	\$1,500	\$0	\$1,500	\$0	\$0	\$1,500
5131	Provider Fee - Nursing Cont Ed	\$3,500	\$0	\$3,500	\$975	\$0	\$2,525
5133	Tuition and Fees Schlop Allow	-\$2,499,689	\$0	-\$2,499,689	-\$1,744,058	\$0	-\$755,631
5155	Fiscal Agent Fee	\$79,166	-\$50,000	\$29,166	\$14,746	\$0	\$14,420
5157	Finger Printing Fee	\$30,000	\$0	\$30,000	\$24,270	\$0	\$5,731
5159	Career Advantage Fee	\$48,000	\$0	\$48,000	\$44,888	\$0	\$3,113
5160	Simulation Fee	\$35,900	\$0	\$35,900	\$29,967	\$0	\$5,933
5161	Career Service Fee	\$830,900	\$0	\$830,900	\$847,372	\$0	-\$16,472
5162	Unallocated Reserves	-\$293,746	-\$15,889	-\$309,635	\$0	\$0	-\$309,635
5163	OBR Capital Funds (State)	\$4,200,000	\$0	\$4,200,000	\$0	\$0	\$4,200,000
5503	Foundation - Instl Supprt	\$150,000	\$145,000	\$295,000	\$0	\$0	\$295,000
5507	Project Independence Wildfire	\$200,000	-\$100,000	\$100,000	\$3,758	\$0	\$96,242
5610	Photo ID	\$670	\$0	\$670	\$740	\$0	-\$70
5611	Over / Short	\$0	\$0	\$0	\$0	\$0	\$0
5614	Miscellaneous Income	\$621,900	\$0	\$621,900	\$102,913	\$0	\$518,987
5616	Facility Rental - Room Charge	\$35,000	\$0	\$35,000	\$24,421	\$0	\$10,579
5619	Facility Rental - Taxable	\$4,000	\$0	\$4,000	\$3,195	\$0	\$805

Budget - Monthly Verifications Report

Acct	AccountTitle	Original Budget	YTD Budget Adjust	Adjusted Budget	YTD Actual	YTD Encumb	Avail Balance
5642	E Sports Revenue	\$700	\$0	\$700	\$0	\$0	\$700
5801	OBR - Subsidy	\$17,509,002	\$521,501	\$18,030,503	\$14,917,284	\$0	\$3,113,219
5803	OBR - Capital Component	\$55,959	\$0	\$55,959	\$41,970	\$0	\$13,989
5901	Investment Income	\$50,000	\$0	\$50,000	\$20,207	\$0	\$29,793
Revenue	Sub-Total:	\$47,291,178	\$553,698	\$47,844,876	\$39,667,738	\$0	\$8,177,138
6101	Administrative Salaries	\$4,678,399	\$58,750	\$4,737,149	\$3,628,869	\$1,061,926	\$46,354
6102	Non Instructional Salaries	\$3,694,875	\$40,200	\$3,735,075	\$3,151,026	\$945,896	-\$361,847
6103	Part Time Non Instructional	\$211,669	\$21,800	\$233,469	\$106,663	\$16,906	\$109,900
6104	Salary Savings	-\$250,000	\$0	-\$250,000	\$0	\$0	-\$250,000
6121	Academic Salaries	\$3,923,122	\$0	\$3,923,122	\$3,060,345	\$897,546	-\$34,769
6122	Academic Overload	\$613,977	\$3,900	\$617,877	\$606,751	\$154,394	-\$143,267
6123	Part Time Academic	\$1,483,896	\$0	\$1,483,896	\$1,210,528	\$240,705	\$32,662
6124	Independent Study	\$10,395	\$0	\$10,395	\$2,400	\$0	\$7,995
6125	Academic Advising	\$1,700	\$0	\$1,700	\$0	\$0	\$1,700
6141	Part Time Student Help	\$90,762	\$2,000	\$92,762	\$36,780	\$2,692	\$53,290
6142	Work Study Student	\$15,000	\$0	\$15,000	\$0	\$2,252	\$12,748
6143	Student Tutoring	\$3,000	\$0	\$3,000	\$0	\$0	\$3,000
6144	Faculty Tutoring	\$41,000	\$0	\$41,000	\$31,392	\$3,366	\$6,243
6145	Honorarium	\$2,400	\$0	\$2,400	\$671	\$0	\$1,729
6200	Fringe Expense	\$4,869,640	\$37,500	\$4,907,140	\$3,497,106	\$1,135,467	\$274,568
6201	STRS	\$0	\$0	\$0	\$33,911	\$0	-\$33,911
6202	STRS-ARP	\$0	\$0	\$0	\$2,792	\$0	-\$2,792
6203	SERS	\$0	\$0	\$0	\$33,346	\$0	-\$33,346
6204	SERS-ARP	\$0	\$0	\$0	\$7,593	\$0	-\$7,593
6205	SERS-Surcharge	\$0	\$0	\$0	\$17,105	\$0	-\$17,105
6207	Medicare	\$0	\$0	\$0	\$7,727	\$0	-\$7,727
6210	Fringe Actual	\$0	\$0	\$0	\$607,542	\$0	-\$607,542
6211	Medical	\$0	\$0	\$0	-\$169,191	\$0	\$169,191
6212	Dental	\$0	\$0	\$0	\$11,029	\$0	-\$11,029
6213	Vision	\$0	\$0	\$0	\$2,209	\$0	-\$2,209
6214	Life	\$0	\$0	\$0	\$1,020	\$0	-\$1,020

Budget - Monthly Verifications Report

Acct	AccountTitle	Original Budget	YTD Budget Adjust	Adjusted Budget	YTD Actual	YTD Encumb	Avail Balance
6216	Misc Insurances	\$0	\$0	\$0	\$0	\$0	\$0
6218	HRA	\$15,000	\$0	\$15,000	\$7,600	\$0	\$7,400
6301	Workers Compensation	\$20,000	\$0	\$20,000	\$18,006	\$0	\$1,994
6302	Unemployment Compensation	\$20,000	\$0	\$20,000	\$19,692	\$0	\$308
6303	Employee Fee Waiver	\$80,000	\$0	\$80,000	\$68,283	\$0	\$11,717
6304	Bookstore Employee Discount	\$4,000	\$0	\$4,000	\$1,691	\$0	\$2,309
6305	Employee Assistance	\$3,000	\$0	\$3,000	\$1,250	\$0	\$1,750
6306	Employee Appreciation	\$27,500	\$0	\$27,500	\$15,618	\$1,355	\$10,527
6307	Faculty / Staff Development	\$106,000	\$0	\$106,000	\$55,892	\$10,566	\$39,542
6308	YE Vac / Severance Accls	\$45,000	\$0	\$45,000	\$0	\$0	\$45,000
6310	IBEW Instructor Fee Waiver	\$10,000	\$0	\$10,000	\$3,848	\$0	\$6,152
7101	Office Supplies	\$58,802	-\$8,608	\$50,194	\$33,790	\$213	\$16,191
7102	Copier Supplies	\$22,020	\$2,000	\$24,020	\$21,422	\$508	\$2,090
7103	Recruiting Supplies	\$27,600	-\$4,057	\$23,543	\$8,651	\$0	\$14,892
7104	Orientation	\$1,200	\$0	\$1,200	\$0	\$0	\$1,200
7121	Computer Supplies	\$51,210	\$0	\$51,210	\$37,282	\$0	\$13,928
7131	Instructional Supplies	\$449,600	-\$15,809	\$433,791	\$161,328	\$16,343	\$256,120
7132	Lab Supplies	\$69,500	-\$8,000	\$61,500	\$24,759	\$0	\$36,741
7134	ADA Hearing Impaired Books	\$3,000	\$0	\$3,000	\$190	\$0	\$2,810
7135	Instructional Food/Snacks	\$28,600	\$14,850	\$43,450	\$15,247	\$1,832	\$26,371
7136	Linen and Laundry	\$360	\$0	\$360	\$180	\$0	\$180
7138	Graduation Supplies	\$26,250	\$0	\$26,250	\$7,835	\$4,810	\$13,604
7151	College Car Supplies	\$990	\$0	\$990	\$141	\$0	\$849
7156	Miscellaneous Supplies	\$14,000	-\$7,500	\$6,500	\$2,070	\$0	\$4,430
7157	Employee Awards	\$7,000	\$0	\$7,000	\$4,456	\$0	\$2,544
7161	Library Supplies	\$1,500	\$0	\$1,500	\$1,734	\$0	-\$234
7162	Library Books Lost / Replaced	-\$3,953	\$0	-\$3,953	-\$45	\$0	-\$3,908
7171	Audio Visual Supplies	\$46,215	\$0	\$46,215	\$26,048	\$0	\$20,167
7181	Uniforms	\$7,300	\$1,900	\$9,200	\$4,887	\$839	\$3,473
7182	Janitorial Supplies	\$25,000	\$0	\$25,000	\$24,349	\$4,732	-\$4,081
7201	Conferences and Seminars	\$224,627	-\$250	\$224,377	\$92,917	\$14,995	\$116,465
7202	Travel	\$190,648	-\$4,026	\$186,622	\$85,550	\$331	\$100,742

Budget - Monthly Verifications Report

Acct	AccountTitle	Original Budget	YTD Budget Adjust	Adjusted Budget	YTD Actual	YTD Encumb	Avail Balance
7203	Development	\$82,900	-\$27,400	\$55,500	\$10,017	\$10,971	\$34,512
7204	Instructional Travel	\$32,100	\$14,500	\$46,600	\$45,361	\$0	\$1,239
7207	Committee Meetings	\$41,650	-\$5,500	\$36,150	\$13,537	\$0	\$22,613
7208	Convocation	\$1,000	\$0	\$1,000	\$0	\$0	\$1,000
7209	Travel for Recruiting	\$5,000	\$0	\$5,000	\$0	\$0	\$5,000
7301	Subscriptions and Publications	\$20,883	-\$3,592	\$17,291	\$10,252	\$0	\$7,039
7311	Dues	\$187,318	\$13,000	\$200,318	\$178,669	\$5,582	\$16,068
7321	Classified Advertising	\$17,500	\$0	\$17,500	\$4,978	\$0	\$12,523
7322	Radio Advertising	\$70,000	\$0	\$70,000	\$46,877	\$18,675	\$4,448
7323	Brochures	\$25,000	-\$126	\$24,874	\$14,784	\$2,713	\$7,377
7324	Advertising - Papers	\$20,000	\$0	\$20,000	\$14,611	\$6,600	-\$1,211
7325	Advertising - Billboards	\$102,000	\$0	\$102,000	\$72,366	\$18,279	\$11,356
7326	Advertising - Miscellaneous	\$85,750	-\$4,292	\$81,458	\$47,096	\$1,320	\$33,042
7328	Advertising - Digital	\$75,000	\$0	\$75,000	\$57,530	\$15,061	\$2,409
7329	Advertise-Wkfrcl Devel	\$41,500	\$0	\$41,500	\$13,390	\$0	\$28,110
7330	Regional Campus Marketing	\$27,000	-\$1,874	\$25,126	\$12,402	\$495	\$12,229
7331	Community Relations Donations	\$2,800	\$0	\$2,800	\$1,230	\$0	\$1,570
7351	Printing and Binding	\$400	\$0	\$400	\$0	\$0	\$400
7352	Printing	\$49,200	\$0	\$49,200	\$43,901	\$2,643	\$2,656
7361	Postage	\$27,100	\$0	\$27,100	\$9,834	\$7,961	\$9,305
7401	Equipment M & R	\$344,997	\$28,759	\$373,756	\$312,005	\$34,173	\$27,579
7402	Buildings M & R	\$570,000	-\$200,000	\$370,000	\$287,742	\$22,688	\$59,569
7403	Grounds M & R	\$30,000	\$0	\$30,000	\$24,611	\$3,065	\$2,324
7404	Parking Lot M & R	\$58,642	-\$16,500	\$42,142	\$27,916	\$0	\$14,226
7405	Water Tower M & R	\$602,000	-\$500,000	\$102,000	\$35,892	\$5,258	\$60,850
7406	Vehicles M & R	\$30,000	\$2,801	\$32,801	\$17,489	\$6,825	\$8,487
7407	Equipment Replacement	\$10,000	\$0	\$10,000	\$5,604	\$0	\$4,396
7408	Equipment Rental	\$37,900	\$0	\$37,900	\$15,805	\$14,885	\$7,210
7409	Facilities Rental	\$7,149,105	\$28,000	\$7,177,105	\$4,183,882	\$61,000	\$2,932,223
7501	Professional Fees	\$142,250	\$183,000	\$325,250	\$121,660	\$34,325	\$169,265
7502	Legal Fees	\$59,000	\$0	\$59,000	\$0	\$0	\$59,000
7503	Audit Fees	\$40,000	\$0	\$40,000	\$31,778	\$0	\$8,222

Budget - Monthly Verifications Report

Acct	AccountTitle	Original Budget	YTD Budget Adjust	Adjusted Budget	YTD Actual	YTD Encumb	Avail Balance
7504	Accreditation	\$12,897	\$0	\$12,897	\$4,100	\$0	\$8,797
7505	Consultant	\$16,000	\$0	\$16,000	\$5,600	\$2,400	\$8,000
7521	Training	\$274,600	\$1,400	\$276,000	\$405,915	\$30,000	-\$159,915
7522	Testing / Assessment	\$163,450	-\$13,000	\$150,450	\$97,768	\$860	\$51,822
7523	Outside Services	\$8,674,659	\$115,800	\$8,790,459	\$7,251,227	\$350,497	\$1,188,734
7525	Purchased Services	\$74,439	\$140	\$74,579	\$66,671	\$8,270	-\$362
7527	Collection Fees	-\$20,000	\$0	-\$20,000	-\$12,992	\$4,019	-\$11,027
7528	Policy Compliance	\$3,000	\$0	\$3,000	\$0	\$0	\$3,000
7529	Bank Service Fees	\$10,500	\$0	\$10,500	\$7,623	\$0	\$2,877
7530	Fiscal Agent Fee	\$0	\$0	\$0	\$291	\$0	-\$291
7531	Finger Printing Expense	\$29,720	\$0	\$29,720	\$16,836	\$25,988	-\$13,104
7533	Title IX Expenses	\$39,000	\$0	\$39,000	\$37,970	\$0	\$1,030
7601	Adult Diploma Scholarship	\$25,000	\$0	\$25,000	\$0	\$0	\$25,000
7602	JATC Career Advantage Fee Schl	\$500	\$0	\$500	\$0	\$0	\$500
7603	Honors Scholarship	\$70,000	\$0	\$70,000	\$40,954	\$0	\$29,046
7604	Agency Partner Scholarship	\$12,000	\$0	\$12,000	\$3,877	\$0	\$8,123
7605	Presidential Scholarship	\$1,200,000	\$0	\$1,200,000	\$923,335	\$0	\$276,665
7606	Scholarship Allowance	-\$2,499,689	\$0	-\$2,499,689	-\$1,744,058	\$0	-\$755,631
7607	Agency Graduate Studnt Schl	\$3,000	\$0	\$3,000	\$0	\$0	\$3,000
7608	Fee Waiver - Senior Citizens	\$8,000	\$0	\$8,000	\$3,266	\$0	\$4,734
7609	Fee Waiver - ONG	\$515	\$0	\$515	\$0	\$0	\$515
7610	CCP Partner Scholarship	\$5,150	\$0	\$5,150	\$0	\$0	\$5,150
7618	Graduation Alliance Schl	\$10,000	\$0	\$10,000	\$0	\$0	\$10,000
7619	Registration Scholarship	\$125,804	\$0	\$125,804	\$0	\$0	\$125,804
7620	Tech Prep Scholarship	\$11,000	\$0	\$11,000	\$5,500	\$0	\$5,500
7629	Interntl Student Schl	\$4,120	\$0	\$4,120	\$0	\$0	\$4,120
7630	PSEO/CCP Schl & Books	\$800,100	\$0	\$800,100	\$187,063	\$0	\$613,037
7631	Bad Debt Expense	\$105,000	\$0	\$105,000	\$0	\$0	\$105,000
7632	Capital Lease Interest	\$57,000	\$0	\$57,000	\$56,422	\$0	\$578
7633	Contingency Fund	\$111,962	-\$29,549	\$82,413	\$35,550	\$420	\$46,443
7634	Instructional Media	\$13,000	-\$9,400	\$3,600	\$0	\$0	\$3,600
7635	Database Subscriptions	\$36,000	\$7,000	\$43,000	\$41,857	\$0	\$1,143

Budget - Monthly Verifications Report

Acct	AccountTitle	Original Budget	YTD Budget Adjust	Adjusted Budget	YTD Actual	YTD Encumb	Avail Balance
7636	Student Activities	\$30,000	-\$12,775	\$17,225	\$23,622	\$0	-\$6,397
7637	Student Group	\$300	\$0	\$300	\$0	\$0	\$300
7638	Fund Raising	\$0	\$0	\$0	\$14,681	\$525	-\$15,206
7639	Prior Year Adjustment Bad Debt	-\$110,000	\$0	-\$110,000	-\$49,331	\$0	-\$60,669
7642	Alumni Fund Expense	\$12,000	\$0	\$12,000	\$8,535	\$0	\$3,465
7644	Miscellaneous	\$66,300	\$0	\$66,300	\$15,332	\$0	\$50,968
7645	Business Competition	\$800	\$0	\$800	\$0	\$0	\$800
7646	Administrative Retreat	\$400	\$0	\$400	\$0	\$0	\$400
7650	Strategic Planning	\$500	\$0	\$500	\$120	\$0	\$380
7660	Open House	\$500	\$0	\$500	\$0	\$0	\$500
7667	CCP Scholarship	\$10,000	\$0	\$10,000	\$0	\$0	\$10,000
7670	Road to Success Schlp	\$5,000	\$0	\$5,000	\$0	\$0	\$5,000
7671	Sports Club Schlp	\$20,000	\$0	\$20,000	\$31,819	\$0	-\$11,819
7676	TRIO - NSCC Scholarship	\$5,000	\$0	\$5,000	\$1,483	\$0	\$3,517
7677	Tuition Reduction - Cares	\$104,000	\$0	\$104,000	\$474,630	\$0	-\$370,630
7681	Fee Waiver - CTS	\$0	\$0	\$0	\$0	\$0	\$0
7701	Gas	\$60,000	\$14,000	\$74,000	\$70,497	\$12,042	-\$8,539
7702	Electricity	\$100,000	\$120,000	\$220,000	\$117,984	\$153,234	-\$51,218
7703	Electricity - Water Tower	\$2,699	\$0	\$2,699	\$2,976	\$1,639	-\$1,916
7704	Water	\$13,000	\$6,000	\$19,000	\$10,751	\$8,187	\$63
7705	Sewer	\$51,000	\$0	\$51,000	\$41,785	\$13,394	-\$4,179
7706	Waste Collection	\$10,600	\$0	\$10,600	\$5,885	\$4,076	\$640
7707	Telephone	\$87,437	\$0	\$87,437	\$40,838	\$21,837	\$24,762
7722	Employee Liability Insurance	\$14,400	\$0	\$14,400	\$35,113	\$0	-\$20,713
7724	Motor Vehicle Insurance	\$30,449	\$9,500	\$39,949	\$41,632	\$0	-\$1,683
7725	Property Insurance	\$122,162	\$0	\$122,162	\$137,152	\$0	-\$14,989
7727	Prof Liab Students	\$15,920	\$1,000	\$16,920	\$17,025	\$0	-\$105
7728	Travel- Intramural/Recreatl	\$2,250	\$0	\$2,250	\$0	\$0	\$2,250
7729	Cyber Liability Insurance	\$20,100	\$0	\$20,100	\$5,389	\$0	\$14,711
7901	Library Books	\$10,000	\$0	\$10,000	\$8,309	\$0	\$1,691
7902	Fixtures and Furnishings	\$382,861	\$5,156	\$388,017	\$677,199	\$34,877	-\$324,059
7903	Software and Licensing	\$1,173,474	\$16,000	\$1,189,474	\$816,746	\$203,670	\$169,058

Budget - Monthly Verifications Report

Acct	AccountTitle	Original Budget	YTD Budget Adjust	Adjusted Budget	YTD Actual	YTD Encumb	Avail Balance
7904	Building Projects	\$4,200,000	\$650,000	\$4,850,000	\$1,451,423	\$0	\$3,398,577
7911	Equipment	\$478,500	\$29,000	\$507,500	\$171,286	\$13,502	\$322,712
7912	Motor Vehicles	\$35,000	-\$2,000	\$33,000	\$20,530	\$0	\$12,470
7913	Grounds - Infrastructure	\$0	\$0	\$0	\$46	\$0	-\$46
Expense	Sub-Total:	\$47,291,179	\$553,698	\$47,844,877	\$33,921,731	\$5,679,628	\$8,243,517