

BOARD OF TRUSTEES
August 28, 2020 – 11:30 a.m.
C200

ORDER OF BUSINESS

A. CALL TO ORDER (Joel M)

B. ROLL CALL (Megan B)

Sandra Barber
John Bridenbaugh
Sue Derck
Jeffrey Erb
Ron Ernsberger
Laura Howell
Lisa McClure (Vice Chair)
Joel Miller (Chair)
Scott Mull (Second Vice Chair)

C. SWEARING IN – NEW MEMBER

D. EXECUTIVE SESSION (Joel M)

E. PRESENTATIONS

1. Scholarships / Team Sports
2. New NSCC Website

E. AUDIENCE PARTICIPATION

F. CHIEF EXECUTIVE OFFICER REPORT (Michael T)

- President (Michael T)
- Vice President – Academics (Dan B)
- Vice President – Enrollment Management & Student Affairs (Lana S)
- Vice President – Human Resources & Leadership Development (Katy M)
- Vice President – Workforce (Jim D)
- Vice President – Chief Fiscal & Administrative Officer (Jenny T)

G. BOARD DISCUSSION ITEMS (Joel M & Michael T)

- Governance Leadership Institute (Lisa M)
- Project Policy (Michael T)
- Board Road Map FY20-21 (Michael T)
- Graduation Policy Changes (Michael T)
- Telecommuting Procedure Changes (Todd H)
- Upcoming Policy Recommendation: Sick Leave (Katy M)
- Accreditation Update (Todd H)
- ODHE Completion Plans (Lana S)

H. CHIEF FISCAL OFFICER REPORT (Jenny T)

- Financial Report as of May 31, 2020 (consent item)

I. CONSENT AGENDA (Megan B)

1. Consent Agenda Items
 - a. Minutes of the June 19, 2020 Meeting
 - b. Employ Full-Time Administrative Assistant – Advising Center & Student Services
 - c. Employ Full-Time Technician – Maintenance
 - d. Employ Full-Time Faculty – Nursing
 - e. Employ Full-Time Nursing Clinical Teaching Assistant
 - f. Title Change - Project Manager – Grants Development
 - g. Promotion to Vice President – Workforce Development
 - h. Promotion to Director – Grants Development
 - i. Miscellaneous Employment Contracts
 - j. Drug & Alcohol Policy Update
 - k. Nondiscrimination/Anti-Harassment Policy Update
 - l. Sexual Misconduct Policy

J. PROPOSED RESOLUTIONS (Megan B)

1. NONE

K. OTHER BUSINESS (Michael T)

1. Upcoming Board Activities
 - a. Virtual Alzheimer’s Walk – August 29
 - b. ACCT Leadership Congress – October 5-8
 - c. Board Meeting – October 23 (Pictures)
 - d. Board Meeting – December 11
 - e. Commencement/Emeritus Dinner – December 14

L. ADJOURNMENT (Joel M)

The Board of Trustees of Northwest State Community College (NSCC) met remotely in regular session on Friday, June 19, 2020 at 11:30 a.m. according to H.B.197 and the COVID-19 pandemic.

Joel Miller, Chair of the Board, stated that “the record should show that notice of this meeting has been given in accordance with the Ohio Revised Code, Section 121.22(F).”

MEMBERS PRESENT

20-33

Members present: Sandra Barber, John Bridenbaugh, Sue Derck, Jeff Erb, Robert Hall, Laura Howell, Lisa McClure, Joel Miller and Scott Mull

EXECUTIVE SESSION

20-34

Ms. McClure moved and Ms. Howell seconded a motion to go into executive session to review negotiations with public employees concerning compensation or other terms and conditions of their employment and consider the compensation of a public employee.

ROLL CALL: Aye; Barber, Bridenbaugh, Derck, Erb, Hall, Howell, McClure, Miller, Mull. Nay; None. Thereupon the Chair declared the motion approved.

Following executive session, the meeting moved back to regular session and on record. No action was taken.

PRESENTATION

President Thomson and the Vice Presidents presented the College’s response to the Pandemic and plans for Phase 2 operations. The campus moved to fully remote operations in one week, including moving all classes online. Phase 2 operations include summer camps using social distancing and proper safety measures. Fall classes will be face to face with appropriate safety measures in place to keep the employees, learners and visitors safe.

CHIEF EXECUTIVE OFFICER REPORT

President Thomson presented the FY20-21 College Goals, which details the strategies for goal attainment and the overall goal champion and team members.

Informational reports from the Executive Vice President, Vice President for Academics, Vice President for Enrollment Management & Student Affairs, Chief Fiscal and Administrative Officer and Vice President of Human Resources and Leadership Development were included in the Board agenda packets. These reports focused on how the team made the conversion to remote services and learning.

BOARD DISCUSSION ITEMS

Budget Committee – Members of the College team met with members from the board to review the finances of the College and preview the FY20-21 budget. The College Finance Team meets weekly to monitor the budget in these uncertain times.

Accreditation – The College is currently working on the assurance argument. The consultant created a gap analysis on evidence that has been gathered thus far. There are five criterion teams.

Scott Park (Toledo) Campus – The College will have all equipment vacated by the June 30 deadline. NSCC has partnered with the Andersons in Toledo for office and training space.

Board Retreat – The Board of Trustees will hold their annual retreat July 13, 2020 on the NSCC campus. Board members reviewed the agenda, which will include a presentation from the Ohio Attorney General’s office on Title IX.

CHIEF FISCAL OFFICER REPORT

20-35

Ms. Jennifer Thome, Chief Fiscal & Administrative Officer, presented the cumulative financial report to inform the Board of Trustees of the College’s financial condition as of April 30, 2020. The Board voted to approve the report by affirmation.

CONSENT AGENDA APPROVED

MINUTES OF THE APRIL 24, 2020 MEETING

20-36

RESIGNATION

20-37

WHEREAS, Thomas Wylie, Associate Vice President – Workforce Training, has submitted his resignation; and

WHEREAS, the President recommends

NOW, THEREFORE BE IT RESOLVED, that the resignation of Thomas Wylie, effective July 1, 2020 be accepted.

**APPROVAL OF PROBATIONARY FACULTY &
NON-TEACHING FACULTY CONTRACTS**

20-38

WHEREAS, it has been determined that the following persons should be re-employed; and

WHEREAS, their supervisor recommends; and

WHEREAS, the Vice President for Academics, the Vice President for Enrollment Management and Student Affairs and the President recommend

NOW, THEREFORE BE IT RESOLVED, that the following persons be re-employed as per the terms and conditions indicated effective with the 2020-2021 academic year:

- a. Nichole Gerschutz (advisor – early admit), continuing, Masters, total salary \$46,570.79.
- b. Erin Jacob (clinical – teaching assistant), third, Masters, total salary \$50,619.96.
- c. Amy Thomas (faculty – education), third, Masters, total salary \$53,317.15.
- d. Heather Galbraith (faculty – human services), second, Masters, total salary \$53,133.23
- e. Julie Kemarly-Dowland (faculty & lab coordinator – biology), second, Masters, total salary \$66,646.44
- f. Anuja Parikh (faculty – physics), second, Masters, total salary \$51,244.82
- g. Steven Raymond (faculty – industrial technology), second, Associates, total salary \$57,003.77
- h. Cayla Walker (recruiter – admissions), second, Bachelors, total salary \$41,622.07
- i. Aleksandra Yantis (enrollment specialist), second, Bachelors, total salary \$41,622.07

**FULL-TIME TALENT MANAGEMENT SPECIALIST –
HUMAN RESOURCES EMPLOYED**

20-39

WHEREAS, the Human Resources department has reviewed and reorganized the tasks associated within the department; and

WHEREAS, a significant amount of time and resources are allocated to the hiring process to fill vacant and new positions; and

WHEREAS, the position of full-time Talent Management Specialist – Human Resources was created to streamline and expedite the process of filling positions; and

WHEREAS, a search was conducted to fill the position; and

WHEREAS, the Vice President for Human Resources and Leadership Development and the President recommend

NOW, THEREFORE BE IT RESOLVED, that Ms. Andrea Mofield be employed as full time Talent Management Specialist – Human Resources effective May 4, 2020 at an annual salary of \$51,150. This is a grade level IV position.

**FULL-TIME TRAINING COORDINATOR – JFS WORKFORCE
OPPORTUNITIES EMPLOYED**

20-40

WHEREAS, the position of full-time Training Coordinator – JFS Workforce Opportunities was left vacant due to the resignation of Andrea Morrow; and

WHEREAS, a search was conducted to fill the position; and

WHEREAS, the Executive Vice President and the President recommend

NOW, THEREFORE BE IT RESOLVED, that Mr. Matthew Kibler be employed as full time Training Coordinator – JFS Workforce Opportunities effective June 1, 2020 at an annual salary of \$62,500. This is a grade level IV position with continued employment contingent on funding and the ongoing partnership with area JFS agencies.

FULL-TIME TRAINING COORDINATOR – JFS WORKFORCE OPPORTUNITIES EMPLOYED

20-41

WHEREAS, the second position of full-time Training Coordinator – JFS Workforce Opportunities was created to accommodate the JFS partnership expansion from six (6) counties to twelve (12) in Northwest Ohio and

WHEREAS, a search was conducted to fill the position; and

WHEREAS, the Executive Vice President and the President recommend

NOW, THEREFORE BE IT RESOLVED, that Mr. Avery Miller be employed as full time Training Coordinator – JFS Workforce Opportunities effective June 1, 2020 at an annual salary of \$62,500. This is a grade level IV position with continued employment contingent on funding and the ongoing partnership with area JFS agencies.

FULL-TIME DEAN – ARTS & SCIENCES EMPLOYED

20-42

WHEREAS, the position of full-time Dean – Arts & Sciences was left vacant due to the promotion of Ms. Lana Snider to Vice President – Enrollment Management & Student Affairs; and

WHEREAS, a search was conducted to fill the position; and

WHEREAS, the Vice President for Academics, the Executive Vice President and the President recommend

NOW, THEREFORE BE IT RESOLVED, that Ms. Jamilah Tucker be employed as full time Dean – Arts & Sciences effective June 15, 2020 at an annual salary of \$92,500. This is a grade level II position.

PROMOTION TO DIRECTOR – HUMAN RESOURCES & LEADERSHIP DEVELOPMENT APPROVED

20-43

WHEREAS, the position of Director – Human Resources & Leadership Development was created as part of the reorganization of the HR department to oversee the daily operations of the Human Resources Department; and

WHEREAS, this will allow the Vice President for Human Resources & Leadership Development to focus on strategic planning, Title IX and policy development; and

WHEREAS, the College opted to utilize its succession plan; and

WHEREAS, an internal candidate met the qualifications of the position; and

WHEREAS, the Vice President – Human Resources & Leadership Development and the President recommends

NOW, THEREFORE BE IT RESOLVED, that Ms. Brittany Chamberlain be promoted to the position of Director – Human Resources & Leadership Development effective May 4, 2020 at an annual salary of \$70,000. This is a grade level III position.

PROMOTION TO VICE PRESIDENT – CHIEF FISCAL & ADMINISTRATIVE OFFICER

20-44

WHEREAS, the position of Chief Fiscal & Administrative Officer is currently held by Jennifer Thome in an interim capacity; and

WHEREAS, Ms. Thome has accepted the offer to serve as Chief Fiscal & Administrative Officer in a permanent capacity; and

WHEREAS, the President recommends

NOW, THEREFORE BE IT RESOLVED, that Ms. Jennifer Thome be promoted to the position of Vice President – Chief Fiscal & Administrative Officer effective June 1, 2020 at an annual salary of \$110,000. This is a grade level I position.

MISCELLANEOUS EMPLOYMENT CONTRACTS

20-45

WHEREAS, it has been determined that the following persons should be employed to accommodate various needs; and

WHEREAS, the Vice President for Academics recommends

NOW, THEREFORE BE IT RESOLVED, that the following individuals be approved to receive employment contracts for miscellaneous services:

Part-time Adjuncts for summer semester 2020:

DePew Michael W.	Monnin Richard
Dial Lauren	Moore Kevin L.
Dillon Kieron E.	Mykytuk Jeremiah
Ebaugh Chelsie M.	Schwiebert Jason P.
Kinkaid Cynthia M.	Vandock Kent W.
Lawson Candice	Yambor Michael S.
Leptak-Moreau Jeffrey	Zuvers Larry L.
Minsel Curtis F.	

Full-time Faculty and Non-teaching Professionals for summer semester 2020

Arps Gloria J.	Kwiatkowski Michael
Becher Lisa M.	Lammers Suzanne J.
Berres Allen W.	Mavis Joni E.
Carr Thomas M.	Mohring David L.
Clawson Christopher R.	Newton Tera L.
Dapelo Lisa M.	Parikh Anuja
Donaldson Pamela A.	Rickenberg Jason J.
Doolittle Colin N.	Robinson Christine K.
Doolittle Marianna M.	Stapleton Kemp K.
Eichenauer William A.	Stayner Mindy L.
Galbraith Heather M.	Tefft Gregory R.
Geer Bradley H.	Thomas Amy
Howard Sherry L.	Vondeylen Barry R.
Kemarly-Dowland Julie	Zeller Ann M.
Kling Julie L.	

**NONDISCRIMINATION/ANTI-HARASSMENT/SEXUAL MISCONDUCT
POLICY UPDATE APPROVED**

20-46

WHEREAS, the College's Nondiscrimination/Anti-Harassment Policy and Sexual Misconduct Policy were combined to provide one comprehensive policy governing protected class discrimination; and

WHEREAS, this will allow administrators responding to complaints and providing training to have one document with standard language and definitions; and

WHEREAS, the new comprehensive policy also includes a section "minors on campus" to comply with the College's insurance carrier; and

WHEREAS, the new policy also complies with new state and federal regulations regarding minors; and

WHEREAS, the Vice President – Human Resources and Leadership Development and the President recommends

NOW, THEREFORE BE IT RESOLVED, that the updated Nondiscrimination/Anti-Harassment/Sexual Misconduct policy be approved effective immediately.

Trustee Howell abstained from Consent Items 1.e. and 1.f.; employment of the two JFS Training Coordinators.

2020-2021 BUDGET APPROVED

20-47

Ms. Derck moved and Mr. Bridenbaugh seconded the following motion:

WHEREAS, the proposed operating budget has been developed through the collective work of the Cabinet, the Finance Team and the Budget Committee of the Board of Trustees, in conjunction with the budget managers of the college; and

WHEREAS, the College is facing an historic uncertain fiscal situation in both public health and state finances; and

WHEREAS, the President recommends

NOW, THEREFORE BE IT RESOLVED, that the operating budget for 2020-2021 fiscal year be adopted.

Revenue Category	FY 20 Projected	FY 21 Proposed	FY 21 Proposed - FY 20 Projected
Tuition	\$10,483,702	\$10,780,426	\$296,724
Fees	\$1,887,380	\$2,087,864	\$200,484
Workforce Training	\$694,166	\$965,000	\$270,834
Scholarship	-\$939,498	-\$1,105,067	-\$165,569
Foundation Support	\$133,380	\$135,000	\$1,620
Fed & State Support	\$11,375,178	\$9,918,800	-\$1,456,378
Other Revenue	\$273,441	\$327,040	\$53,599
Reserve Funding		\$1,000,000	\$1,000,000
Total	\$23,907,749	\$24,109,063	\$201,314

Expense Category	FY 20 Budget	May 26 Unaudited	YTD Encumb	Avail Balance	FY 20 Projected	FY 21 Proposed	FY2 Proposed - FY20 Projected
Salary and Benefits	\$13,476,222	\$11,304,031	\$1,300,454	\$871,736	\$12,110,022	\$12,300,898	\$190,876
General Operating	\$1,087,058	\$669,516	\$154,900	\$262,643	\$824,416	\$927,940	\$103,524
Maintenance and Repair	\$934,414	\$367,002	\$232,152	\$335,261	\$649,154	\$551,030	-\$98,124
IBEW Plus Facilities	\$8,759,177	\$5,852,269	\$155,479	\$2,751,427	\$8,799,492	\$8,313,069	-\$486,423
Fees and Services	\$1,424,391	\$626,237	\$52,784	\$745,367	\$1,239,021	\$1,536,514	\$297,493
Scholarship Allowance	-\$939,499	-\$425,191	\$0	-\$514,307	-\$939,498	-\$1,105,067	-\$165,569
Insurance and Utilities	\$588,237	\$449,278	\$59,571	\$79,388	\$589,390	\$592,061	\$2,671
Capital	\$1,080,339	\$895,359	\$185,882	-\$900	\$1,081,241	\$992,618	-\$88,623
Expenses Total	\$26,410,339	\$19,738,501	\$2,141,222	\$4,530,615	\$24,353,238	\$24,109,063	-\$244,176

Revenue:	\$23,907,749	\$24,109,063
Expenses	\$24,353,238	\$24,109,063
Revenue - Expenditures:	-\$445,489	\$0
CARES Institutional Funding:	\$481,467	
Balance Using CARES:	\$35,978	\$0

ROLL CALL: Aye; Barber, Bridenbaugh, Derck, Erb, Hall, Howell, McClure, Miller, Mull. Nay; None. Thereupon the Chair declared the motion approved.

DEFERRED COMPENSATION FOR PRESIDENT APPROVED

20-48

Ms. McClure moved and Mr. Hall seconded the following motion:

WHEREAS, President Thomson's contract approved by the Board of Trustees on December 14, 2018, provides for an annual performance review by the Board of Trustees; and

WHEREAS, section 14.c. Annual Review allows for the Board to award President Thomson an additional \$10,000 contribution towards his deferred compensation if he performs at a level that exceeds expectations; and

WHEREAS, the Board has evaluated President Thomson and has rated his level of performance as exceeds expectations

NOW, THEREFORE BE IT RESOLVED, that President Thomson receive \$10,000 contribution towards his deferred compensation in the current contribution year as a result of his FY 2019-2020 evaluation by the Board of Trustees.

ROLL CALL: Aye; Barber, Bridenbaugh, Derck, Erb, Hall, Howell, McClure, Miller, Mull. Nay; None. Thereupon the Chair declared the motion approved.

OTHER BUSINESS

Chair Joel Miller extended his appreciation to board member Robert Hall, who served two terms on the NSCC Board of Trustees and was participating in his final meeting as a board member.

Trustee Sue Derck, Alternate for the OACC Governing Board, will attend the June 25 virtual OACC Governing Board meeting.

ADJOURNMENT

With no further business to be brought before the Board, the meeting was declared adjourned.

1. APPROVAL OF CONSENT AGENDA.

1a. Minutes of the June 19, 2020 Meeting

1b. Employ Full-time Administrative Assistant – Advising Center & Student Services

WHEREAS, the position of full-time Administrative Assistant – Advising Center & Student Services was left vacant due to the resignation of Jared Nofziger; and

WHEREAS, a search was conducted to fill the position; and

WHEREAS, the Vice President of Enrollment Management & Student Affairs and the President recommend

NOW, THEREFORE BE IT RESOLVED, that Ms. Sarah Cesserino be employed as full time Administrative Assistant – Advising Center & Student Services effective July 6, 2020 at an annual salary of \$34,590.40. This is in accordance with the Support Staff Bargaining Agreement.

1c. Employ Full-time Technician – Maintenance

WHEREAS, the position of full-time Technician - Maintenance was left vacant due to the resignation of Richard Wood; and

WHEREAS, a search was conducted to fill the position; and

WHEREAS, the Executive Vice President and the President recommend

NOW, THEREFORE BE IT RESOLVED, that Mr. Logan Badenhop be employed as full time Technician – Maintenance effective June 15, 2020 at an annual salary of \$41,204.80. This is in accordance with the Support Staff Bargaining Agreement.

1d. Employ Full-time Faculty – Nursing

WHEREAS, the position of full-time Faculty - Nursing was left vacant due to the resignation of Wendy Zettel; and

WHEREAS, a search was conducted to fill the position; and

WHEREAS, the Vice President for Academics and the President recommend

NOW, THEREFORE BE IT RESOLVED, that Ms. Emily Riegsecker be employed as full time Faculty - Nursing effective July 31, 2020 at an annual salary of \$66,416.54. This is in accordance with the Professional Bargaining Agreement.

1e. Employ Full-time Clinical Teaching Assistant – Nursing

WHEREAS, the position of full-time Clinical Teaching Assistant - Nursing was left vacant due to the transfer of Tammy Meyer to Faculty – Nursing; and

WHEREAS, a search was conducted to fill the position; and

WHEREAS, the Vice President for Academics and the President recommend

NOW, THEREFORE BE IT RESOLVED, that Ms. Amy Leitch be employed as full time Clinical Teaching Assistant - Nursing effective August 10, 2020 at an annual salary of \$44,069.40. This is in accordance with the Professional Bargaining Agreement.

1f. Title Change - Project Manager – Grants Development

WHEREAS, the position of Coordinator – Grants has been updated to Project Manager – Grants Development to better align the responsibilities within Grants Development; and

WHEREAS, the Executive Vice President and the President recommend

NOW, THEREFORE BE IT RESOLVED, that the job title for Ms. Sarah Stubblefield be changed to Project Manager – Grants Development effective August 16, 2020. This results in no change in salary or job responsibilities.

1g. Promotion to Vice President – Workforce Development

WHEREAS, the position of Vice President – Innovation was left vacant due to the promotion of Mr. Todd Hernandez to Executive Vice President; and

WHEREAS, the position of Vice President for Innovation is re-titled to Vice President – Workforce Development;

WHEREAS, the College opted to utilize its succession plan; and

WHEREAS, an internal candidate met the qualifications of the position; and

WHEREAS, the Executive Vice President and the President recommends

NOW, THEREFORE BE IT RESOLVED, that Mr. James Drewes be promoted to the position of Vice President – Workforce Development effective July 1, 2020 at an annual salary of \$103,000. This is a grade level I position.

1h. Promotion to Director – Grants Development

WHEREAS, the College has been fortunate in recent years to receive grant funding to provide vital resources to further our strategic plan and bolster our ability to accomplish our mission; and

WHEREAS, the position of Director – Grants Development was created to oversee a grants development team to support the continued success in both completing grant projects and securing new grant awards; and

WHEREAS, an internal candidate met the qualifications of the position; and

WHEREAS, the Executive Vice President and the President recommend

NOW, THEREFORE BE IT RESOLVED, that Ms. Ashley Pere be promoted to the position of Director – Grants Development effective August 16, 2020 at an annual salary of \$70,000. This is a grade level III position.

1i. Miscellaneous Employment Contracts

WHEREAS, it has been determined that the following person(s) should be employed to accommodate various needs; and

WHEREAS, the President recommends

NOW, THEREFORE BE IT RESOLVED, that the following individual(s) be approved to receive employment contracts for miscellaneous services:

Graded

Employ Ms. Shantelle Cline as Campus Police Officer effective July 28, 2020 at the rate of \$16.32 per hour.

1j. Approval of Drug & Alcohol Policy Update

WHEREAS, the Drug-Free Workplace Act and the Drug-Free Schools and Communities Act requires the college to have an alcohol and other drug policy and distribute this policy annually to all employees and students; and

WHEREAS, this policy must outline expected standards of conduct and consequences that may be applied by both the college and external authorities for policy violations; and

WHEREAS, the law also requires that individuals be notified of possible health risks associated with the use and abuse of alcohol and other drugs, the college's prevention, education and intervention efforts, and sources of assistance for problems that may arise as a result of use; and

WHEREAS, the College does not currently have a drug & alcohol prevention plan or procedure in place; and

WHEREAS, the plan will provide standards of conduct as it relates to smoking and the use of tobacco, drug and alcohol risks, abuse prevention and services for drug and

alcohol counseling and rehabilitation; and

WHEREAS, the policy requires an update that the Board of Trustees directs the College to have a drug & alcohol prevention plan

NOW, THEREFORE BE IT RESOLVED, that policy 14-3-2 is updated to include the following mandate and be approved effective immediately:

Northwest state community college shall maintain a drug and alcohol prevention plan.

1k. Approval of Nondiscrimination/Anti-Harassment Policy Update

WHEREAS, the Ohio Department of Higher Education released new regulations on Title IX; and

WHEREAS, the Vice President - Human Resources and Leadership Development has reviewed the current policy regarding Nondiscrimination/Anti-harassment/Sexual Misconduct; and

WHEREAS, the sexual misconduct portion of the current policy is being moved to its own policy; and

WHEREAS, the Vice President – Human Resources & Leadership Development and the President recommend

NOW, THEREFORE BE IT RESOLVED, that the updated Nondiscrimination/Anti-Harassment be approved effective immediately.

1l. Approval of Sexual Misconduct Policy

WHEREAS, the Ohio Department of Higher Education released new regulations on Title IX; and

WHEREAS, the Vice President - Human Resources and Leadership Development has reviewed the current policy regarding Nondiscrimination/Anti-harassment/Sexual Misconduct; and

WHEREAS, the definitions of sexual harassment has been updated; and

WHEREAS, the sexual misconduct portion of the Nondiscrimination/Anti-harassment/Sexual Misconduct is being moved to its own policy; and

WHEREAS, the Vice President – Human Resources & Leadership Development and the President recommend

NOW, THEREFORE BE IT RESOLVED, that the Sexual Misconduct policy be approved effective immediately.

President's Report, August 2020
Community and Professional Engagements (June 20 – August 28)

June 22	Rotary, Defiance (1-2 times per month)
June 23	EAB Community College Executive Forum*
June 24	Henry County Health Partners (weekly)*
June 24	ODE Board (Testimony on Adult 22+ proposed program changes)
June 24	Kiwanis, Bryan (Speaker)*
June 24	Black Swamp ALZ Committee (weekly, mixed format)
June 25	OACC Governing Board*
June 25	HERDI Panel w/Strada Education Network*
June 26	ODHE Adult Promise Group*
July 2	Ohio Attorney General, Education Section (monthly)*
July 7	Dee Stafford, Title IX Rule Changes, (One day workshop)*
July 9	OACC President's Meeting (Weekly)*
July 14-16	Achieving the Dream Kickoff Institute (three day)*
July 20	Defiance, Randy Mitchell, Crescent News
July 22	ODJFS (NSCC presentation arranged by Rep. Jim Hoops, Speaker)*
July 22	Terra – NSCC Best Practices Meeting*
July 23	Craig Riedel Golf Outing/Fundraiser
July 24-Aug 9	Vacation, Columbus Ohio
July 30	Foundation Board Meeting (video provided)
August 13	ACE (Interview)*
August 14	Rotary, Bryan (Speaker)*
August 18	Black Swamp Safety Council*
August 19	Swanton Chamber Golf Outing
August 21	Cherry Street Mission, Ann Ebbert
August 21	JATC Toledo Graduation (Speaker)
August 28	JATC Marietta Graduation (Speaker)

* Virtual Meeting

Vice President for Academics
August 2020
Submitted by: Dan Burklo

As we work through the first few days of the fall semester, the anxiousness stemming from the pandemic has started to wind down while not losing sight of it and the excitement of new and returning students has overtaken the campus. Over the last several months, faculty have worked to not only prepare as they typically do for the start of the term, but also prepare for two different scenarios of learning environments. They have prepared and started under “green”-normal operations, yet, they are prepared to shift to “yellow”-increased COVID protocols or “red”-a fully remote scenario like the one we had at the end of the spring semester. Carrie Baynes and the academic deans have worked with the faculty groups to ensure all the classrooms and labs have been set up to assure safe social distancing and are fully equipped with the necessary cleaning supplies. Similarly, they have worked with IT to ensure all the technology is in place for all three scenarios.

While we all have some nervousness coming back to campus during a pandemic, we are confident that we can serve our students well and provide the best possible learning experience. This confidence spills over onto our students who are confident that they are in the right place and looking forward to a great term, no matter how COVID shifts the environment. As the learners enter the campus, a consistent message from them has been “THANK YOU. Thank you for being open so I can start/finish my program. Thank you for having some face-to-face offerings. Thank you for all the safety measures you have in place.” I would like to say THANK YOU to all those across the campus who made this happen; especially student services, the facilities team, the IT team, Campus Police, all the faculty, Carrie and the deans.

Following is the response from each of the academic division leads to the following questions: How is it going? How is our team doing? What are our plans?

Dr. Ryan Hamilton: STEM & Industrial Technologies

The faculty are excited to be back on campus, but a little anxious about all the uncertainty caused by COVID. Everyone is in good spirits and willing to be flexible to help our learners however we can. We have been working to maintain high academic standards and yet keep social distance and accommodate remote learning when appropriate/necessary. There are plans in place for if conditions change and we need to move more coursework to remote format. Our "We R STEM" day will move from fall to spring. It is our hope that in spring we will be able to have larger groups on campus and K-12 will allow for more field trips.

Dr. Kathy Keister: Nursing & Allied Health

Faculty

- Nursing welcomed two new full-time faculty: Amy Leitch and Emily Riegsecker. Each has a faculty peer and will be meeting with me every 2 weeks as part of the orientation process.
- Jen Behnfeldt, Melanie Hicks and Annette Oberhaus graduated with their Doctor of Nursing Practice degrees from Indiana Wesleyan University in June 2020.
- Most full-time faculty seem refreshed after being off summer.
- Too many faculty are in overload this semester.

Students

- Two cohorts of PN students are delayed due to all clinical courses being cancelled for summer 2020. The cohort that would have graduated in July will graduate this semester. The cohort that would have graduated in December will graduate in spring.
- There are 174 students enrolled in their technical courses in the Division of Nursing & Allied Health for fall semester.
 - RN = 110
 - PN = 41
 - AH = 23
- Students starting clinical nursing courses are down for fall 2020. Those who did not start have opted to continue taking non-nursing course and will start clinical in spring 2021.

Program	Capacity	Admitted	Started
Practical Nursing	30	18	9
LPN-to-RN	12	5	4
Traditional RN	40	34	22

Course Delivery Modalities

- Division courses are being taught FTF (face to face) on campus and via synchronous Zoom.
- Division labs are FTF on campus. Clinical experiences begin next week FTF in the clinical agencies.
- All nursing simulations are being done virtually via Zoom. There are concerns regarding the number of students, the size of the simulation rooms, and whether the cleaning products and protocol would decrease the life of the simulators.
- Given the COVID circumstances in long-term care, PN students in PNE120 will be in acute care hospitals for their clinical experience.
- Many PNE124 students are completing their final clinical course, which uses preceptors, in the nursing home settings. These students will be COVID-tested every 2 weeks.

Jason Rickenberg: Business & Public Services

The fall 2020 semester started smoothly. In order to accommodate our learners' needs during the current pandemic, face-to-face courses were set up to meet both face-to-face and virtually. An example; larger classes that exceed classroom COVID-19 capacities were set up allowing half the class learners to meet in person (Group A). The other half of the class learners (Group B) will then use Zoom during the stated class time/day to participate with the face-to-face learners and instructor. During the next class meeting, Group B will meet face-to-face and Group A will participate in class using Zoom. All course work (notes, tests, assignments, etc.) are stored within Sakai (NSCC's On-line Learning Platform) for all of the learners to access the material. In case a learner is not able to be in class or Zoom (sickness, etc.) the class can be recorded through Zoom and the learner can then watch the class at a later time.

The faculty were receptive to this concept back at the end of the spring semester as we prepared for the fall semester. Our faculty worked diligently over the summer to make this option a possibility for our learners and we feel that our completion rates will continue to be strong. The Business and Public Services Divisions is seeing an enrollment increase within our division, due to the willingness of our faculty to convert face-to-face courses to virtual/seated course offerings and the addition of extra on-line offerings, while implementing technology to help support our learners.

Jamilah Tucker: Arts & Science

Faculty liberally participated in committees and various zoom sessions in preparation for this coming semester. Collective input strengthened our reopen plans specific to the classroom. Faculty are back in the classroom knowing much of their input was taken into consideration. Faculty are happy to see students and teaching and learning is happening! Several new adjunct hires (Brazell, Paula - English Composition; Day, Kathryn - History; Green, Helen - Psychology; Johnston, Judith - English Composition; Neeb, Mindy - Psychology; and Coomes, Brittany - English Composition) are also in the classroom for the first time. Arts and Science faculty continue to pursue an NEH grant.

Our plans include continuing to focus on providing phenomenal classroom experience that is active and engaging and to hone in on a student-ready schedule of course offerings as a division. Both A&S administration and faculty are taking active roles on the Achieving the Dream (ATD) core team and plan to champion that effort.

Kristi Rotroff: Library

It is going pretty well in the Library. As of today, we are feeling ready for the semester. Getting used to the "new" door-locking security system in addition to new COVID protocols has been a bit of a challenge, but we will adjust. We are hoping that everyone on campus has a successful semester and we are ready to do our part!

The library team members are doing well, although instead of a team of four to start the semester we are now only a team of three. One of our (former) student workers is a nursing student, and

since her lectures were moved to synchronous online, she doesn't need to be on campus. I am just a bit concerned about "open hours" coverage this semester, but I think since it is going to be a quieter semester in terms of in-person traffic we will be OK with three of us. I will check with Mike Jacobs to see if there are any more qualified student workers available. As long as there is at minimum one person in the library at any given time, I think that will suffice. However, we will have to see how things progress.

Our plan is to go forward each day with a positive attitude, and to stay healthy. We also plan to promote our e-resources even more than we typically do since it will be easier/safer for students who can use online resources to do so. We will be available for students who prefer/need to check out print books, but we anticipate the demand to be less. Our core mission is to connect people with resources for their academic needs and I have done a lot of reading and webinars about how other libraries are accomplishing this during a pandemic. While NSCC is on a smaller scale than some of these other libraries, I think we are ready and able to fulfill our students' needs and will approach any challenges with determination to do the best we can.

Christina Schwiebert: Distance Learning / Teaching & Learning Center

Recent work:

- Provided documentation & training for new Sakai tools to help instructors (Attendance, Section Info, Sign-up)
- Updated Sakai to newest version (20); in the process of updating documentation
- Training a lot of new adjunct instructors, new faculty and new-to-online faculty

Plans for the immediate future:

- Training
- Troubleshooting
- Finish updating documentation for Sakai 20

Vice President for Enrollment Management & Student Affairs
August 2020
Submitted by: Lana Snider

How is it going?

Everything is going well - small wrinkles typical for a semester start up.

How is our team doing?

Employees and learners seem to be very, very happy to be back in person - being in person seems to be the psychological boost we all needed. Team members have been working strong and the relief we are experiencing from a good startup is helpful. That said employees are experiencing ongoing stress because of the 6-month COVID-19 experience.

What are our plans?

Learner Services is working to boost our retention rate among (1) continuing learners as that seems to be the enrollment group that is lagging behind goal and includes (2) continuing learners with financial challenges - thus the loss of heads/FTE due to bill payment.

Chief Fiscal and Administrative Officer
August 2020
Submitted by: Jennifer Thome

How Is It Going?

We are progressing day by day, settling in with a hybrid format to service the needs of students, faculty and staff. The Business Office has been working through the pandemic from home with business continuity days on Thursdays. Facilities and custodial services have been maintaining campus on a daily basis and the food service team has been working with the custodial staff to help prepare for the fall semester.

How Are We Doing?

Mentally and emotionally, we have had some busy weeks leading up to the fall semester. We went from vacating our offices in mid-March to working remote immediately. Forward a few months, we are planning face to face interactions on campus for the fall semester. Our team is ready to get back to a daily process. Below is a picture of the Business Office prepared to service customers before the crazy process of payment day starts. The office did not look this way for very long – and it was a great feeling. Signage and social distancing markings are present throughout offices and campus.





What Are Our Plans?

Mid July, we started back to work with our “new” hybrid method. The C wing presence is in person Monday through Thursday with remote services on Friday from 8am until 12pm. Each Director and VP worked out schedules with their team to make sure we are fully staffed for needs while also providing remote working days. We are so excited to be back in the offices!



Finance:

Weekly Finance Meeting – we are focused on closing FY21 and working through audit preparations. Track changes and documentation concerning the CARES Act and Stimulus programs. Our financial audit starts on August 31.

Business Office:

Working through fall registration processes and putting together a restructuring plan for the department.

Food Service:

Layout changes, flow, social distance markings and a downsized menu will be operational for the first day of classes. We also had the Henry County Director of Environmental Health Services onsite to review our plan. We were given the green light to move forward and we will adjust as changes are issued.

Bookstore:

Servicing students, faculty and staff needs are back in full swing. We have limited capacity, social distancing signs and floor markings posted. Store hours are Monday through Thursday from 8am through 6pm. Online ordering services are available all week including Fridays.

Vice President – Workforce
August 2020
Submitted by: Jim Drewes

How is it going?

CTS employees are doing well and pleased to get back on campus on a more regular basis. Clients are calling us for an increase in face to face meetings, apprentice planning and training.

How is our team doing?

CTS is in full swing with fall open enrollment plans and contract training quoted and delivered. Plus CTS is adding more apprentice programs.

An unexpected benefit of the zoom or virtual meetings was a more personal interaction with employees – and pets, children and grandchildren. As best as I planned, a few times my 18 month old grandson would make a cameo. It was interesting to see other employees working in home offices, basements or dining room tables.

What are our plans?

- Secure a facility for Toledo/Maumee operation
- Engage business clients with incumbent worker training / apprentice training
- Engage local schools and employers with JFS team members to develop workforce pipeline and pre-apprentice relationships
- Support Brett Rogge and the Van Wert / Paulding area with NSCC/CTS services
- Finalize TechEdge online class content for NSCC/JFS market area; this would be added to ToolingU, LERN and Ed2Go online offerings we offer

TechCred Funding

CTS continues to support clients with technical support of the state of Ohio TechCred program for workforce training. We are currently delivering training on campus and client sites for technical training funded by this program.

The local JFS offices also have incumbent worker funding for local companies.

Vice President; HUMAN RESOURCES & LEADERSHIP DEVELOPMENT
August 2020
Submitted by: Katy McKelvey

Recruiting:

We have filled the following roles:

- Maintenance Technician
- Administrative Assistant – Advising Center
- Faculty – Nursing
- Clinical Teaching Assistant

We are recruiting for the following roles:

- Faculty – Ag Studies
- Custodian
- Custodian (sub)

HIGHLIGHTS:

D. Stafford & Associates provided training to the Title IX team and all administrators on July 7. The virtual training provided an overview of our responsibilities under Title IX and the Clery Act. On July 8, the Title IX team and our investigators also received training by Stafford focused on conducting investigations under Title IX. This training included intake and supportive measures, investigative strategy and evidence collection, determining credibility and relevancy, outcomes and resolutions and final activities.

TITLE IX

“NO PERSON IN THE UNITED STATES SHALL, ON THE BASIS OF SEX, BE EXCLUDED FROM PARTICIPATION IN, BE DENIED THE BENEFITS OF, OR BE SUBJECTED TO DISCRIMINATION UNDER ANY EDUCATION PROGRAM OR ACTIVITY RECEIVING FEDERAL FINANCIAL ASSISTANCE.”

The Human Resources team continued to host “virtual” lunches. Our co-workers expressed appreciation for the opportunity to catch up with each other and to see our “pet-friendly” work environments



We continue to negotiate the Professional Agreement and have held sixteen meetings with the negotiating team to date. We have resolved the language portion of the contract but have not been able to reach an agreement to date on the economics.

NSCC engaged Findley Davies to conduct a compensation market study for the faculty and graded employees. Findley used data from five different salary surveys, including CUPA, to determine market comparisons. The study for the graded employees will be used when determining annual increases and hiring new employees. The study for the faculty employees helped us prepare for faculty negotiations.

Chief Fiscal Officer's Report – August 2020 Board Meeting

Accompanying this CFO Financial report are three detailed budget reports:

- ✘ FY 19 – 20 Monthly Budget Verification Report, May pp 2 – 7 (Board Consent Item)
- ✘ FY 19 – 20 Year End Budget Report, June, pp 8 – 13 (Unverified)
- ✘ FY 20 – 21 Budget Load Report, August, pp 14 – 19 (Unverified)

CFO Report - Summary Chart

Activity / Year	FY 19 - 20 Budget Verification (May)	FY 19 - 20 Year End Budget (June)	FY 20 - 21 Budget Load (August)
Revenue	\$ 23,058,011	\$ 24,377,253	\$ 23,109,063
Expend + Enc	\$ 22,325,477	\$ 24,132,872	\$ 24,109,063
Balance	\$ 732,534	\$ 244,381	-\$ 1,000,000

1. Today, we seek your consent to the FY 19-20 verified financials. The latest verified financials (May, 2020) shows a +**\$732,534 balance**, with many large items still in flux. Currently, we are still in a fluid fiscal situation, with revenues and expenses that bridge the FY 20 and FY 21 fiscal years.
2. In terms of FY 19-20 Year End Budget (unverified), COVID 19 had a significant negative budget impact including revenue losses in workforce training (\$488,271), IBEW Classes (\$678,400) and ODHE Support (\$300,764). The budget still shows a \$244,381 positive balance, but there are four large items to be resolved: CCP Enrollments (-\$446,000), Open Encumbrances (+\$89,004), Grant Charges (+\$119,000) and Summer 2020 tuition / fee split (still estimating).
3. In terms of FY 20-21 Budget Load, the budget is loaded, being used and all salaries are now encumbered.
4. Looking ahead, the Budget Committee will meet in September to review our finances in more detail, and advise as we prepare a Budget Adjustment for the October 23 Board Meeting. Recent good news on the FY 20-21 budget include positive indications that the SSI budget cut (4.83%) will be the final cut from ODHE. Also, we are seeing another round of CARES funding in the coming months.



Acct	Account Title	Original Budget	YTD Budget Adjust	Adjusted Budget	YTD Actual	YTD Encumb	Avail Balanc
5101	Instructional Fees	\$10,438,035	\$4,787	\$10,442,822	\$10,516,551	\$0	-\$73,729
5102	General Fees	\$387,000	-\$9,666	\$377,334	\$379,542	\$0	-\$2,208
5103	Lab Fees	\$473,000	-\$12,000	\$461,000	\$423,505	\$0	\$37,495
5105	Out of State Fees	\$406,068	-\$208,508	\$197,560	\$264,430	\$0	-\$66,870
5107	Proficiency Fees	\$6,300	\$0	\$6,300	\$4,015	\$0	\$2,285
5109	Other Fees	\$3,800	\$0	\$3,800	\$3,218	\$0	\$582
5110	Late Fees	\$20,000	\$0	\$20,000	\$14,700	\$0	\$5,300
5115	Student Fees	\$137,000	-\$3,400	\$133,600	\$113,468	\$0	\$20,132
5116	Deferred Payment Service Fee	\$7,500	\$0	\$7,500	\$6,260	\$0	\$1,240
5118	Bus & Ind. Traing Fee	\$1,431,000	-\$313,500	\$1,117,500	\$567,015	\$0	\$550,485
5119	Deposit ADN - Admissions	\$0	\$0	\$0	\$200	\$0	-\$200
5130	Instr Fee - Nursing Cont Ed	\$1,500	\$0	\$1,500	\$0	\$0	\$1,500
5131	Provider Fee - Nursing Cont Ed	\$3,500	\$0	\$3,500	\$1,275	\$0	\$2,225
5133	Tuition and Fees Schlop Allow	-\$912,556	-\$26,943	-\$939,499	-\$438,994	\$0	-\$500,505
5155	Fiscal Agent Fee	\$99,275	\$0	\$99,275	\$31,353	\$0	\$67,922
5157	Finger Printing Fee	\$30,000	\$0	\$30,000	\$18,656	\$0	\$11,344
5159	Career Advantage Fee	\$47,000	-\$1,200	\$45,800	\$43,538	\$0	\$2,262
5160	Simulation Fee	\$81,000	-\$2,000	\$79,000	\$40,129	\$0	\$38,871
5161	Career Service Fee	\$553,000	-\$14,000	\$539,000	\$530,913	\$0	\$8,087
5503	Foundation - Instl Supprt	\$117,000	\$8,419	\$125,419	\$0	\$0	\$125,419
5505	Donations - Monetary	\$0	\$0	\$0	\$50	\$0	-\$50
5610	Photo ID	\$100	\$0	\$100	\$230	\$0	-\$130
5611	Over / Short	\$0	\$0	\$0	\$0	\$0	\$0
5614	Miscellaneous Income	\$100,940	\$10,000	\$110,940	\$67,802	\$0	\$43,138
5616	Facility Rental - Room Charge	\$30,000	\$0	\$30,000	\$24,532	\$0	\$5,468
5619	Facility Rental - Taxable	\$3,000	\$0	\$3,000	\$3,705	\$0	-\$705
5620	Library Fines	\$0	\$0	\$0	\$69	\$0	-\$69
5801	OBR - Subsidy	\$11,259,270	-\$45,356	\$11,213,914	\$10,177,702	\$0	\$1,036,212

Budget - Monthly Verification Report – May 20

Acct	Account Title	Original Budget	Budget Adjust	Adjusted Budget	YTD Actual	YTD Encumb	Avail Balance
5803	OBR - Capital Component	\$120,629	\$0	\$120,629	\$114,598	\$0	\$6,031
5901	Investment Income	\$150,000	\$0	\$150,000	\$149,549	\$0	\$451
Rev.	Sub-Total:	\$24,993,361	-\$613,367	\$24,379,994	\$23,058,011	\$0	\$1,321,983
6101	Administrative Salaries	\$3,295,816	\$22,484	\$3,318,300	\$2,733,051	\$345,479	\$239,770
6102	Non Instructional Salaries	\$2,493,702	\$19,480	\$2,513,182	\$1,804,226	\$273,454	\$435,502
6103	Part Time Non Instructional	\$67,103	-\$3,288	\$63,815	\$74,804	\$9,045	-\$20,034
6104	Salary Savings	-\$291,449	-\$247,514	-\$538,963	\$0	\$0	-\$538,963
6121	Academic Salaries	\$2,555,555	\$39,686	\$2,595,240	\$2,479,901	\$331,599	-\$216,260
6122	Academic Overload	\$538,122	\$30,689	\$568,811	\$346,719	\$1,343	\$220,749
6123	Part Time Academic	\$1,101,939	\$56,142	\$1,158,081	\$1,024,850	\$16,156	\$117,075
6124	Independent Study	\$26,240	-\$2,460	\$23,780	\$18,200	\$2,090	\$3,489
6125	Academic Advising	\$5,400	-\$1,800	\$3,600	\$0	\$0	\$3,600
6141	Part Time Student Help	\$68,412	-\$627	\$67,785	\$29,913	\$18,931	\$18,941
6142	Work Study Student	\$0	\$0	\$0	\$0	\$1,758	-\$1,758
6143	Student Tutoring	\$5,000	\$0	\$5,000	\$1,475	\$62,019	-\$58,494
6144	Faculty Tutoring	\$46,000	\$7,000	\$53,000	\$37,016	\$1,403	\$14,581
6145	Honorarium	\$1,750	\$0	\$1,750	\$254	\$0	\$1,496
6200	Fringe Expense	\$0	-\$229,064	-\$229,064	\$1,836,807	\$228,421	-\$2,294,291
6201	STRS	\$835,340	\$113,610	\$948,950	\$279,334	\$0	\$669,615
6203	SERS	\$684,884	\$22,997	\$707,882	\$174,155	\$0	\$533,726
6204	SERS-ARP	\$0	\$0	\$0	\$12,219	\$0	-\$12,219
6205	SERS-Surcharge	\$24,000	-\$12,899	\$11,101	\$11,101	\$0	\$0
6207	Medicare	\$137,917	\$8,591	\$146,508	\$36,208	\$0	\$110,300
6210	Fringe Actual	\$0	\$0	\$0	\$298,906	\$0	-\$298,906
6211	Medical	\$1,491,448	\$50,981	\$1,542,430	\$252,529	\$0	\$1,289,900
6212	Dental	\$11,053	\$137	\$11,189	\$36,033	\$0	-\$24,843
6213	Vision	\$4,013	\$50	\$4,063	\$9,600	\$0	-\$5,537
6214	Life	\$9,842	\$276	\$10,118	\$3,042	\$0	\$7,077
6216	Misc Insurances	\$0	\$0	\$0	-\$1	\$0	\$1
6217	HSA	\$267,875	\$6,135	\$274,010	\$51,916	\$0	\$222,094
6218	HRA	\$0	\$0	\$0	\$9,795	\$0	-\$9,795

Budget - Monthly Verification Report – May 20

Acct	Account Title	Original Budget	Budget Adjust	Adjusted Budget	YTD Actual	YTD Encumb	Avail Balanc
6301	Workers Compensation	\$24,000	-\$20,000	\$4,000	-\$22,122	\$0	\$26,122
6302	Unemployment Compensation	\$7,500	\$0	\$7,500	\$2,208	\$5,292	\$0
6303	Employee Fee Waiver	\$57,154	\$13,000	\$70,154	\$56,251	\$0	\$13,903
6304	Bookstore Employee Discount	\$3,500	\$0	\$3,500	\$1,034	\$0	\$2,466
6305	Employee Assistance	\$3,000	\$0	\$3,000	\$550	\$2,150	\$300
6306	Employee Appreciation	\$17,500	\$0	\$17,500	\$4,859	\$1,314	\$11,327
6307	Faculty / Staff Development	\$60,000	\$0	\$60,000	\$23,098	\$11,217	\$25,685
6308	YE Vac / Severance Accls	\$50,000	\$0	\$50,000	\$0	\$0	\$50,000
7101	Office Supplies	\$15,010	\$3,094	\$18,104	\$13,116	\$0	\$4,988
7102	Copier Supplies	\$21,130	-\$2,000	\$19,130	\$15,211	\$0	\$3,919
7103	Recruiting Supplies	\$16,250	-\$1,900	\$14,350	\$3,540	\$0	\$10,810
7121	Computer Supplies	\$26,544	\$0	\$26,544	\$19,235	\$0	\$7,309
7131	Instructional Supplies	\$229,749	-\$8,550	\$221,199	\$142,782	\$30,666	\$47,752
7132	Lab Supplies	\$0	\$0	\$0	\$450	\$0	-\$450
7134	ADA Hearing Impaired Books	\$10,000	\$0	\$10,000	\$480	\$0	\$9,520
7135	Instructional Food/Snacks	\$4,100	-\$500	\$3,600	\$871	\$0	\$2,729
7136	Linen and Laundry	\$300	\$0	\$300	\$0	\$0	\$300
7138	Graduation Supplies	\$17,300	\$0	\$17,300	\$16,383	\$1,828	-\$912
7151	College Car Supplies	\$990	\$0	\$990	\$51	\$0	\$939
7153	First Aid Supplies	\$1,000	-\$1,000	\$0	\$0	\$0	\$0
7156	Miscellaneous Supplies	\$400	\$125	\$525	\$825	\$0	-\$300
7157	Employee Awards	\$15,000	-\$8,000	\$7,000	\$1,772	\$2,500	\$2,728
7161	Library Supplies	\$1,000	\$0	\$1,000	\$437	\$0	\$563
7162	Library Books Lost / Replaced	\$0	-\$627	-\$627	-\$502	\$0	-\$125
7171	Audio Visual Supplies	\$22,458	-\$100	\$22,358	\$20,440	\$0	\$1,918
7181	Uniforms	\$3,600	\$600	\$4,200	\$2,712	\$1,733	-\$245
7182	Janitorial Supplies	\$35,000	\$0	\$35,000	\$24,609	\$16,500	-\$6,109
7201	Conferences and Seminars	\$77,655	\$9,151	\$86,806	\$46,186	\$0	\$40,620
7202	Travel	\$44,666	\$2,359	\$47,025	\$29,098	\$0	\$17,927
7203	Development	\$8,000	\$41,519	\$49,519	\$39,209	\$1,000	\$9,311
7204	Instructional Travel	\$200	\$0	\$200	\$78	\$0	\$122
7207	Committee Meetings	\$28,336	-\$5,611	\$22,725	\$6,968	\$500	\$15,257

Budget - Monthly Verification Report – May 20

Acct	Account Title	Original Budget	Budget Adjust	Adjusted Budget	YTD Actual	YTD Encumb	Avail Balanc
7208	Convocation	\$25,000	-\$8,000	\$17,000	\$1,406	\$0	\$15,594
7301	Subscriptions and Publications	\$6,235	\$527	\$6,762	\$3,482	\$0	\$3,280
7311	Dues	\$110,200	\$2,968	\$113,168	\$102,418	\$934	\$9,816
7321	Classified Advertising	\$5,000	\$0	\$5,000	\$2,306	\$0	\$2,694
7322	Radio Advertising	\$43,000	\$0	\$43,000	\$37,729	\$8,043	-\$2,772
7323	Brochures	\$43,000	\$0	\$43,000	\$37,722	\$0	\$5,278
7324	Advertising - Papers	\$14,000	\$0	\$14,000	\$10,100	\$9,445	-\$5,545
7325	Advertising - Billboards	\$57,000	\$2,000	\$59,000	\$53,958	\$19,855	-\$14,813
7326	Advertising - Miscellaneous	\$47,000	\$10,000	\$57,000	\$32,391	\$1,738	\$22,871
7327	Fairbooth	\$240	-\$10	\$230	\$230	\$0	\$0
7328	Advertising - Digital	\$31,000	\$0	\$31,000	\$25,281	\$24,000	-\$18,281
7329	Advertise-Wkfrc Devel	\$30,000	\$0	\$30,000	\$15,975	\$2,500	\$11,525
7331	Community Relations Donations	\$900	\$0	\$900	\$487	\$0	\$413
7352	Printing	\$24,100	\$6,700	\$30,800	\$19,049	\$2,100	\$9,651
7361	Postage	\$28,350	\$0	\$28,350	\$17,495	\$500	\$10,355
7401	Equipment M & R	\$323,882	-\$60,147	\$263,735	\$110,897	\$15,242	\$137,595
7402	Buildings M & R	\$443,650	-\$114,500	\$329,150	\$179,634	\$77,691	\$71,825
7403	Grounds M & R	\$15,000	\$5,000	\$20,000	\$15,688	\$4,652	-\$340
7404	Parking Lot M & R	\$130,000	\$86,200	\$216,200	\$22,080	\$115,970	\$78,150
7405	Water Tower M & R	\$14,000	\$0	\$14,000	\$4,657	\$1,130	\$8,213
7406	Vehicles M & R	\$24,000	\$0	\$24,000	\$12,475	\$8,433	\$3,092
7407	Equipment Replacement	\$1,800	\$2,113	\$3,913	\$3,888	\$0	\$25
7408	Equipment Rental	\$39,416	\$0	\$39,416	\$25,430	\$6,878	\$7,108
7409	Facilities Rental	\$2,307,418	\$146,825	\$2,454,242	\$2,377,064	\$174	\$77,003
7501	Professional Fees	\$35,750	-\$2,250	\$33,500	\$21,496	\$4,677	\$7,327
7502	Legal Fees	\$63,500	-\$15,000	\$48,500	\$1,880	\$4,165	\$42,455
7503	Audit Fees	\$24,510	\$1,800	\$26,310	\$26,127	\$181	\$2
7504	Accreditation	\$12,000	\$800	\$12,800	\$11,214	\$0	\$1,586
7521	Training	\$27,200	-\$6,748	\$20,452	\$9,080	\$0	\$11,372
7522	Testing / Assessment	\$155,100	\$0	\$155,100	\$86,853	\$28,919	\$39,328
7523	Outside Services	\$6,044,614	\$260,321	\$6,304,935	\$3,497,096	\$164,301	\$2,643,538
7525	Purchased Services	\$52,300	-\$1,800	\$50,500	\$35,888	\$6,180	\$8,432

Budget - Monthly Verification Report – May 20

Acc	Account Title	Original Budget	Budget Adjust	Adjusted Budget	YTD Actual	YTD Encumb	Avail Balanc
7527	Collection Fees	-\$14,000	\$0	-\$14,000	-\$14,930	\$1,894	-\$964
7529	Bank Service Fees	\$10,200	\$0	\$10,200	\$8,884	\$0	\$1,316
7531	Finger Printing Expense	\$23,120	\$0	\$23,120	\$13,164	\$4,500	\$5,456
7601	Adult Diploma Scholarship	\$1,500	\$0	\$1,500	\$0	\$0	\$1,500
7602	JATC Career Advantage Fee Schl	\$1,050	\$0	\$1,050	\$150	\$0	\$900
7603	Honors Scholarship	\$133,485	-\$38,893	\$94,592	\$90,628	\$0	\$3,964
7604	Agency Partner Scholarship	\$2,717	\$0	\$2,717	\$1,536	\$0	\$1,181
7605	Presidential Scholarship	\$148,738	-\$22,474	\$126,263	\$119,370	\$0	\$6,893
7606	Scholarship Allowance	-\$912,556	-\$26,943	-\$939,499	-\$438,994	\$0	-\$500,505
7607	Agency Graduate Studnt Schlp	\$13,583	\$0	\$13,583	\$517	\$0	\$13,066
7608	Fee Waiver - Senior Citizens	\$12,154	\$0	\$12,154	\$8,023	\$0	\$4,131
7609	Fee Waiver - ONG	\$515	\$0	\$515	\$0	\$0	\$515
7610	CCP Partner Scholarship	\$5,150	\$0	\$5,150	\$0	\$0	\$5,150
7611	Federal Work Study	\$0	\$0	\$0	\$0	\$0	\$0
7617	22+ Adult Degree Scholarship	\$0	\$0	\$0	\$750	\$0	-\$750
7618	Graduation Alliance Schlp	\$0	\$30,000	\$30,000	\$0	\$0	\$30,000
7619	Registration Scholarship	\$0	\$13,000	\$13,000	\$7,800	\$0	\$5,200
7620	Tech Prep Scholarship	\$11,000	-\$6,000	\$5,000	\$5,000	\$0	\$0
7629	Interntl Student Schlp	\$4,120	\$0	\$4,120	\$0	\$0	\$4,120
7630	PSEO/CCP Schlp & Books	\$497,716	\$46,485	\$544,201	\$134,219	\$0	\$409,982
7631	Bad Debt Expense	\$107,000	\$0	\$107,000	\$0	\$0	\$107,000
7633	Contingency Fund	\$30,000	\$17,832	\$47,832	\$14,880	\$382	\$32,570
7634	Instructional Media	\$9,000	\$0	\$9,000	\$8,786	\$0	\$214
7635	Database Subscriptions	\$35,000	\$0	\$35,000	\$32,623	\$0	\$2,377
7636	Student Activities	\$15,000	\$0	\$15,000	\$5,102	\$0	\$9,898
7637	Student Group	\$300	\$0	\$300	\$0	\$0	\$300
7638	Fund Raising	\$0	\$0	\$0	\$771	\$0	-\$771
7639	Prior Year Adjustment Bad Debt	-\$115,000	\$0	-\$115,000	-\$72,140	\$0	-\$42,860
7642	Alumni Fund Expense	\$8,650	-\$3,219	\$5,431	\$4,115	\$0	\$1,315
7644	Miscellaneous	\$500	\$1	\$501	\$2,301	\$0	-\$1,800
7645	Business Competition	\$800	\$0	\$800	\$0	\$0	\$800
7650	Strategic Planning	\$0	\$15,000	\$15,000	\$375	\$0	\$14,625

Budget - Monthly Verification Report – May 20

Acct	Account Title	Original Budget	Budget Adjust	Adjusted Budget	YTD Actual	YTD Encumb	Avail Balanc
7654	NCA - HLC	\$5,700	\$0	\$5,700	\$950	\$0	\$4,750
7666	Grant Matching	\$73,889	-\$13,889	\$60,000	\$60,000	\$0	\$0
7667	CCP Scholarship	\$23,175	-\$8,175	\$15,000	\$15,000	\$0	\$0
7701	Gas	\$75,000	\$0	\$75,000	\$37,782	\$17,218	\$20,000
7702	Electricity	\$280,000	-\$13,500	\$266,500	\$221,381	\$23,307	\$21,812
7703	Electricity - Water Tower	\$2,699	\$1,500	\$4,199	\$3,494	\$0	\$705
7704	Water	\$4,114	\$3,500	\$7,614	\$5,801	\$1,699	\$114
7705	Sewer	\$29,844	\$10,000	\$39,844	\$32,835	\$1,665	\$5,344
7706	Waste Collection	\$6,000	\$0	\$6,000	\$4,880	\$1,120	\$0
7707	Telephone	\$59,015	\$0	\$59,015	\$40,299	\$12,035	\$6,681
7722	Employee Liability Insurance	\$6,500	\$0	\$6,500	\$8,572	\$0	-\$2,072
7724	Motor Vehicle Insurance	\$15,176	\$0	\$15,176	\$11,578	\$0	\$3,598
7725	Property Insurance	\$74,750	\$0	\$74,750	\$66,878	\$0	\$7,872
7726	Water Tower Insurance	\$14,000	\$0	\$14,000	\$0	\$0	\$14,000
7727	Prof Liab Students	\$3,311	\$78	\$3,389	\$4,353	\$0	-\$964
7728	Travel- Intramural/Recreatl	\$2,250	\$0	\$2,250	\$2,250	\$0	\$0
7729	Cyber Liability Insurance	\$0	\$14,000	\$14,000	\$12,104	\$0	\$1,896
7777	PC Unapproved Transactions	\$0	\$0	\$0	\$13	\$0	-\$13
7901	Library Books	\$10,000	\$627	\$10,627	\$6,060	\$0	\$4,567
7902	Fixtures and Furnishings	\$120,000	\$137,128	\$257,128	\$180,024	\$264	\$76,840
7903	Software and Licensing	\$384,373	\$32,457	\$416,830	\$374,982	\$42,509	-\$660
7904	Building Projects	\$170,000	\$115,000	\$285,000	\$178,596	\$102,936	\$3,468
7911	Equipment	\$198,320	-\$60,466	\$137,854	\$183,968	\$43,752	-\$89,866
7912	Motor Vehicles	\$30,000	-\$30,000	\$0	\$0	\$0	\$0
Exp.	Sub-Total:	\$25,978,327	\$432,011	\$26,410,338	\$20,198,091	\$2,127,386	\$4,084,861



Acct	Account Title	Original Budget	YTD Budget Adjust	Adjusted Budget	YTD Actual	YTD Encumb	Avail Balanc
5101	Instructional Fees	\$10,438,035	\$4,787	\$10,442,822	\$10,866,072	\$0	-\$423,250
5102	General Fees	\$387,000	-\$9,666	\$377,334	\$391,782	\$0	-\$14,448
5103	Lab Fees	\$473,000	-\$12,000	\$461,000	\$422,103	\$0	\$38,897
5105	Out of State Fees	\$406,068	-\$208,508	\$197,560	\$249,544	\$0	-\$51,984
5107	Proficiency Fees	\$6,300	\$0	\$6,300	\$4,210	\$0	\$2,090
5109	Other Fees	\$3,800	\$0	\$3,800	\$3,268	\$0	\$532
5110	Late Fees	\$20,000	\$0	\$20,000	\$16,800	\$0	\$3,200
5115	Student Fees	\$137,000	-\$3,400	\$133,600	\$113,632	\$0	\$19,968
5116	Deferred Payment Service Fee	\$7,500	\$0	\$7,500	\$6,720	\$0	\$780
5118	Bus & Ind. Traing Fee	\$1,431,000	-\$313,500	\$1,117,500	\$629,229	\$0	\$488,271
5119	Deposit ADN - Admissions	\$0	\$0	\$0	\$200	\$0	-\$200
5130	Instr Fee - Nursing Cont Ed	\$1,500	\$0	\$1,500	\$0	\$0	\$1,500
5131	Provider Fee - Nursing Cont Ed	\$3,500	\$0	\$3,500	\$1,275	\$0	\$2,225
5133	Tuition and Fees Schlop Allow	-\$912,556	-\$26,943	-\$939,499	-\$438,994	\$0	-\$500,505
5155	Fiscal Agent Fee	\$99,275	\$0	\$99,275	\$37,589	\$0	\$61,686
5157	Finger Printing Fee	\$30,000	\$0	\$30,000	\$19,355	\$0	\$10,645
5159	Career Advantage Fee	\$47,000	-\$1,200	\$45,800	\$43,238	\$0	\$2,562
5160	Simulation Fee	\$81,000	-\$2,000	\$79,000	\$40,129	\$0	\$38,871
5161	Career Service Fee	\$553,000	-\$14,000	\$539,000	\$547,930	\$0	-\$8,930
5503	Foundation - Instl Supprt	\$117,000	\$8,419	\$125,419	\$136,252	\$0	-\$10,833
5505	Donations - Monetary	\$0	\$0	\$0	\$50	\$0	-\$50
5610	Photo ID	\$100	\$0	\$100	\$230	\$0	-\$130
5611	Over / Short	\$0	\$0	\$0	\$0	\$0	\$0
5614	Miscellaneous Income	\$100,940	\$10,000	\$110,940	\$71,086	\$0	\$39,854
5616	Facility Rental - Room Charge	\$30,000	\$0	\$30,000	\$26,382	\$0	\$3,618
5619	Facility Rental - Taxable	\$3,000	\$0	\$3,000	\$3,705	\$0	-\$705
5620	Library Fines	\$0	\$0	\$0	\$69	\$0	-\$69
5 Page	OBR - Subsidy	\$11,259,270	-\$45,356	\$11,213,914	\$10,919,181	\$0	\$294,733

Budget – FY 19-20 End-Year Report – June 2020

Acct	Account	Original Budget	Budget Adjust	Adjusted Budget	YTD Actual	YTD Encumb	Avail Balance
5803	OBR - Capital	\$120,629	\$0	\$120,629	\$114,598	\$0	\$6,031
5901	Investment	\$150,000	\$0	\$150,000	\$151,619	\$0	-\$1,619
Rev	Sub-Total:	\$24,993,36	-	\$24,379,99	\$24,377,25	\$0	\$2,741
6101	Administrative	\$3,295,816	\$22,484	\$3,318,300	\$2,945,174	\$0	\$373,126
6102	Non Instructional	\$2,493,702	\$19,480	\$2,513,182	\$1,953,214	\$0	\$559,968
6103	Part Time Non Instructional	\$67,103	-\$3,288	\$63,815	\$84,518	\$0	-\$20,703
6104	Salary	-\$291,449	-\$247,514	-\$538,963	\$0	\$0	-\$538,963
6121	Academic	\$2,555,555	\$39,686	\$2,595,240	\$2,704,394	\$0	-\$109,154
6122	Academic	\$538,122	\$30,689	\$568,811	\$364,909	\$0	\$203,902
6123	Part Time	\$1,101,939	\$56,142	\$1,158,081	\$1,079,112	\$2,647	\$76,322
6124	Independent	\$26,240	-\$2,460	\$23,780	\$23,396	\$0	\$384
6125	Academic	\$5,400	-\$1,800	\$3,600	\$0	\$0	\$3,600
6141	Part Time Student	\$68,412	-\$627	\$67,785	\$30,017	\$17,311	\$20,457
6142	Work Study	\$0	\$0	\$0	\$620	\$0	-\$620
6143	Student	\$5,000	\$0	\$5,000	\$1,475	\$54,667	-\$51,142
6144	Faculty	\$46,000	\$7,000	\$53,000	\$39,837	\$246	\$12,917
6145	Honorariu	\$1,750	\$0	\$1,750	\$254	\$0	\$1,496
6200	Fringe	\$0	-\$229,064	-\$229,064	\$2,070,381	\$0	-\$2,299,445
6201	STRS	\$835,340	\$113,610	\$948,950	\$279,334	\$0	\$669,615
6203	SERS	\$684,884	\$22,997	\$707,882	\$174,155	\$0	\$533,727
6204	SERS-	\$0	\$0	\$0	\$12,219	\$0	-\$12,219
6205	SERS-	\$24,000	-\$12,899	\$11,101	\$11,101	\$0	\$0
6207	Medicare	\$137,917	\$8,591	\$146,508	\$36,114	\$0	\$110,394
6210	Fringe	\$0	\$0	\$0	\$329,954	\$0	-\$329,954
6211	Medical	\$1,491,448	\$50,981	\$1,542,430	\$231,210	\$0	\$1,311,219
6212	Dental	\$11,053	\$137	\$11,189	\$36,033	\$0	-\$24,843
6213	Vision	\$4,013	\$50	\$4,063	\$9,600	\$0	-\$5,537
6214	Life	\$9,842	\$276	\$10,118	\$3,035	\$0	\$7,083
6216	Misc	\$0	\$0	\$0	-\$2	\$0	\$2
6217	HSA	\$267,875	\$6,135	\$274,010	\$51,916	\$0	\$222,094
6218	HRA	\$0	\$0	\$0	\$10,295	\$0	-\$10,295

Budget – FY 19-20 End-Year Report – June 2020

Acct	Account Title	Original Budget	Budget Adjust	Adjusted Budget	YTD Actual	YTD Encumb	Avail Balance
6301	Workers Compensation	\$24,000	-\$20,000	\$4,000	-\$22,122	\$0	\$26,122
6302	Unemployment Compensation	\$7,500	\$0	\$7,500	\$9,133	\$0	-\$1,633
6303	Employee Fee Waiver	\$57,154	\$13,000	\$70,154	\$58,670	\$0	\$11,484
6304	Bookstore Employee Discount	\$3,500	\$0	\$3,500	\$1,041	\$0	\$2,459
6305	Employee Assistance	\$3,000	\$0	\$3,000	\$1,250	\$0	\$1,750
6306	Employee Appreciation	\$17,500	\$0	\$17,500	\$6,123	\$0	\$11,377
6307	Faculty / Staff Development	\$60,000	\$0	\$60,000	\$42,769	\$0	\$17,231
6308	YE Vac / Severance Accls	\$50,000	\$0	\$50,000	\$0	\$0	\$50,000
7101	Office Supplies	\$15,010	\$3,344	\$18,354	\$13,841	\$0	\$4,513
7102	Copier Supplies	\$21,130	-\$2,000	\$19,130	\$15,652	\$0	\$3,478
7103	Recruiting Supplies	\$16,250	-\$1,900	\$14,350	\$3,296	\$0	\$11,054
7121	Computer Supplies	\$26,544	\$0	\$26,544	\$19,407	\$0	\$7,137
7131	Instructional Supplies	\$229,749	-\$9,003	\$220,746	\$181,210	\$1,317	\$38,219
7132	Lab Supplies	\$0	\$0	\$0	\$2,916	\$0	-\$2,916
7134	ADA Hearing Impaired Books	\$10,000	\$0	\$10,000	\$514	\$0	\$9,486
7135	Instructional Food/Snacks	\$4,100	-\$500	\$3,600	\$871	\$0	\$2,729
7136	Linen and Laundry	\$300	\$0	\$300	\$150	\$0	\$150
7138	Graduation Supplies	\$17,300	\$42	\$17,342	\$18,373	\$0	-\$1,031
7151	College Car Supplies	\$990	\$0	\$990	\$51	\$0	\$939
7153	First Aid Supplies	\$1,000	-\$1,000	\$0	\$0	\$0	\$0
7156	Miscellaneous Supplies	\$400	\$125	\$525	\$825	\$0	-\$300
7157	Employee Awards	\$15,000	-\$8,000	\$7,000	\$1,772	\$0	\$5,228
7161	Library Supplies	\$1,000	\$0	\$1,000	\$437	\$0	\$563
7162	Library Books Lost / Replaced	\$0	-\$627	-\$627	-\$502	\$0	-\$125
7171	Audio Visual Supplies	\$22,458	-\$100	\$22,358	\$20,505	\$0	\$1,853
7181	Uniforms	\$3,600	\$600	\$4,200	\$2,903	\$0	\$1,297
7182	Janitorial Supplies	\$35,000	\$0	\$35,000	\$25,567	\$0	\$9,433
7201	Conferences and Seminars	\$77,655	\$8,901	\$86,556	\$46,311	\$0	\$40,245
7202	Travel	\$44,666	\$2,359	\$47,025	\$30,891	\$0	\$16,134
7203	Development	\$8,000	\$41,519	\$49,519	\$37,593	\$0	\$11,926
7204	Instructional Travel	\$200	\$0	\$200	\$78	\$0	\$122
7207	Committee Meetings	\$28,336	-\$5,611	\$22,725	\$7,044	\$0	\$15,681

Budget – FY 19-20 End-Year Report – June 2020

Acct	Account Title	Original Budget	Budget Adjust	Adjusted Budget	YTD Actual	YTD Encumb	Avail Balance
7208	Convocation	\$25,000	-\$8,000	\$17,000	\$1,406	\$0	\$15,594
7301	Subscriptions and Publications	\$6,235	\$527	\$6,762	\$3,653	\$0	\$3,109
7311	Dues	\$110,200	\$2,968	\$113,168	\$106,163	\$150	\$6,855
7321	Classified Advertising	\$5,000	\$0	\$5,000	\$2,306	\$0	\$2,694
7322	Radio Advertising	\$43,000	\$0	\$43,000	\$43,689	\$0	-\$689
7323	Brochures	\$43,000	\$0	\$43,000	\$37,722	\$0	\$5,278
7324	Advertising - Papers	\$14,000	\$0	\$14,000	\$12,326	\$0	\$1,674
7325	Advertising - Billboards	\$57,000	\$2,000	\$59,000	\$59,679	\$0	-\$679
7326	Advertising - Miscellaneous	\$47,000	\$10,000	\$57,000	\$33,266	\$0	\$23,734
7327	Fairbooth	\$240	-\$10	\$230	\$230	\$0	\$0
7328	Advertising - Digital	\$31,000	\$0	\$31,000	\$29,821	\$0	\$1,179
7329	Advertise-Wkfrc Devel	\$30,000	\$0	\$30,000	\$15,975	\$3,669	\$10,356
7331	Community Relations Donations	\$900	\$0	\$900	\$487	\$0	\$413
7352	Printing	\$24,100	\$6,700	\$30,800	\$29,269	\$0	\$1,531
7361	Postage	\$28,350	\$0	\$28,350	\$25,849	\$0	\$2,501
7401	Equipment M & R	\$323,882	-\$60,147	\$263,735	\$121,716	\$0	\$142,019
7402	Buildings M & R	\$443,650	-\$114,500	\$329,150	\$191,320	\$0	\$137,830
7403	Grounds M & R	\$15,000	\$5,000	\$20,000	\$15,708	\$0	\$4,292
7404	Parking Lot M & R	\$130,000	\$86,200	\$216,200	\$138,481	\$0	\$77,719
7405	Water Tower M & R	\$14,000	\$0	\$14,000	\$4,657	\$0	\$9,343
7406	Vehicles M & R	\$24,000	\$0	\$24,000	\$13,063	\$0	\$10,937
7407	Equipment Replacement	\$1,800	\$2,113	\$3,913	\$3,888	\$0	\$25
7408	Equipment Rental	\$39,416	\$0	\$39,416	\$30,032	\$0	\$9,384
7409	Facilities Rental	\$2,307,418	\$146,825	\$2,454,242	\$3,447,729	\$0	-\$993,487
7501	Professional Fees	\$35,750	-\$2,250	\$33,500	\$27,410	\$0	\$6,090
7502	Legal Fees	\$63,500	-\$15,000	\$48,500	\$1,880	\$0	\$46,620
7503	Audit Fees	\$24,510	\$1,800	\$26,310	\$26,127	\$0	\$183
7504	Accreditation	\$12,000	-\$557	\$11,443	\$11,214	\$0	\$229
7521	Training	\$27,200	-\$6,748	\$20,452	\$9,080	\$0	\$11,372
7522	Testing / Assessment	\$155,100	\$0	\$155,100	\$94,753	\$0	\$60,347
7523	Outside Services	\$6,044,614	\$260,321	\$6,304,935	\$4,886,988	\$0	\$1,417,947
7525	Purchased Services	\$52,300	-\$1,800	\$50,500	\$40,534	\$0	\$9,966

Budget – FY 19-20 End-Year Report – June 2020

Acct	Account Title	Original Budget	Budget Adjust	Adjusted Budget	YTD Actual	YTD Encumb	Avail Balance
7527	Collection Fees	-\$14,000	\$0	-\$14,000	-\$16,317	\$0	\$2,317
7529	Bank Service Fees	\$10,200	\$0	\$10,200	\$9,000	\$0	\$1,200
7531	Finger Printing Expense	\$23,120	\$0	\$23,120	\$13,699	\$0	\$9,421
7601	Adult Diploma Scholarship	\$1,500	\$0	\$1,500	\$0	\$0	\$1,500
7602	JATC Career Advantage Fee	\$1,050	\$0	\$1,050	\$75	\$0	\$975
7603	Honors Scholarship	\$133,485	-\$38,893	\$94,592	\$90,628	\$0	\$3,964
7604	Agency Partner Scholarship	\$2,717	\$0	\$2,717	\$1,536	\$0	\$1,181
7605	Presidential Scholarship	\$148,738	-\$22,474	\$126,263	\$119,370	\$0	\$6,893
7606	Scholarship Allowance	-\$912,556	-\$26,943	-\$939,499	-\$438,994	\$0	-\$500,505
7607	Agency Graduate Studnt Schlp	\$13,583	\$0	\$13,583	\$517	\$0	\$13,066
7608	Fee Waiver - Senior Citizens	\$12,154	\$0	\$12,154	\$8,023	\$0	\$4,131
7609	Fee Waiver - ONG	\$515	\$0	\$515	\$0	\$0	\$515
7610	CCP Partner Scholarship	\$5,150	\$0	\$5,150	\$0	\$0	\$5,150
7611	Federal Work Study	\$0	\$0	\$0	\$0	\$0	\$0
7617	22+ Adult Degree Scholarship	\$0	\$0	\$0	\$750	\$0	-\$750
7618	Graduation Alliance Schlp	\$0	\$30,000	\$30,000	\$0	\$0	\$30,000
7619	Registration Scholarship	\$0	\$13,000	\$13,000	\$7,800	\$0	\$5,200
7620	Tech Prep Scholarship	\$11,000	-\$6,000	\$5,000	\$5,000	\$0	\$0
7629	Interntl Student Schlp	\$4,120	\$0	\$4,120	\$0	\$0	\$4,120
7630	PSEO/CCP Schlp & Books	\$497,716	\$46,485	\$544,201	\$133,584	\$0	\$410,617
7631	Bad Debt Expense	\$107,000	\$0	\$107,000	\$94,659	\$0	\$12,341
7633	Contingency Fund	\$30,000	\$17,832	\$47,832	\$15,913	\$720	\$31,199
7634	Instructional Media	\$9,000	\$0	\$9,000	\$8,786	\$0	\$214
7635	Database Subscriptions	\$35,000	\$3,000	\$38,000	\$37,991	\$0	\$9
7636	Student Activities	\$15,000	\$0	\$15,000	\$5,724	\$0	\$9,276
7637	Student Group	\$300	\$0	\$300	\$0	\$0	\$300
7638	Fund Raising	\$0	\$0	\$0	\$771	\$0	-\$771
7639	Prior Year Adjustment Bad Debt	-\$115,000	\$0	-\$115,000	-\$87,058	\$0	-\$27,942
7642	Alumni Fund Expense	\$8,650	-\$3,219	\$5,431	\$4,723	\$0	\$708
7644	Miscellaneous	\$500	\$1	\$501	\$3,429	\$0	-\$2,928
7645	Business Competition	\$800	\$0	\$800	\$0	\$0	\$800
7650	Strategic Planning	\$0	\$15,000	\$15,000	\$375	\$0	\$14,625

Budget – FY 19-20 End-Year Report – June 2020

Acct	Account Title	Original Budget	Budget Adjust	Adjusted Budget	YTD Actual	YTD Encumb	Avail Balance
7654	NCA - HLC	\$5,700	\$0	\$5,700	\$950	\$0	\$4,750
7666	Grant Matching	\$73,889	-\$13,889	\$60,000	\$60,000	\$0	\$0
7667	CCP Scholarship	\$23,175	-\$8,175	\$15,000	\$15,000	\$0	\$0
7701	Gas	\$75,000	\$0	\$75,000	\$39,146	\$0	\$35,854
7702	Electricity	\$280,000	-\$13,500	\$266,500	\$233,344	\$0	\$33,156
7703	Electricity - Water Tower	\$2,699	\$1,500	\$4,199	\$3,494	\$0	\$705
7704	Water	\$4,114	\$3,500	\$7,614	\$6,372	\$0	\$1,242
7705	Sewer	\$29,844	\$10,000	\$39,844	\$35,820	\$0	\$4,024
7706	Waste Collection	\$6,000	\$0	\$6,000	\$5,324	\$0	\$676
7707	Telephone	\$59,015	\$0	\$59,015	\$43,110	\$0	\$15,905
7722	Employee Liability Insurance	\$6,500	\$0	\$6,500	\$8,572	\$0	-\$2,072
7724	Motor Vehicle Insurance	\$15,176	\$0	\$15,176	\$11,578	\$0	\$3,598
7725	Property Insurance	\$74,750	\$0	\$74,750	\$66,878	\$0	\$7,872
7726	Water Tower Insurance	\$14,000	\$0	\$14,000	\$0	\$0	\$14,000
7727	Prof Liab Students	\$3,311	\$1,846	\$5,157	\$4,353	\$0	\$804
7728	Travel- Intramural/Recreatl	\$2,250	\$0	\$2,250	\$2,250	\$0	\$0
7729	Cyber Liability Insurance	\$0	\$14,000	\$14,000	\$12,104	\$0	\$1,896
7777	PC Unapproved Transactions	\$0	\$0	\$0	\$13	\$0	-\$13
7901	Library Books	\$10,000	-\$2,373	\$7,627	\$8,573	\$0	-\$946
7902	Fixtures and Furnishings	\$120,000	\$137,128	\$257,128	\$184,794	\$0	\$72,334
7903	Software and Licensing	\$384,373	\$32,457	\$416,830	\$394,093	\$8,278	\$14,459
7904	Building Projects	\$170,000	\$115,000	\$285,000	\$178,596	\$0	\$106,404
7911	Equipment	\$198,320	-\$60,466	\$137,854	\$234,260	\$0	-\$96,406
7912	Motor Vehicles	\$30,000	-\$30,000	\$0	\$0	\$0	\$0
Exp	Sub-Total:	\$25,978,327	\$432,011	\$26,410,338	\$24,043,868	\$89,004	\$2,277,466



FY 20 – 21 Budget Load Report

Fiscal Year: 2020 - 2021
Fiscal Period: 2, August

Acct	Account Title	Original Budget	YTD Budget Adjust	Adjusted Budget	YTD Actual	YTD Encumb	Avail Balanc
5101	Instructional Fees	\$10,780,426	\$0	\$10,780,426	\$3,121,933	\$0	\$7,658,493
5102	General Fees	\$377,532	\$0	\$377,532	\$109,330	\$0	\$268,202
5103	Lab Fees	\$443,500	\$0	\$443,500	\$187,166	\$0	\$256,334
5105	Out of State Fees	\$334,607	\$0	\$334,607	\$34,266	\$0	\$300,341
5107	Proficiency Fees	\$5,300	\$0	\$5,300	\$615	\$0	\$4,685
5109	Other Fees	\$3,050	\$0	\$3,050	\$2,090	\$0	\$960
5110	Late Fees	\$17,550	\$0	\$17,550	\$950	\$0	\$16,600
5115	Student Fees	\$124,300	\$0	\$124,300	\$48,749	\$0	\$75,551
5116	Deferred Payment Service Fee	\$6,850	\$0	\$6,850	\$2,800	\$0	\$4,050
5118	Bus & Ind. Traing Fee	\$965,000	\$0	\$965,000	\$7,845	\$0	\$957,155
5130	Instr Fee - Nursing Cont Ed	\$1,500	\$0	\$1,500	\$0	\$0	\$1,500
5131	Provider Fee - Nursing Cont Ed	\$3,500	\$0	\$3,500	\$0	\$0	\$3,500
5133	Tuition and Fees Schlop Allow	-\$1,105,067	\$0	-\$1,105,067	\$0	\$0	-\$1,105,067
5155	Fiscal Agent Fee	\$99,275	\$0	\$99,275	\$0	\$0	\$99,275
5157	Finger Printing Fee	\$30,000	\$0	\$30,000	\$1,232	\$0	\$28,768
5159	Career Advantage Fee	\$43,200	\$0	\$43,200	\$24,225	\$0	\$18,975
5160	Simulation Fee	\$60,000	\$0	\$60,000	\$17,789	\$0	\$42,211
5161	Career Service Fee	\$537,700	\$0	\$537,700	\$154,237	\$0	\$383,463
5213	COVID 19 Learner Emergency	\$166,967	\$0	\$166,967	\$0	\$0	\$166,967
5214	Cares Act Institutional Funding	\$481,467	\$0	\$481,467	\$0	\$0	\$481,467
5503	Foundation - Instl Supprt	\$135,000	\$0	\$135,000	\$0	\$0	\$135,000
5610	Photo ID	\$100	\$0	\$100	\$40	\$0	\$60
5611	Over / Short	\$0	\$0	\$0	\$21	\$0	-\$21
5614	Miscellaneous Income	\$112,940	\$0	\$112,940	\$878	\$0	\$112,062
5616	Facility Rental - Room Charge	\$35,000	\$0	\$35,000	\$3,700	\$0	\$31,300
5619	Facility Rental - Taxable	\$4,000	\$0	\$4,000	\$0	\$0	\$4,000
5801	OBR - Subsidy	\$9,149,737	\$0	\$9,149,737	\$0	\$0	\$9,149,737
5803	OBR - Capital Component	\$120,629	\$0	\$120,629	\$0	\$0	\$120,629

FY 20 – 21 Budget Load Report – August

Acct	Account Title	Original Budget	Budget Adjust	Adjusted Budget	YTD Actual	YTD Encumb	Avail Balance
5901	Investment Income	\$175,000	\$0	\$175,000	\$0	\$0	\$175,000
Reve	Sub-Total:	\$23,109,063	\$0	\$23,109,063	\$3,717,866	\$0	\$19,391,197
6101	Administrative Salaries	\$3,071,161	\$0	\$3,071,161	\$239,761	\$2,774,855	\$56,546
6102	Non Instructional Salaries	\$2,013,470	\$0	\$2,013,470	\$185,696	\$2,164,317	-\$336,542
6103	Part Time Non Instructional	\$96,303	\$0	\$96,303	\$4,320	\$69,597	\$22,386
6104	Salary Savings	-\$800,000	\$0	-\$800,000	\$0	\$0	-\$800,000
6121	Academic Salaries	\$2,742,601	\$0	\$2,742,601	\$232,869	\$2,574,688	-\$64,956
6122	Academic Overload	\$389,711	\$0	\$389,711	\$40,964	\$39,098	\$309,650
6123	Part Time Academic	\$1,049,852	\$0	\$1,049,852	\$64,468	\$144,771	\$840,613
6124	Independent Study	\$25,340	\$0	\$25,340	-\$2,316	\$2,820	\$24,836
6125	Academic Advising	\$5,400	\$0	\$5,400	\$0	\$0	\$5,400
6141	Part Time Student Help	\$52,912	\$0	\$52,912	\$1,562	\$12,466	\$38,884
6142	Work Study Student	\$0	\$0	\$0	\$128	\$13,730	-\$13,858
6143	Student Tutoring	\$5,000	\$0	\$5,000	\$0	\$56,571	-\$51,571
6144	Faculty Tutoring	\$41,000	\$0	\$41,000	\$2,567	\$8,904	\$29,529
6145	Honorarium	\$1,750	\$0	\$1,750	\$0	\$0	\$1,750
6200	Fringe Expense	\$3,244,330	\$0	\$3,244,330	\$260,702	\$2,811,661	\$171,967
6205	SERS-Surcharge	\$11,101	\$0	\$11,101	\$0	\$0	\$11,101
6210	Fringe Actual	\$0	\$0	\$0	\$30,431	\$0	-\$30,431
6211	Medical	\$0	\$0	\$0	-\$19,993	\$0	\$19,993
6214	Life	\$0	\$0	\$0	-\$1	\$0	\$1
6301	Workers Compensation	\$14,000	\$0	\$14,000	\$0	\$0	\$14,000
6302	Unemployment Compensation	\$4,000	\$0	\$4,000	\$0	\$4,000	\$0
6303	Employee Fee Waiver	\$55,000	\$0	\$55,000	\$27,431	\$0	\$27,569
6304	Bookstore Employee Discount	\$3,500	\$0	\$3,500	\$0	\$0	\$3,500
6305	Employee Assistance	\$3,000	\$0	\$3,000	\$900	\$1,300	\$800
6306	Employee Appreciation	\$14,500	\$0	\$14,500	\$0	\$0	\$14,500
6307	Faculty / Staff Development	\$45,000	\$0	\$45,000	\$1,546	\$0	\$43,454
6308	YE Vac / Severance Accls	\$45,000	\$0	\$45,000	\$0	\$0	\$45,000
7101	Office Supplies	\$18,390	\$0	\$18,390	\$205	\$0	\$18,185
7102	Copier Supplies	\$22,330	\$0	\$22,330	\$1,057	\$0	\$21,273

FY 20 – 21 Budget Load Report – August

Acct	Account Title	Original Budget	Budget Adjust	Adjusted Budget	YTD Actual	YTD Encumb	Avail Balance
7103	Recruiting Supplies	\$9,000	\$0	\$9,000	\$0	\$0	\$9,000
7121	Computer Supplies	\$17,914	\$0	\$17,914	\$143	\$6,560	\$11,211
7131	Instructional Supplies	\$170,000	\$0	\$170,000	\$10,297	\$5,317	\$154,386
7132	Lab Supplies	\$10,000	\$0	\$10,000	-\$156	\$0	\$10,156
7134	ADA Hearing Impaired Books	\$5,000	\$0	\$5,000	\$1	\$0	\$4,999
7135	Instructional Food/Snacks	\$3,900	\$0	\$3,900	\$0	\$0	\$3,900
7136	Linen and Laundry	\$300	\$0	\$300	\$0	\$0	\$300
7138	Graduation Supplies	\$17,650	\$0	\$17,650	\$85	\$0	\$17,565
7151	College Car Supplies	\$990	\$0	\$990	\$0	\$0	\$990
7153	First Aid Supplies	\$500	\$0	\$500	\$0	\$0	\$500
7156	Miscellaneous Supplies	\$1,400	\$0	\$1,400	\$0	\$0	\$1,400
7157	Employee Awards	\$7,000	\$0	\$7,000	\$0	\$0	\$7,000
7161	Library Supplies	\$800	\$0	\$800	\$29	\$0	\$771
7162	Library Books Lost / Replaced	-\$627	\$0	-\$627	\$0	\$0	-\$627
7171	Audio Visual Supplies	\$22,458	\$0	\$22,458	\$106	\$0	\$22,352
7181	Uniforms	\$3,800	\$0	\$3,800	\$433	\$2,680	\$686
7182	Janitorial Supplies	\$35,000	\$0	\$35,000	\$11,859	\$15,500	\$7,641
7201	Conferences and Seminars	\$48,000	\$0	\$48,000	\$371	\$60	\$47,569
7202	Travel	\$30,000	\$0	\$30,000	\$378	\$0	\$29,622
7203	Development	\$40,000	\$0	\$40,000	\$80	\$0	\$39,920
7204	Instructional Travel	\$200	\$0	\$200	\$0	\$0	\$200
7207	Committee Meetings	\$10,000	\$0	\$10,000	\$458	\$0	\$9,542
7208	Convocation	\$5,000	\$0	\$5,000	\$0	\$0	\$5,000
7301	Subscriptions and Publications	\$6,485	\$0	\$6,485	\$634	\$0	\$5,851
7311	Dues	\$115,000	\$0	\$115,000	\$13,880	\$7,203	\$93,917
7321	Classified Advertising	\$5,000	\$0	\$5,000	\$0	\$0	\$5,000
7322	Radio Advertising	\$45,000	\$0	\$45,000	\$2,398	\$11,102	\$31,500
7323	Brochures	\$43,000	\$0	\$43,000	\$0	\$0	\$43,000
7324	Advertising - Papers	\$15,000	\$0	\$15,000	\$300	\$9,300	\$5,400
7325	Advertising - Billboards	\$60,000	\$0	\$60,000	\$2,332	\$35,742	\$21,925
7326	Advertising - Miscellaneous	\$45,000	\$0	\$45,000	\$4,264	\$540	\$40,196
7327	Fairbooth	\$300	\$0	\$300	\$0	\$0	\$300

FY 20 – 21 Budget Load Report – August

Acct	Account Title	Original Budget	Budget Adjust	Adjusted Budget	YTD Actual	YTD Encumb	Avail Balance
7328	Advertising - Digital	\$40,000	\$0	\$40,000	\$0	\$10,495	\$29,505
7329	Advertise-Wkfrcc Devel	\$20,000	\$0	\$20,000	\$0	\$3,669	\$16,331
7331	Community Relations Donations	\$900	\$0	\$900	\$0	\$0	\$900
7352	Printing	\$26,900	\$0	\$26,900	\$0	\$923	\$25,977
7361	Postage	\$26,350	\$0	\$26,350	\$12	\$20,500	\$5,838
7401	Equipment M & R	\$173,479	\$0	\$173,479	\$490	\$9,842	\$163,147
7402	Buildings M & R	\$255,000	\$0	\$255,000	\$7,525	\$29,874	\$217,601
7403	Grounds M & R	\$15,000	\$0	\$15,000	\$383	\$2,300	\$12,317
7404	Parking Lot M & R	\$30,000	\$0	\$30,000	\$0	\$0	\$30,000
7405	Water Tower M & R	\$15,000	\$0	\$15,000	\$901	\$470	\$13,629
7406	Vehicles M & R	\$24,000	\$0	\$24,000	\$158	\$15,000	\$8,842
7407	Equipment Replacement	\$4,000	\$0	\$4,000	\$0	\$0	\$4,000
7408	Equipment Rental	\$34,551	\$0	\$34,551	\$607	\$17,001	\$16,943
7409	Facilities Rental	\$2,319,418	\$0	\$2,319,418	\$0	\$0	\$2,319,418
7501	Professional Fees	\$51,200	\$0	\$51,200	\$5,300	\$10,980	\$34,920
7502	Legal Fees	\$34,000	\$0	\$34,000	\$0	\$0	\$34,000
7503	Audit Fees	\$25,060	\$0	\$25,060	\$0	\$45,500	-\$20,440
7504	Accreditation	\$3,000	\$0	\$3,000	\$600	\$0	\$2,400
7521	Training	\$27,952	\$0	\$27,952	\$0	\$2,506	\$25,446
7522	Testing / Assessment	\$158,650	\$0	\$158,650	\$0	\$500	\$158,150
7523	Outside Services	\$5,993,651	\$0	\$5,993,651	\$30,296	\$147,060	\$5,816,294
7525	Purchased Services	\$48,300	\$0	\$48,300	\$0	\$40,900	\$7,400
7527	Collection Fees	-\$16,000	\$0	-\$16,000	-\$793	\$9,500	-\$24,707
7529	Bank Service Fees	\$10,400	\$0	\$10,400	\$0	\$0	\$10,400
7531	Finger Printing Expense	\$23,120	\$0	\$23,120	\$69	\$20,000	\$3,051
7601	Adult Diploma Scholarship	\$1,500	\$0	\$1,500	\$0	\$0	\$1,500
7602	JATC Career Advantage Fee	\$500	\$0	\$500	\$0	\$0	\$500
7603	Honors Scholarship	\$63,839	\$0	\$63,839	\$0	\$0	\$63,839
7604	Agency Partner Scholarship	\$2,750	\$0	\$2,750	\$1,596	\$0	\$1,154
7605	Presidential Scholarship	\$276,635	\$0	\$276,635	\$0	\$0	\$276,635
7606	Scholarship Allowance	-\$1,105,067	\$0	-\$1,105,067	\$0	\$0	-\$1,105,067
7607	Agency Graduate Studnt Schlp	\$3,000	\$0	\$3,000	\$0	\$0	\$3,000

FY 20 – 21 Budget Load Report – August

Acct	Account Title	Original Budget	Budget Adjust	Adjusted Budget	YTD Actual	YTD Encumb	Avail Balance
7608	Fee Waiver - Senior Citizens	\$12,154	\$0	\$12,154	\$1,115	\$0	\$11,039
7609	Fee Waiver - ONG	\$515	\$0	\$515	\$0	\$0	\$515
7610	CCP Partner Scholarship	\$5,150	\$0	\$5,150	\$0	\$0	\$5,150
7618	Graduation Alliance Schlp	\$10,000	\$0	\$10,000	\$0	\$0	\$10,000
7619	Registration Scholarship	\$13,000	\$0	\$13,000	\$0	\$0	\$13,000
7620	Tech Prep Scholarship	\$11,000	\$0	\$11,000	\$0	\$0	\$11,000
7629	Interntl Student Schlp	\$4,120	\$0	\$4,120	\$0	\$0	\$4,120
7630	PSEO/CCP Schlp & Books	\$584,896	\$0	\$584,896	\$71,033	\$0	\$513,863
7631	Bad Debt Expense	\$100,000	\$0	\$100,000	\$0	\$0	\$100,000
7633	Contingency Fund	\$21,748	\$0	\$21,748	\$1,204	\$1,500	\$19,044
7634	Instructional Media	\$9,000	\$208	\$9,208	\$0	\$9,208	\$0
7635	Database Subscriptions	\$35,000	\$0	\$35,000	\$0	\$0	\$35,000
7636	Student Activities	\$15,000	\$0	\$15,000	\$0	\$0	\$15,000
7637	Student Group	\$300	\$0	\$300	\$0	\$0	\$300
7639	Prior Year Adjustment Bad Debt	-\$105,000	\$0	-\$105,000	-\$3,368	\$0	-\$101,632
7642	Alumni Fund Expense	\$5,550	\$0	\$5,550	\$0	\$0	\$5,550
7644	Miscellaneous	\$500	\$0	\$500	\$0	\$0	\$500
7645	Business Competition	\$800	\$0	\$800	\$0	\$0	\$800
7650	Strategic Planning	\$5,000	\$0	\$5,000	\$0	\$0	\$5,000
7651	Self Study	\$5,000	\$0	\$5,000	\$0	\$0	\$5,000
7654	NCA - HLC	\$5,700	\$0	\$5,700	\$0	\$0	\$5,700
7666	Grant Matching	\$60,000	\$0	\$60,000	\$0	\$0	\$60,000
7667	CCP Scholarship	\$23,175	\$0	\$23,175	\$0	\$0	\$23,175
7669	COVID19 Learner Emergency	\$166,967	\$0	\$166,967	\$0	\$0	\$166,967
7701	Gas	\$75,000	\$0	\$75,000	\$54	\$54,946	\$20,000
7702	Electricity	\$270,000	\$0	\$270,000	\$41,562	\$228,162	\$276
7703	Electricity - Water Tower	\$2,699	\$0	\$2,699	\$564	\$1,936	\$199
7704	Water	\$6,000	\$0	\$6,000	\$463	\$7,037	-\$1,500
7705	Sewer	\$36,000	\$0	\$36,000	\$5,970	\$33,015	-\$2,985
7706	Waste Collection	\$6,000	\$0	\$6,000	\$444	\$5,556	\$0
7707	Telephone	\$62,808	\$0	\$62,808	\$2,299	\$32,001	\$28,508
7722	Employee Liability Insurance	\$9,000	\$0	\$9,000	\$0	\$0	\$9,000

FY 20 – 21 Budget Load Report – August

Acct	Account Title	Original Budget	Budget Adjus	Adjusted Budget	YTD Actual	YTD Encumb	Avail Balance
7724	Motor Vehicle Insurance	\$15,176	\$0	\$15,176	\$0	\$0	\$15,176
7725	Property Insurance	\$74,750	\$0	\$74,750	\$0	\$0	\$74,750
7726	Water Tower Insurance	\$14,000	\$0	\$14,000	\$0	\$0	\$14,000
7727	Prof Liab Students	\$4,378	\$0	\$4,378	\$0	\$0	\$4,378
7728	Travel- Intramural/Recreatl	\$2,250	\$0	\$2,250	\$0	\$0	\$2,250
7729	Cyber Liability Insurance	\$14,000	\$0	\$14,000	\$0	\$0	\$14,000
7901	Library Books	\$8,627	\$0	\$8,627	\$497	\$0	\$8,130
7902	Fixtures and Furnishings	\$215,036	\$0	\$215,036	\$14,129	\$6,197	\$194,710
7903	Software and Licensing	\$423,955	-\$208	\$423,747	\$30,914	\$263,988	\$128,845
7904	Building Projects	\$285,000	\$0	\$285,000	\$0	\$0	\$285,000
7911	Equipment	\$50,000	\$0	\$50,000	\$1,632	\$0	\$48,368
7912	Motor Vehicles	\$10,000	\$0	\$10,000	\$0	\$0	\$10,000
Exp	Sub-Total:	\$24,109,062	\$0	\$24,109,062	\$1,335,845	\$11,803,348	\$10,969,869