Accepting your Financial Aid Award

Please follow these simple steps to Accept/Decline your Awards:

____ Step 1: Go to www.northweststate.edu

____ Step 2: Log in to your myNSCC account

____ Step 3: Click on the Financial Aid Tab

____ Step 4: Click on the Award Notification, then click on Award for Aid Year

____ Step 5: Select the Financial Aid Year 2015-2016 and click submit

____ Step 6: Click on the “Terms and Conditions” tab. Read the information and Accept or Not Accept the Terms

____ Step 7: Click on the “Accept Award Offer” tab

____ Step 8: Accept or Decline the awards

   You may accept a partial award by selecting ‘Accept’ and entering a dollar amount in the ‘Partial Amount’ box

____ Step 9: Click ‘Submit Decision’ once you have accepted/declined the awards

   If you want a paper copy of your award for your records, click on the Print link on the “Accept Award Offer” tab

____ Step 10: If you are accepting a Direct Subsidized or Direct Unsubsidized Loan, please follow the steps on the reverse side to complete the Master Promissory Note and Entrance Counseling (ALL students accepting a loan MUST complete both)
ALL NORTHWEST STATE COMMUNITY COLLEGE STUDENTS that wish to borrow a student loan for the 2015-2016 Aid Year MUST follow the instructions below in order for the Financial Aid Office to process your Federal Direct Subsidized or Unsubsidized Student Loan.

THESE ARE 2 SEPARATE STEPS.
PLEASE MAKE SURE YOU COMPLETE BOTH STEPS!

THINGS YOU WILL NEED

- Department of Education PIN
- Student’s Social Security Number
- Student’s Permanent Address
- Student’s Date of Birth (for the MPN, enter your birthday in the following format: mm/dd/yyyy - make sure to include the slashes)
- Driver’s license number
- E-mail address
- Two Separate References (2 different people at different addresses)

Entrance Counseling

STEP 1: Go to www.studentloans.gov

STEP 2: Select “Sign in” (use same PIN used for FAFSA)

STEP 3: Click the “Complete Entrance Counseling” link

STEP 4: Follow directions until complete

If you do not come to a screen that says “congratulations, you have completed your entrance counseling,” you may have missed something and will have to do it over.

Master Promissory Note (MPN)

STEP 1: Repeat the above steps 1-2

STEP 2: Click on the “Complete MPN link”

STEP 3: Follow directions until complete

If you do not come to a screen that says “congratulations, you have completed your MPN,” you may have missed something and will have to do it over.

If you have any questions please email the Financial Aid Office at finaid@northweststate.edu