



ACTIVATE YOUR MYNSCC ACCOUNT

- Visit Northweststate.edu and click on MyNSCC at the top of the screen.
- Choose **Activate Account**.
- Select **Verify Account** and use your **N#**, last 4 digits of your SSN, and DOB to complete the requirements.
- After submitting, choose a method to verify (email or phone number). After you receive your code, create your password and finish setup.
- Your **Username is your N00***** number**

The following next steps **MUST** be complete in Sakai to register for classes. Log in to your MyNSCC - Click tools and resources in the top right- Click Sakai



CCP ADVISING & ORIENTATION WORKSHOP 20 MINUTES

In your account, select **CCP Advising & Orientation Workshop** under the checkerboard icon in the upper right hand corner. From the menu on the left, click on **course content**. After finishing the orientation, be sure to submit the **confirmation quiz** to complete the requirement. You must receive a **70%** to pass the Workshop.



ONLINE LEARNING READINESS ASSESSMENT (OLR) 20 MINUTES

In your Sakai account, click on **Membership** in the left navigation pane. Click on **Joinable Sites**. From the menu, select **OLR Assessment** and join. Select **OLR Assessment** under **projects** from the sites menu at the top of the page. You must receive a **75%** to pass the OLR.



ACTIVATE YOUR NSCC EMAIL ACCOUNT

Once you are ready to register for classes, you will receive an email with your NSCC email address. Visit Northweststate.edu and click on the **email icon**. Password will be the same as the one you created when you activated your MyNSCC account.