Industrial Technology Faculty – Part time

This position is responsible for instructing, supervising and evaluating student progress in the industrial technologies (electrical and/or mechanical) college classroom and/or college laboratory within established guidelines. This position will work closely with the full time Industrial Technologies faculty and staff.

SKILLS AND QUALIFICATIONS

Education and Experience:
- Associate Degree in Industrial Technologies or a related field, or a State or Union approved Journeyman card.
- Documented five years of current industrial manufacturing experience in an applied maintenance (industrial electrical, automation systems and mechanical) or engineering position.
- Bachelor degree in Industrial Technologies or a related field is preferred.

Necessary Knowledge, Skills, and Abilities:
- Ability to communicate effectively verbally and in writing.
- Ability to operate a PC and related software.
- Ability to analyze, interpret, and apply policy and procedural guidelines to resolve problems and answer questions and concerns.
- Ability to develop and maintain effective working relationships with community organizations, business, faculty, students, staff, and the general public.
- Skilled in industrial technology

A complete job description is attached.

Interested candidates should submit letter of interest and updated resume in Word or PDF format. All such information should be submitted to careers@northweststate.edu using “Industrial Technology Faculty (PT)” as the subject line by close of business on May 29, 2015.

For a complete listing of current Employment Opportunities, visit www.northweststate.edu and click on “Community” then “Employment Opportunities.”

Office of Human Resources
Northwest State Community College
22600 State Route 34
Archbold, OH 43502
EOE M/F/D/V

Northwest State Community College is an Equal Opportunity Employer and educator that does not discriminate on the basis of race, color, national origin, sex, sexual orientation, genetic information, religion, age, disability or military status in employment or the provision of services.

In accordance with the Americans with Disabilities Act, it is the policy of Northwest State Community College to provide reasonable accommodations to persons with disabilities. When contacted for an interview, an applicant who requires special accommodations due to a disability should notify the Human Resources office at the time he/she is contacted so that proper arrangements can be made for the interview.

Posted: 4/30/15 – 5/29/2015
POSITION TITLE: Industrial Technology Faculty - Part time  
DEPARTMENT: CTS (Industrial Technologies)  
APPOINTING AUTHORITY: Vice President of Innovation  
SUPERVISOR: Dean of Industrial Technologies  

GENERAL PURPOSE  
This position is responsible for instructing, supervising and evaluating student progress in the industrial technologies (electrical and/or mechanical) college classroom and/or college laboratory within established guidelines. This position will work closely with the full time Industrial Technologies faculty and staff.  

ESSENTIAL DUTIES AND RESPONSIBILITIES  
1. Instruct students on industrial manufacturing equipment and processes through on-ground, on-line and hands-on methods of instruction.  
2. Supervise and evaluate student progress in learning experiences in the college laboratory and/or classroom setting with full time faculty and staff input, in accordance with established division policies.  
3. Counsel and advise students as needed.  
4. Maintain appropriate individual student records.  
5. Collaborate with full-time faculty and deans on issues influencing the learning environment or the student’s health and welfare.  
6. Display evidence of effective participation in overall philosophy and commitment to the industrial technologies programs.  

DESIRED MINIMUM QUALIFICATIONS  
Education and Experience:  
- Associate Degree in Industrial Technologies or a related field, or a State or Union approved Journeyman card.  
- Documented five years of current industrial manufacturing experience in an applied maintenance (industrial electrical, automation systems and mechanical) or engineering position.  
- Bachelor degree in Industrial Technologies or a related field is preferred.  

Necessary Knowledge, Skills, and Abilities:  
Ability to communicate effectively verbally and in writing.  
Ability to operate a PC and related software.  
Ability to analyze, interpret, and apply policy and procedural guidelines to resolve problems and answer questions and concerns.  
Ability to develop and maintain effective working relationships with community organizations, business, faculty, students, staff, and the general public.  
Skilled in industrial technology  

SUPERVISION RECEIVED  
Reports to Dean of Industrial Technologies
SUPERVISION EXERCISED
Assists in supervising and evaluating student progress.

RESPONSIBILITY FOR PUBLIC CONTACT
Contact with students, employees and public.

LICENSING AND REGULATION
None

TOOLS AND EQUIPMENT USED
Utilize and instruct on industrial grade, mechanical and/or electrical equipment. Utilize hand tools and test equipment as required in the classroom.

PHYSICAL DEMANDS
The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit, talk, and hear. The employee is required to walk; use hands and fingers to feel, handle or operate objects, tools, or controls; and reach with hands and arms.

The employee must occasionally lift and/or move up to 40 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

WORK ENVIRONMENT
The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The work is performed primarily in the industrial technologies classroom laboratory setting. The noise level in the work environment is moderate.